



HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES (MHAS)

**12 Benedict Ave
Norwalk, Ohio 44857**

September 17, 2019 BOARD MEETING AGENDA & MINUTES

Time		Who
6:00 PM	Call to Order	Board Chair
	Presentations <ul style="list-style-type: none"> Michael Leonard – Adult and Teen Challenge 	
	Approval of August 13, 2019 Board Minutes	
	Executive Director's Report	Ex. Director
	Board Chair Report <ul style="list-style-type: none"> Committee Chair Nominations Community Plan 	Board Chair
	Strategic Planning Meeting Report <ul style="list-style-type: none"> Approval of SFY 2019 Financial Report Approval of the July List of Bills Huron County Board of Developmental Disabilities Shared Funding Addiction Treatment Program (ATP) Funds Project Lifesaver Developmental Assets Training New Logo Approval of Strategic Plan 	Ex. Director
	Old Business <ul style="list-style-type: none"> NOBARS Office Space 	
	Meeting Discussion/New Business	
	Guest Introductions/Announcements	
7:35pm	Adjournment	Board Chair

HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES
September 17, 2019

I. CALL TO ORDER

Board Chair, Katie Chieda, called the meeting to order at 6:00 PM.

Ms. Chieda thanked everyone for coming and welcomed all the guests. She shared that there would be time for public comments at the end of the meeting.

Board Members in attendance:

X	Steve Barnes	X	Ben Chaffee, Jr.	X	Rob Duncan
X	Lisa Hivnor		Julie Landoll - excused	X	David Light
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
X	Steven Fawcett	X	Mike White	X	DeEtte Zimmerman
X	Laura Wheeler	X	Katie Chieda		

X	Kristen Cardone, Executive Director	X	Ashley Morrow, Administrative Assistant
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Guests: The Honorable James Conway (Huron County Court of Common Pleas), Nate Perani (Huron County Court of Common Pleas), Michael Leonard (Adult and Teen Challenge of the Firelands), Drew Riley (ALERT Peer Support Supervisor), Jacki Salter (Firelands Counseling and Recovery Services), Raquel Dalch (student)

II. PRESENTATIONS

- Michael Leonard – Adult and Teen Challenge
 - Mr. Leonard stated that the Teen Challenge program was founded 61 years ago by Minister David Wilkerson. The organization has over 240 residential programs throughout the United States and over 1000 worldwide in 85 counties. Mr. Leonard stated the Teen Challenge program is a faith-based, non-medical, non-clinical one-year residential program.
 - He stated the program in Willard, Ohio started in 2014 and since then they have served 16 women from Huron County. They have 24 beds available and at this time have 18 participants enrolled in the program. Mr. Leonard shared the program will graduate their 50th participant soon and that approximately 70% of graduates remain substance free today.
 - He stated the program operates on donations and they run on a missionary type budget. He stated they do not take insurance or receive Medicaid funding.
 - Mr. Leonard stated that participants can attend counseling services while participating in the program if needed.

III. APPROVAL OF THE August 13, 2019 BOARD MEETING MINUTES

Ms. Chieda stated that meeting minutes from the August 13, 2019 Board meeting were sent on August 20, 2019 and can also be found on our website.

MOTION: 1	To approve the August 13, 2019 meeting minutes of the Huron County Board of Mental Health and Addiction Services as sent on August 20, 2019.		
Motion Made By:	Rob Duncan	Seconded:	Laura Wheeler

No Opposition

IV. EXECUTIVE DIRECTOR REPORT

Ms. Cardone announced that the MHAS Board, in partnership with Firelands Counseling, is offering a QPR training for the community on September 24th at 6pm. She stated there are 5 seats available and if anyone is interested in attending, they may sign up through a link on the Board's Facebook page. She reports she is also working on scheduling a community QPR training in Willard and will hopefully have this in place in the near future.

Ms. Cardone stated she was informed last week that FI Community Housing is not planning on taking any of the items remaining in the peer center and that the community is welcome to use anything remaining in the building for a community center.

Ms. Cardone reported she has contacted all the schools in the county to offer the MHAS Board's assistance in managing services funded by the Student Wellness and Success dollars received from the state. To date she has met with New London, Bellevue and Willard and will hopefully hear from others soon.

Ms. Cardone shared with the Board that the QRT team is seeing an increase in overdose reports and provided Board Members with a handout showing QRT data for July and August (Attachment VI). She also referenced a handout, shown in Attachment VII, which provides an update on the ALERT program. Ms. Cardone informed the Board that one of the ALERT peer supporters, Sandra, was involved in a car accident recently and that she is recovering from extensive injuries.

Last week Ms. Cardone attended multiple meetings in which discussions centered around the recent indictment of a local physician who allegedly prescribed high dose narcotics, without regard to medical necessity, to a large number of patients in and around Huron County. The alleged charges and subsequent termination of this physician have allegedly resulted in a sizeable number of patients dependent and/or addicted to high dose narcotics and potentially without a prescribing physician or abruptly undergoing a narcotic weaning schedule. MHAS is working closely with Huron County Public Health (HCPH) to take precautionary measures to address this situation and will continue to meet to brainstorm solutions and identify a process to address this in the future. A letter was sent on behalf of MHAS and HCPH to area dentists, ER managers, physician liaisons, hospital CEOs, and first responders informing them of the situation and providing them with resources to assist individuals as needed. Ms. Cardone stated it would be beneficial to have a line item in the Board's budget for emergency or crisis situations such as this.

MOTION: 2	To allocate \$30,000.00 to a line item in the budget to be used for emergency or crisis situations only.		
Motion Made By:	Mike White	Seconded:	Tom Sharpnack

No Opposition

Ms. Cardone shared with the Board that the MHAS Board has partnered with Sydney Eddy in the Don't Give Up Movement. Ms. Cardone stated that the Board will be distributing the Don't

Give Up signs on Tuesdays and Thursdays from the Board office. Ms. Wheeler asked that Ms. Cardone create a press release for the paper to inform the community of this project.

V. BOARD CHAIR REPORT

Ms. Chieda stated she will be sending an email to all Board members regarding the Executive Director's annual review. She asked that all Board members complete the document and return to her by the date listed in the email.

Ms. Chieda shared that during the August Committee meetings, each Committee nominated a member to serve as Committee Chair for State Fiscal Year 2020 and 2021. The Planning and Monitoring Committee nominated Steve Barnes to continue to serve as Committee Chair.

MOTION: 3	To nominate and appoint Steve Barnes as the Planning and Monitoring Committee Chair for the Huron County Board of Mental Health and Addiction Services for the term of September 17, 2019 – June 30, 2021.		
Motion Made By:	DeEtte Zimmerman	Seconded:	Mike White

No Opposition

X	Steve Barnes	X	Ben Chaffee, Jr.	X	Rob Duncan
X	Lisa Hivnor		Julie Landoll - excused	X	David Light
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
X	Steven Fawcett	X	Mike White	X	DeEtte Zimmerman
X	Laura Wheeler	X	Katie Chieda		

Ms. Chieda shared that the Implementation Committee nominated Lisa Hivnor to serve as Committee Chair for State Fiscal Year 2020 and 2021.

MOTION: 4	To nominate and appoint Lisa Hivnor as the Implementation Committee Chair for the Huron County Board of Mental Health and Addiction Services for the term of September 17, 2019 – June 30, 2021.		
Motion Made By:	Laura Wheeler	Seconded:	Rob Duncan

No Opposition

X	Steve Barnes	X	Ben Chaffee, Jr.	X	Rob Duncan
X	Lisa Hivnor		Julie Landoll - excused	X	David Light
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
X	Steven Fawcett	X	Mike White	X	DeEtte Zimmerman
X	Laura Wheeler	X	Katie Chieda		

Ms. Chieda reminded Board members that Ms. Cardone sent the final version of the SFY 2019 and SFY 2020 Huron County Community Plan to all Board Members on September 13, 2019.

MOTION: 5	To approve the SFY19 and SFY20 Huron County Community Plan as sent on September 13, 2019.		
Motion Made By:	Lisa Hivnor	Seconded:	Dave Light

No Opposition

VI. STRATEGIC PLANNING MEETING REPORT

- SFY19 Financial Report

Ms. Cardone stated that the SFY19 Financial Report through August 31 can be found in Attachment I. The Board reviewed this document during the first day of Strategic planning.

MOTION: 6	To approve the SFY19 Financial Report through August 31, 2019 as included in Attachment I.		
Motion Made By:	Ben Chaffee, Jr.	Seconded:	Steve Barnes

No Opposition

X	Steve Barnes	X	Ben Chaffee, Jr.	X	Rob Duncan
X	Lisa Hivnor		Julie Landoll - excused	X	David Light
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
X	Steven Fawcett	X	Mike White	X	DeEtte Zimmerman
X	Laura Wheeler	X	Katie Chieda		

- August 2019 List of Bills

Ms. Cardone directed the Board to Attachment II which shows the August 2019 List of Bills. Ms. Cardone asked Board members to review and asked if there were any questions. Ms. Wheeler asked if the Board contracted with the SSW Board for a year. Ms. Cardone stated the Board contracted with the SSW Board for fiscal support for 13 months, beginning June 1, 2019 – June 30, 2020. Tom Sharpnack asked if the Board receives a breakdown for the large bills from Firelands and other large agencies and Ms. Cardone stated that the Board does receive a breakdown listing client names, however, these documents cannot be included in the attachments as it would be a HIPAA violation.

MOTION: 7	To approve the August 2019 List of Bills as included in Attachment II.		
Motion Made By:	Lisa Hivnor	Seconded:	Ben Chaffee, Jr.

No Opposition

X	Steve Barnes	X	Ben Chaffee, Jr.	X	Rob Duncan
X	Lisa Hivnor		Julie Landoll - excused	X	David Light
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
X	Steven Fawcett	X	Mike White	X	DeEtte Zimmerman
X	Laura Wheeler	X	Katie Chieda		

- Huron County Board of Developmental Disabilities Shared Funding

Ms. Cardone stated that as discussed during the strategic planning meeting last Tuesday, the Board has received a shared funding request from the Huron County Board of Developmental Disabilities for a client that is involved with both DD and mental health services in Huron

County. As discussed, the total funding request is \$8,324.40 effective 10/1/2019 through 9/30/2020.

MOTION: 8	To approve entering in to a SFY20 shared funding agreement with Huron County Board of Developmental Disabilities to provide respite services to client effective October 1, 2019 through September 30, 2020, in an amount not to exceed \$8,324.40.		
Motion Made By:	Rob Duncan	Seconded:	DeEtte Zimmerman

No Opposition

X	Steve Barnes	X	Ben Chaffee, Jr.	X	Rob Duncan
X	Lisa Hivnor		Julie Landoll - excused	X	David Light
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
X	Steven Fawcett	X	Mike White	X	DeEtte Zimmerman
X	Laura Wheeler	X	Katie Chieda		

- ATP Funds

Ms. Cardone stated that Ohio MHAS approved \$44,317 as FY2019 carryover funds for the ATP program. All these funds shall be utilized for treatment and recovery support services through a contract with Firelands. Ohio MHAS approved \$25,000 for FY2020. Out of these funds, \$2,026 shall be disbursed to Huron County Family Dependency Treatment Court for administrative purposes. The remaining balance of \$22,974 shall be utilized for treatment and recovery support services through a contract with Firelands. The goal with the FY2020 funds is to serve 10 clients.

MOTION: 9	To approve funding for Huron County Juvenile Court for the Family Dependency Court Program for SFY 2020 in an amount not to exceed \$2,026.00.		
Motion Made By:	DeEtte Zimmerman	Seconded:	Steve Barnes

No Opposition

X	Steve Barnes	X	Ben Chaffee, Jr.	X	Rob Duncan
X	Lisa Hivnor		Julie Landoll - excused	X	David Light
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
X	Steven Fawcett	X	Mike White	X	DeEtte Zimmerman
X	Laura Wheeler	X	Katie Chieda		

MOTION: 10	To approve funding for Firelands Counseling and Recovery Services for SFY 2020 in an amount not to exceed \$67,291.00.		
Motion Made By:	Steve Barnes	Seconded:	Ben Chaffee, Jr.

No Opposition

X	Steve Barnes	X	Ben Chaffee, Jr.	X	Rob Duncan
X	Lisa Hivnor		Julie Landoll - excused	X	David Light
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
X	Steven Fawcett	X	Mike White	X	DeEtte Zimmerman

X	Laura Wheeler	X	Katie Chieda		
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- Project Lifesaver

As discussed in the strategic planning meeting, the Board has received a donation request for the Project Lifesaver program in Huron County. Project Lifesaver currently has 15 active devices and historical use is over 20 devices. They stated they will use as many as they can get. At this time, they have one available and 3 people who have requested devices. The cost is \$350 per device and each device costs \$350 per year to operate.

MOTION: 11	Authorize Executive Director to submit payment to Project Lifesaver of Huron County in an amount not to exceed \$1,750.00.				
Motion Made By:	Steve Barnes	Seconded:	Ben Chaffee, Jr.		

No Opposition

X	Steve Barnes	X	Ben Chaffee, Jr.	X	Rob Duncan
X	Lisa Hivnor		Julie Landoll - excused	X	David Light
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
X	Steven Fawcett	X	Mike White	X	DeEtte Zimmerman
X	Laura Wheeler	X	Katie Chieda		

- Developmental Assets Training

Implementation of the developmental assets program was identified as an objective during the Board's strategic planning process. The cost of the training is \$15,400 for up to 20 Participants inclusive of everything - Trainer, Trainer travel, Printed Curriculum and Materials as well as online materials and one Essentials Resource Library. Additional participants, up to 30 maximum, may be added at a cost of \$695 per participant. It is requested the approved funding also include funds to be used for breakfast and lunch both days for participants.

MOTION: 12	Authorize Executive Director to submit payment to Search Institute for Essentials of Asset Building training in an amount not to exceed \$17,000.00.				
Motion Made By:	Ben Chaffee, Jr.	Seconded:	Laura Wheeler		

No Opposition

X	Steve Barnes	X	Ben Chaffee, Jr.	X	Rob Duncan
X	Lisa Hivnor		Julie Landoll - excused	X	David Light
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
X	Steven Fawcett	X	Mike White	X	DeEtte Zimmerman
X	Laura Wheeler	X	Katie Chieda		

- Logo

Board members were provided a handout showing 3 options for the Board's new logo. Ms. Cardone stated that she and Ms. Morrow met with Lori from Insight Type & Graphics, who has done work for the Board in the past, and she sent three options. Ms. Cardone stated that while the Board had requested that the Board's name be written underneath the hands, Lori shared that

it is not recommended because in some situations, such as business cards and letterhead, the logo will be so small that it will not be possible to read the writing. After reviewing options and discussing the pros and cons of each, Board members identified logo #2 as the preferred option for format.

MOTION: 13	To approve and adopt the format of logo #2 in Attachment V for the Huron County Board of Mental Health and Addiction Services.		
Motion Made By:	Rob Duncan	Seconded:	Tom Sharpnack

No Opposition

- Strategic Plan

Ms. Cardone directed Board members to Attachment III which shows the Board's Strategic plan for SFY 2020 – SFY 2022 as created last week during the strategic planning sessions. Updates were made, changing 'Target Outcomes' to 'Targeted Outcomes', changing the tense of words under this category, and updates made to 3 of the timeline dates.

MOTION: 14	To approve the Huron County Board of Mental Health and Addiction Services SFY 2020 – SFY 2022 Strategic Plan as shown in Attachment III with amendments as stated which include updated dates and outcomes.		
Motion Made By:	Lisa Hivnor	Seconded:	Ken Murray

No Opposition

VII. OLD BUSINESS

- NOBARS proposal (Attachment IV)

Ms. Cardone reminded Board members that they had all received the NOBARS proposal and funding request in their email, and Judge Conway presented during the August Board meeting, sharing information about the program with the Board. The funding request for the remainder of SFY2020 is \$160,430 as shown in Attachment IV. Judge Conway and Nate Perani were in attendance to answer any questions regarding the proposal and funding request.

MOTION: 15	To approve funding for Oriana House for the SFY 2020 NOBARS Day Reporting program in an amount not to exceed \$160,430.00.		
Motion Made By:	Steve Barnes	Seconded:	Tom Sharpnack

No Opposition

X	Steve Barnes	X	Ben Chaffee, Jr.	X	Rob Duncan
X	Lisa Hivnor		Julie Landoll - excused	X	David Light
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
X	Steven Fawcett	X	Mike White	X	DeEtte Zimmerman
X	Laura Wheeler	X	Katie Chieda		

- Office Space Discussion

Ms. Cardone stated that Randy Strickler, the Board's prosecuting attorney, has reviewed and approved a lease for the office space located at 32 East Main Street. This lease has also been shared with the Board Chair, Katie Chieda. The lease includes a security deposit of \$1800 which

will be credited to purchase price if decide to purchase. It also includes \$900 to the Building's owner for purchase option, and a monthly rent of \$900 per month. Ms. Chieda will be signatory on the lease due to the purchase option.

Mr. Sharpnack asked if it is a triple net lease and Ms. Cardone stated it is not. Mr. Sharpnack voiced concerns around the roof and stated the Board needs to have an inspection done on the property before signing the lease because the Board needs to protect their investment in renovation. Mr. Sharpnack asked questions regarding the old Food Town building and Ms. Chieda stated that there is no commitment that this location will be an option. Mr. Sharpnack stated the Food Town location is his choice and Ms. Zimmerman stated she also likes the location of the old Food Town building. Mr. Light stated he also would like to know the quality of the roof and agrees with having an inspection completed. He stated he also likes the idea of the old Food Town location.

Board members asked for an update on the lease extension for the Board's current location. Ms. Cardone stated she met with Ms. Horowitz's assistant to discuss and has emailed Ms. Horowitz asking for a decision but has not heard back. Ms. Hivnor stated Ms. Cardone must attend the next NEDC Board meeting to get a decision and Ms. Cardone stated she will ask to be added to the agenda.

Additional feedback around the office space included the request by Board members for a shorter lease term with multiple options and not wanting to be locked into a specific purchase price. Mr. Chaffee stated that we can call a special meeting if needed to make a decision and asked where the Board can go after September 30th if current lease is not renewed. Ms. Cardone stated the Commissioners have agreed to provide the Board with temporary, emergency office space if needed.

MOTION: 16	Approve entering in to a 4-year lease with Six Lions Development Corporation for office space located at 32 East Main Street effective October 1, 2019 – September 30, 2023 at an amount not to exceed \$45,900.00.
Motion Made By:	Seconded:

Motion tabled

	Steve Barnes		Ben Chaffee, Jr.		Rob Duncan
	Lisa Hivnor		Julie Landoll		David Light
	Kenneth Murray		Dorothy Ruffer		Tom Sharpnack
	Steven Fawcett		Mike White		DeEtte Zimmerman
	Laura Wheeler		Katie Chieda		

VIII. MEETING DISCUSSION/NEW BUSINESS

No new business was discussed.

IX. GUEST INTRODUCTIONS AND ANNOUNCEMENTS

The Honorable James Conway (Huron County Court of Common Pleas)
Nate Perani (Huron County Court of Common Pleas)
Michael Leonard (Adult and Teen Challenge of the Firelands)
Drew Riley (ALERT Peer Support Supervisor)

Jacki Salter (Firelands Counseling and Recovery Services)
Raquel Dalch (student)

Drew stated that Sandra, the peer supporter who was in an accident recently, destroyed her car and has surgeries coming up to repair broken bones and damage from accident. He asked that the Board keep her in their prayers for a speedy recovery.

X. ADJOURNMENT

MOTION: 17	To adjourn the September 17, 2019 Huron County Board of Mental Health and Addiction Services meeting.		
Motion Made By:	Laura Wheeler	Seconded:	Dave Light

No Opposition

The September 17, 2019 meeting of the Board adjourned at 7:35 p.m.

Attachment I: SFY19 Financial Report

Aug-19	EXPENDITURES					
LINE ITEM ACCOUNT	CURRENT MONTH	YEAR-TO-DATE	YEAR-TO-DATE	* OUTSTANDING	BUDGETED	UNENCUMBERED
	EXPENDITURES	EXPENDITURES	PERCENTAGE	ENCUMBRANCES	APPROPRIATION	BALANCE
SALARIES	8,615.32	67,076.44	41.9%	0.00	160,000.00	92,923.56
100.100.00125						
SUPPLIES	238.50	1,881.42	37.6%	3,118.58	5,000.00	0.00
100.100.00175						
EQUIPMENT	0.00	0.00	#DIV/0!	0.00	0.00	0.00
100.100.00200						
CONTRACT REPAIRS	22,990.53	832,228.64	48.7%	877,771.36	1,710,000.00	0.00
100.100.00275						
RESIDENTIAL PROGRAM	0.00	0.00	#DIV/0!	0.00	0.00	0.00
100.100.00280						
TRAVEL	507.67	4,298.23	47.8%	4,701.77	9,000.00	0.00
100.100.00300						
O.P.E.R.S.	1,206.16	8,960.02	38.8%	0.00	23,100.00	14,139.98
100.100.00400						
WORKERS' COMP	0.00	1,590.82	56.8%	0.00	2,800.00	1,209.18
100.100.00425						
UNEMPLOYMENT	0.00	0.00	#DIV/0!	0.00	0.00	0.00
100.100.00450						
MEDICARE	123.94	964.74	31.3%	0.00	3,080.00	2,115.26
100.100.00460						
OTHER EXPENSES	1,860.42	22,597.15	75.3%	7,402.85	30,000.00	0.00
100.100.00475						
HOSPITALIZATION	643.95	5,146.59	30.2%	0.00	17,040.00	11,893.41
100.100.00500						
TOTAL:	36,186.49	944,744.05	48.2%	892,994.56	1,960,020.00	122,281.39

Aug, 2019							
	Account Number	Description	Accumulated From	Current Month's	Accumulated	% of Anticipated	Anticipated
			Previous Report	Report	Year-to-Date	Revenue	CY Revenue
FEDERAL FUNDS							
Title 19	100.100.10165		0.00	0.00	0.00	#DIV/0!	0.00
Title XX	100.100.10165	Fed MH	19,767.00	10,020.00	29,787.00	73.6%	40,467.00
MH Block Grant	100.100.10126	Fed MH	45,619.00	10,576.00	56,195.00	88.1%	63,793.00
ADTR Block Grant	100.100.10122	Fed AOD	167,566.67	47,423.00	214,989.67	113.8%	189,000.00
ODADAS Medicaid	100.100.10128	Fed AOD Medicaid	0.00	0.00	0.00	#DIV/0!	0.00
STATE FUNDS							
MH Subsidy	100.100.10121	State MH	371,581.00	161,491.50	533,072.50	73.8%	722,000.00
AOD Subsidy	100.100.10127	State AOD	25,688.00	66,844.00	92,532.00	46.3%	200,000.00
LOCAL FUNDS							
Real Estate Tax	100.100.10100	Huron Levy	521,298.60	534.70	521,833.30	100.4%	520,000.00
Tangible Personal Tax	100.100.10101	Huron Levy	0.00	0.00	0.00	0.0%	5,000.00
Taxes- Rollback & Homestead	100.100.10102	Huron Levy	8,285.75	8,238.12	16,523.87	91.8%	18,000.00
Other Receipts	100.100.10170	Other Receipts	33,086.65	338.03	33,424.68	111.4%	30,000.00
TOTAL RECEIPTS:			\$ 1,192,892.67	\$ 305,465.35	\$ 1,498,358.02	83.8%	1,788,260.00
CASH JOURNAL							
RECONCILIATION							
Beginning Cash Balance:			\$ 3,531,646.17				
Plus: Receipts			305,465.35				
Equals: Total Balance			\$ 3,837,111.52				
Minus: Expenditures			(36,186.49)				
Equals: Ending Balance			\$ 3,800,925.03				
Minus: Encumbrances			(892,994.56)				
Equals:			\$ 2,907,930.47				

Attachment II: August 2019 List of Bills

Huron County Audit Trail by Account

Accounts: 100.100.00125 to 100.100.00500
From: 8/1/2019 to 8/30/2019

Account Types: All
Journal Definitions: Multiple

Date	Line Description	Source Document	Debit Amount	Credit Amount
100.100.00125 Salaries				
08/06/2019	Gross: 2019.08.09 Payroll		\$4,307.66	\$0.00
08/23/2019	Gross: 2019.08.23 Payroll		\$4,307.66	\$0.00
100.100.00125 Total:			\$8,615.32	\$0.00
100.100.00175 Supplies				
08/14/2019	GRF 421 COMM INV ALERT Business Cards from 2	CK0000390286-01 PO2019-00381 Insight Type & Graphics	\$60.00	\$0.00
08/14/2019	Levy Stamp Reimbursement from 282147 - 2019.	CK0000390287-01 PO2019-00381 Ashley Morrow	\$64.80	\$0.00
08/28/2019	Levy Copy Paper from 283099 - 2019.08.28 Non	CK0000390635-01 PO2019-00381 Roesch Associates Inc	\$47.90	\$0.00
08/28/2019	GRF 421 Comm Invest-ALERT Business Cards fro	CK0000390634-01 PO2019-00381 Insight Type & Graphics	\$66.00	\$0.00
100.100.00175 Total:			\$238.50	\$0.00
100.100.00275 Contract Repairs				
08/07/2019	Levy Document Destruction Services from 2819	CK0000390094-01 PO2019-00380 5Firelands Local LLC	\$30.00	\$0.00
08/07/2019	Levy June 19 Fiscal Management Services from	CK0000390093-01 PO2019-00380 Seneca County Auditor	\$2,500.00	\$0.00
08/14/2019	Levy MIP Program Standard Payment from 28214	CK0000390281-01 PO2019-00380 ONNYX LLC	\$199.00	\$0.00
08/14/2019	GRF 421 MH FY20 Adult Advocacy Services from	CK0000390258-01 PO2019-00380 Catholic Charities Diocese of Toled	\$1,787.50	\$0.00
08/14/2019	Levy Prepare pleadings for emergency tempora	CK0000390285-01 PO2019-00380 Mark Coriell LPA	\$300.00	\$0.00
08/14/2019	Levy FY19 Emergency Guardianship Filing Fee	CK0000390285-01 PO2019-00380 Mark Coriell LPA	\$175.00	\$0.00
08/14/2019	Levy FY20 Emergency Guardianship Filing Fee	CK0000390285-01 PO2019-00380 Mark Coriell LPA	\$175.00	\$0.00
08/14/2019	GRF 421 Comm Inv ALERT 072419 Services from	CK0000390284-01 PO2019-00380 Drew Riley	\$41.88	\$0.00
08/14/2019	GRF 421 Comm Inv ALERT 071419-072819 Service	CK0000390284-01 PO2019-00380 Drew Riley	\$215.00	\$0.00
08/14/2019	Levy July 19 Cell Phone Reimbursement from 2	CK0000390283-01 PO2019-00380 Kristen Cardone	\$60.00	\$0.00
08/14/2019	GRF 421 COMM INV ALERT 072119 Services from	CK0000390280-01 PO2019-00380 Arlen Michael Paak	\$15.00	\$0.00
08/14/2019	GRF 421 April 19 Inpatient Hospital and Dr F	CK0000390257-01 PO2019-00380 Firelands Counsel & Recovery Servic	\$6,113.11	\$0.00
08/14/2019	GRF 421 June 19 RESCUE Services from 282147	CK0000390259-01 PO2019-00380 Firelands Counsel & Recovery Servic	\$1,237.27	\$0.00
08/14/2019	Levy July 19 Cell Phone Reimbursement from 2	CK0000390287-01 PO2019-00380 Ashley Morrow	\$60.00	\$0.00
08/14/2019	GRF 421 FY19 MH GOSH 080619 Services from 28	CK0000192695-01 PO2019-00380 Family Life Counseling and Psychiat	\$254.34	\$0.00
08/14/2019	GRF 421 FY20 AOD GOSH 080619 Services from 2	CK0000192695-01 PO2019-00380 Family Life Counseling and Psychiat	\$102.31	\$0.00
08/14/2019	GRF 421 FY19 AOD GOSH 080619 Services from 2	CK0000192695-01 PO2019-00380 Family Life Counseling and Psychiat	\$15.30	\$0.00
08/14/2019	GRF 421 COMM INV ALERT 072119 Services from	CK0000390282-01 PO2019-00380 Kevin Christopher Mount	\$30.00	\$0.00
08/28/2019	Levy Anti-Virus and Office 365 from 283099 -	CK0000192851-01 PO2019-00380 ES Consulting Inc	\$28.50	\$0.00
08/28/2019	GRF 421 FY20 AOD GOSH 081319 from 283099 - 2	CK0000192852-01 PO2019-00380 Family Life Counseling and Psychiat	\$155.95	\$0.00
08/28/2019	GRF 421 Comm Invest GOSH MH 082019 from 2830	CK0000192852-01 PO2019-00380 Family Life Counseling and Psychiat	\$339.59	\$0.00
08/28/2019	GRF 421 Comm Invest GOSH AOD 082019 from 283	CK0000192852-01 PO2019-00380 Family Life Counseling and Psychiat	\$78.25	\$0.00
08/28/2019	GRF 421 MH FY20 CJ Linkage Services from 283	CK0000390630-01 PO2019-00380 Firelands Counsel & Recovery Servic	\$790.28	\$0.00
08/28/2019	Levy 072419-082419 Copier Lease and Usage fr	CK0000390624-01 PO2019-00380 US Bank Equipment Finance	\$329.85	\$0.00
08/28/2019	GRF 421 Comm Invest-ALERT Services from 2830	CK0000390626-01 PO2019-00380 Kevin Christopher Mount	\$210.00	\$0.00

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Audit Trail by Account From: 8/1/2019 to 8/30/2019				
Date	Line Description	Source Document	Debit Amount	Credit Amount
08/28/2019	GRF 421 Comm Invest-ALERT Services from 2830	CK0000390632-01 PO2019-00380 Amber R Fugh	\$155.00	\$0.00
08/28/2019	FY20 IDAT Services from 283099 - 2019.08.28	CK0000390631-01 PO2019-00380 Firelands Counsel & Recovery Servic	\$921.94	\$0.00
08/28/2019	GRF 421 Comm Invest-ALERT Services from 2830	CK0000390621-01 PO2019-00380 Sandra Kooser	\$30.00	\$0.00
08/28/2019	GRF 421 Comm Inv FY20 GOSH MH 081319 from 28	CK0000192857-01 PO2019-00380 Family Life Counseling and Psychiat	\$102.31	\$0.00
08/28/2019	GRF 421 Comm Inv GOSH AOD 081319 from 283099	CK0000192857-01 PO2019-00380 Family Life Counseling and Psychiat	\$124.62	\$0.00
08/28/2019	Levy 1QFY20 GOSH from 283099 - 2019.08.28 No	CK0000390622-01 PO2019-00380 County of Clark Ohio	\$2,058.25	\$0.00
08/28/2019	Levy QRT Home Visit from 283099 - 2019.08.28	CK0000390633-01 PO2019-00380 Drew Riley	\$25.00	\$0.00
08/28/2019	GRF 421 Comm Invest-ALERT Services from 2830	CK0000390633-01 PO2019-00380 Drew Riley	\$485.00	\$0.00
08/28/2019	GRF 421 Comm Invest-ALERT Services from 2830	CK0000390628-01 PO2019-00380 Ricky A Mingus Jr	\$115.00	\$0.00
08/28/2019	FY19 IDAT Services from 283099 - 2019.08.28	CK0000390625-01 PO2019-00380 Firelands Counsel & Recovery Servic	\$498.60	\$0.00
08/28/2019	GRF 421 MH FY19 CJ Linkage Services from 283	CK0000390627-01 PO2019-00380 Firelands Counsel & Recovery Servic	\$543.88	\$0.00
08/28/2019	Levy July 19 Fiscal Management Services from	CK0000390623-01 PO2019-00380 Mental Health & Recovery Services B	\$2,500.00	\$0.00
08/28/2019	GRF 421 Comm Invest-ALERT Services from 2830	CK0000390629-01 PO2019-00380 Arlen Michael Pack	\$210.00	\$0.00
100.100.00275 Total:			\$22,990.53	\$0.00
100.100.00300 Travel				
08/07/2019	Levy FY19 Mileage Reimbursement from 281907	CK0000390097-01 PO2019-00382 Ben Chaffee Jr	\$84.96	\$0.00
08/07/2019	Levy FY19 Mileage Reimbursement from 281907	CK0000390095-01 PO2019-00382 Kenneth Murray	\$98.14	\$0.00
08/07/2019	Levy FY19 Mileage Reimbursement from 281907	CK0000390096-01 PO2019-00382 Steven Fawcett	\$39.90	\$0.00
08/14/2019	Levy FY19 Mileage Reimbursement from 282147	CK0000390288-01 PO2019-00382 Thomas Sharpnack	\$110.66	\$0.00
08/28/2019	Levy Mileage Reimbursement from 283099 - 201	CK0000390637-01 PO2019-00382 Ashley Morrow	\$6.49	\$0.00
08/28/2019	Levy Mileage Reimbursement from 283099 - 201	CK0000390636-01 PO2019-00382 Kristen Cardone	\$187.52	\$0.00
100.100.00300 Total:			\$507.67	\$0.00
100.100.00400 OPERS				
08/14/2019	Matching for OPERS 2129-08 (Matching PERS) f	CK0000019147-34 O.P.E.R.S.	\$603.08	\$0.00
08/14/2019	Matching for OPERS 2129-08 (Matching PERS) f	CK0000019147-26 O.P.E.R.S.	\$603.08	\$0.00
100.100.00400 Total:			\$1,206.16	\$0.00
100.100.00460 Medicare				
08/12/2019	Matching for Medicare (Matching Medicare) f	CK0000019148-40 Civista Bank - Payroll Taxes	\$81.97	\$0.00
08/26/2019	Matching for Medicare (Matching Medicare) f	CK0000019151-25 Civista Bank - Payroll Taxes	\$81.97	\$0.00
100.100.00460 Total:			\$123.94	\$0.00
100.100.00475 Other Expenses				
08/27/2019	Suicide Prevention Month Promotional Signs f	CK0000390750-01 PO2019-00379 Netbrands Media Corp	\$1,763.52	\$0.00
08/28/2019	Levy Fair Pass and Booth Decorations Reimbur	CK0000390637-01 PO2019-00379 Ashley Morrow	\$58.90	\$0.00
08/28/2019	Levy Fair Pass Reimbursement from 283099 - 2	CK0000390636-01 PO2019-00379 Kristen Cardone	\$38.00	\$0.00
100.100.00475 Total:			\$1,860.42	\$0.00
100.100.00500 Hospitalization				
08/02/2019	Deduction: Hartford Life Insurance 10,000 AI	CK0000390058-17 The Hartford	\$3.34	\$0.00
08/23/2019	Employer Health Insurance-August from 282687	CK0000390576-01 Huron County Treasurer	\$640.61	\$0.00
100.100.00500 Total:			\$643.95	\$0.00

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Audit Trail by Account From: 8/1/2019 to 8/30/2019				
Date	Line Description	Source Document	Debit Amount	Credit Amount
Grand Total:			\$36,186.49	\$0.00



Huron County Board of MENTAL HEALTH and ADDICTION SERVICES

SFY 2020 – SFY 2022 Strategic Plan

MISSION

Provide access to mental health and addiction services and resources for prevention, treatment, and recovery supports while educating and advocating for community members.

VISION

For Huron County to be a community where all individuals are mentally and emotionally healthy and addiction free.

VALUES

- Transparency
 - Integrity
 - Respect
 - Accountability
 - Collaboration
 - Responsiveness
 - Service
-

TARGETED OUTCOMES

- Increase collaboration and unity amongst the Board, community agencies, treatment providers, schools & community stakeholders
 - Increase focus on mental health and crisis services and programming
 - Increase community outreach and engagement
 - Increase recovery supports
 - Increase and improved access to prevention services and resources
 - Increase Board member engagement
 - Improve Board functionality
-

The Strategic Plan will be reviewed by the Board at a minimum of every twelve months to ensure appropriate progress is being made toward the Goals and Objectives. If decided, Goals and Objectives may be added or modified during review.

Goal 1: To develop and foster an environment of collaboration and unity amongst key parties.

Objective 1a: Schedule quarterly collaboration meetings with contracted providers aimed at increased coordination, problem solving, and level setting.

- **Timeline:** Beginning October 2019, quarterly

Objective 1b: Identify and implement strategies to attract and retain qualified behavioral health professionals.

- **Timeline:** Beginning SFY 2020, ongoing

Objective 1c: Increased collaboration and partnership with area schools through consistent contact and sharing of resources.

- **Timeline:** Beginning SFY 2020, ongoing

Objective 1d: Continuous assessment of needs by attending meetings with community partners and community.

- **Timeline:** Beginning SFY 2020, ongoing

Goal 2: To increase community outreach and engagement.

Objective 2a: Increase community awareness of services and resources through participation in scheduled community events, hosting community events/trainings at least once per quarter, social media marketing, and improved website utilization.

- **Timeline:** Beginning SFY 2020, quarterly

Objective 2b: Partner with HOLA and/or Starting Point to develop a plan on how to best serve Hispanic community.

- **Timeline:** Beginning SFY 2021

Objective 2c: Increase functionality of Board website and include multiple language options.

- **Timeline:** By June 30, 2022

Objective 2d: Increase accessibility throughout the county.

- **Timeline:** By June 30, 2022

Goal 3: Increase access to and utilization of recovery support services to increase likelihood of success in recovery from mental health and addiction.

Objective 3a: Reduce transportation barriers by increasing knowledge of and access to available and affordable options.

- **Timeline:** By June 30, 2022

Objective 3b: Plan, fund, and implement recovery housing resources and assist community partners in planning and implementing additional forms of housing resources.

- **Timeline:** By June 30, 2022

Objective 3c: Continued expansion and utilization of peer support services including the addition of mental health peer support.

- **Timeline:** Beginning SFY 2020, ongoing

Objective 3d: Plan, fund, and implement community wellness center.

- **Timeline:** By June 30, 2021

Goal 4: To increase focus and access to prevention services.

Objective 4a: Identify and evaluate current prevention services.

- **Timeline:** Beginning SFY 2020, ongoing

Objective 4b: Meet with school administrators to discuss current needs and assist in planning additional efforts.

- **Timeline:** Beginning SFY 2020, ongoing

Objective 4c: Fund and implement 40 Developmental Assets program.

- **Timeline:** Beginning January 2020, ongoing

Objective 4d: Host quarterly Prevention Coalition Meetings.

- **Timeline:** Beginning SFY 2020, quarterly

Objective 4e: Fund and implement First Responder Peer Support training.

- **Timeline:** Beginning November 2019, ongoing

Objective 4f: Provide LGBTQ training to behavioral health providers and fund services and programs for this population.

- **Timeline:** Beginning SFY 2020

Objective 4g: Contract with provider to deliver prevention services and community trainings including Mental Health First Aid, QPR, etc.

- **Timeline:** By June 30, 2022

Objective 4h: Increase access to support groups throughout the county.

- **Timeline:** By June 30, 2022

Goal 5: To increase focus and access to mental health and crisis services.

Objective 5a: Fund, implement, and support Critical Incident Stress Management (CISM) team.

- **Timeline:** Beginning SFY 2021, ongoing

Objective 5b: Develop and implement Mental Health QRT team.

- **Timeline:** By June 30, 2021

Objective 5c: Build Trauma Informed Community.

- **Timeline:** Beginning SFY 2020, ongoing

Objective 5d: Implement solutions to reduce wait times for treatment services.

- **Timeline:** Beginning SFY 2020, ongoing

Goal 6: To increase Board member participation and engagement.

Objective 6a: Board members will increase awareness and education.

- **Timeline:** Beginning September 2019, ongoing

Objective 6b: Increase Board member attendance at meetings.

- **Timeline:** Beginning September 2019, ongoing

Objective 6c: Increase Board member participation at community events.

- **Timeline:** Beginning SFY 2020, ongoing

Objective 6d: Develop structured Board member orientation.

- **Timeline:** Beginning SFY 2020, ongoing

Objective 6e: Schedule Board retreat during which Board members will visit local providers, both funded and non-funded, to increase awareness and understanding of services in the community.

- **Timeline:** By June 30, 2022

Goal 7: To improve functionality of the Board.

Objective 7a: Obtain new office space.

- **Timeline:** Decision by September 30, 2019, move by December 31, 2019

Objective 7b: Create Committee to review policies and procedures manual.

- **Timeline:** By September 30, 2019

Objective 7c: Obtain Culture of Quality certification.

- **Timeline:** By March 31, 2020

Objective 7d: Develop structured approach to contracts, reviews, and policies.

- **Timeline:** By June 30, 2022

Attachment IV: SFY20 RFI Summary Oriana House NOBARS Day Reporting Program

Service: Substance Use Treatment/NOBARS (Northwest Ohio Behavior and Reporting Services)

Overview:

Oriana House, Inc. is a non-profit community corrections agency with office throughout Ohio. Oriana House, Inc. intends to provide the Huron County Court of Common Pleas with comprehensive day reporting and clinical treatment services to an adult population of male and female felony offenders referred by the Court. Day reporting services will include case management, UDS testing, EM/SCRAM monitoring and SUD treatment services on an as needed basis. This program will be a continuation of the NOBARS (Northwest Ohio Behavior and Reporting Services) program in place over the last 4 years. OHI anticipates serving up to 120 clients in the first year and 140 clients in the second year of this agreement. The purpose is to provide a non-residential sentencing option that provides for increased public safety by addressing criminogenic need factors for a predominately high-risk population, in an intensive reporting program. The goal is to reduce felony commitments to the Huron County Jail and to ODRC for all felony levels and reduce recidivism of offenders.

Oriana House, Inc. began the NOBARS Day Reporting program (court ordered only) in Huron County in 2016 and added Rigel Recovery Services (open to the public) in 2017. The NOBARS Day Reporting Program has been funded since 2016 by the Justice Reinvestment Improvement Grant (JRIG) through the Ohio Department of Rehabilitations and Corrections. Due to changes in the biennium budget for the state (effective July 1, 2019), there was limited JRIG funds available and the NOBARS Day Reporting grant was not renewed. During FY19 the NOBARS Day Reporting program served 174 clients. NOBARS anticipates serving 120 clients during the remainder of FY20 and 140 clients during FY21. Based on data, success rates have reflected approximately 41%.

Services provided:

- Administers or utilizes the Ohio Risk Assessment System (ORAS) to identify clients' risk and criminogenic needs (ORAS), including: criminal history, education/employment/financial, family/social support, neighborhood problems, substance use, peer associations, and criminal attitude/behavior patterns.
- Identifies clients' barriers to successful program completion and complete individual program plan (IPP) detailing goals and steps client will work towards in relation to their needs/risk. Responds to barriers such as: age, education level, medical, mental health, transportation, housing etc.
- Utilizes EPICS II (Effective Practices in a Correctional Setting II) appropriately based on client's needs, identifies specified targets to address, assist clients in developing skills to reduce their risk of recidivism
- Practices skill acquisition through the use of role play and homework assignments.
- Monitors/address clients' compliance with program rules by utilizing the Behavior Management System. Completes Phase Progression and/or Behavior Assessment throughout client's placement.
- Completed urine drug screens with clients and notifies referral sources and service providers of any positive drug/alcohol test results. Requests approval from program specific designee for Gas Chromatography-Mass Spectrometry (GCMS).

- Makes referrals to outside agencies to address additional client needs such as housing, childcare, mental health counseling, etc.
- At time of release, creates a Community Plan with the client and makes appropriate referrals based on client's progress and ongoing needs in the community post release.

Number of clients to be served:

174 clients served during FY19

Anticipated number of clients to be served during remainder of FY 20: 120

Anticipated number of clients to be served during FY21: 140

**DAY REPORTING PROGRAM
North Central Ohio
DRAFT BUDGET
October 1, 2019 - June 30, 2020**

Year 1:

Personnel Costs

Salaries	Base	Fringe	Total
Program Coordinator	35752	11798	47550
Case Worker (mid level)	25056	8268	33324
Drug Testing Res Supervisor	20358	6718	27076
Treatment Counselor	39150	12920	52070
<hr/>			
Total Salaries/Fringe	120,316	39,704	160,020

Non-Salary Costs

Infrastructure Costs:

Computers/software- year 1 only--1 computer	800	
Telephones	750	
Furniture/Chairs/Desk/File cabinet	6000	
		7550
Employee Training		4650
EM Costs		4500
SCRAM Costs		4500
UDS/Instacup Cost		10080
		<hr/>
Total Expenses - Year 1		191,300
	Admin Overhead	\$ 19,130
	TOTAL ALL IN COSTS	210,430
TCAP OFFSET		(50,000)
	Total Less TCAP OFFSET	\$ 160,430

Budget Justification:**Personnel Costs (\$160,020/yr 1) : *Based on 9 month funding***

Required personnel include 1 FT Case Worker, 1 Treatment Counselor
1 Drug Testing Resident Supervisor and 1 Program Coordinator

Fringe Benefit rate is 33% calculated on base salaries.

Year 1 is based upon 1566 hours due to leap year in 2020 at 9 months of funding.

Infrastructure Costs (8,350)

We request Initial infrastructure costs to cover the purchase of 2 new computers, telephones, cubicles, 2 desks, chairs and file cabinets.

Employee Training (\$4,650)

New employees required training academy at a rate of \$775/per employee

UDS/Instacup (13,440)

Based upon a rate of \$3.50 per cup/90 clients who receive 2 tests per week over the estimated course of 4 months (16 weeks).

EM Costs (\$4,500)

Based upon a daily rate of \$12 for 375 days, includes installation costs

SCRAM Costs (\$4,500)

Based upon a flat daily rate of \$12 for 375 days.

ADMIN OVERHEAD (\$19,210)

Calculated at 10% of all direct costs for the purposes of supporting costs not included in the budget such
as taxes, legal, administrative fees

Oriana will obtain offset revenues from TCAP of \$50,000 per year

Attachment V: Logo options



1



2



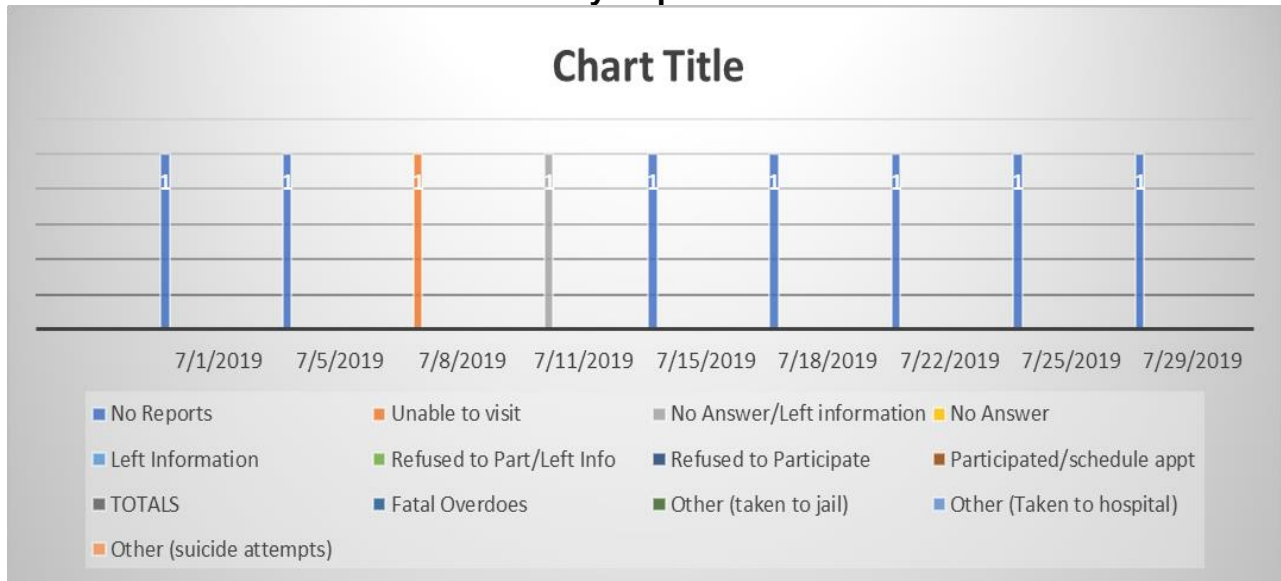
3

Attachment VI: QRT

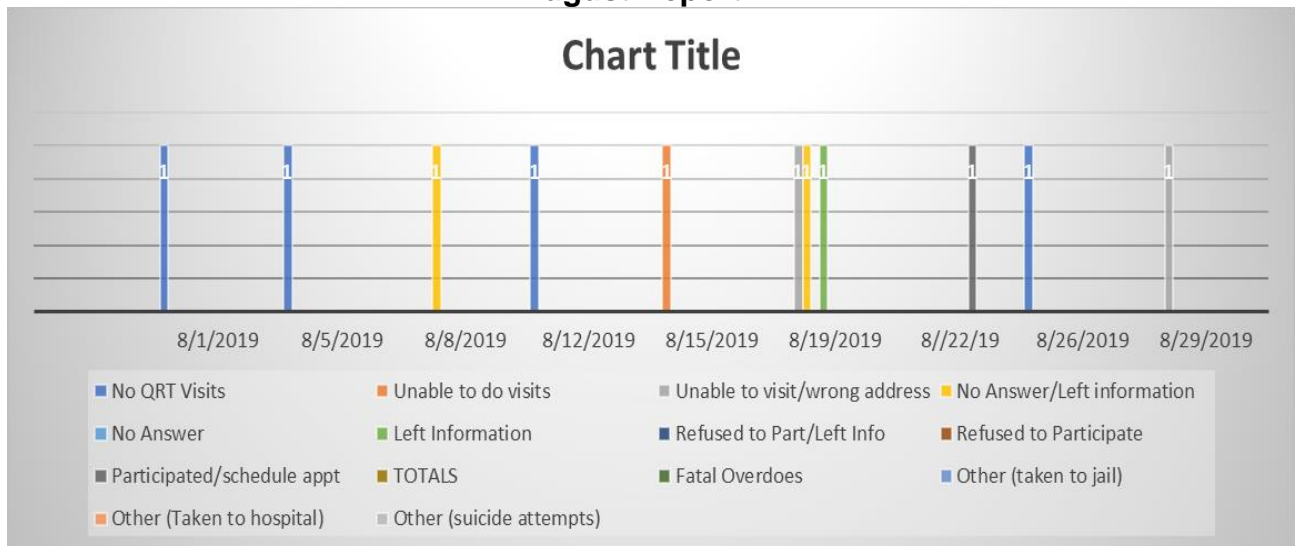
QRT REPORTING

July-August 2019

July Report



August Report



Attachment VII: ALERT



Area Law Enforcement Recovery Team

THE FIRST STEP TO TRANSFORMATION 24/7

ALERT Tracking & Reporting July-August 2019

Jail Groups July 2019

Below is a list of the number of attendees for ALERT jail groups each month. Please note that these numbers are not all new individuals and some of these individuals may be duplicated due to the fact that multiple inmates are serving an average 11-30 days in jail. We do have each inmate sign in however so we can track those who attend multiple times vs. one-time attendees. If you would be interested in the unduplicated numbers please let us know and those will be provided.

ALERT JAIL GROUPS

Date	Men	Women
July 7th	16	13
July 14th	17	7
July 21st	17	13
July 28th	21	11
Total	71	44
Average	17.75	11

Topics Discussed:

Housing/Medicaid/DJFS Program

HALT (Hungry, Angry, Lonely, Tired Triggers)

Thinking Errors

Goals

Life Improvement

ALERT JAIL GROUPS

Date	Men	Women
August 4th	18	9
August 11th	17	7
August 18th	16	10
August 25th	15	1
Total	66	27
Average	16.5	6.75

Female pod
was on
lockdown
8/25

Topics Discussed:

Triggers

Thinking Errors

Recovery Program/12 Step Work

Higher Power

Stress Management

Consequences

Gratitude

Extended services July-August 2019

The below are the extended services that have been provided by the ALERT peer supporters in the months of July & August.

JULY

ALERT Services Tracker				
SERVICES Requested		Male	Female	Description of Services Delivered
Detox		1	2	2 females requested treatment. 1 female released from HCSO came to the MHAS office to be connected with treatment. She went to Becky's House 7/2/19. 1 female called into MHAS and was transported to Becky's House.
Treatment		1	2	2 female contacted a peer supporter in need of detox. 1 female was connected with Surest Path in Bloomville and 1 female was transported to St. Rita's in Lima. 1 male was transported to detox at Surest Path in Fremont.
Recovery Housing		1	1	1 female was released for HCSO and has been connected with food, clothing, DJFS, and counseling & ongoing peer support services.
Mental Health and Substance Abuse Counseling			1	1 female was assisted in obtaining items needed for her new apartment such as a bed and bathroom items. She was also connected with the food bank for assistance.
Health Care Benefits (Medicaid)		2	1	2 men received and submitted Medicaid apps
Income Support/Benefits (FYRE/DJFS)			2	1 man received clothing upon release
Food/Clothing/Basket Basics		1	2	1 male was transported to sober living in Findlay OH.
Transportation		2	3	1 Female was transported from Becky's house to an appointment in Norwalk, then back to Becky's House.
Legal				1 male needed transportation from Erie Detox to treatment at Primary Purpose
Other (SS, Birth Cert, Etc.)			1	1 male needed transportation to file for a birth certificate and photo ID
				1 female was connected w the FYRE program at DJFS and found employment
Total		8	15	1 female was assisted in getting into the Miriam House and obtaining employment.
				Total People Helped: 14

AUGUST

ALERT Services Tracker				
				Description of Services
SERVICES Requested		Male	Female	
				1 male was released from HCSO and called MHAS from Salvation Army seeking transportation and housing. Transportation was provided and client went to Erie County homeless shelter for housing.
Detox		1		1 male was released from Surest Path and called MHAS seeking help with services. Peer supporter met with him and is helping him with employment and housing.
Treatment			1	1 male was transported to Arrowhead Behavioral Health
Recovery Housing		2		1 female was released from HCSO, was connected with basket basics (United Fund) and other necessities then transported to Becky's House.
Mental Health & Substance Abuse Counseling		1		NPD called a ALERT for assistance with a highly intoxicated individual they arrested. The man declined services at that time but Mr. Riley who responded to the call provided information for help if the individual would decide on treatment in the future.
Health Care Benefits		1		Mr. Mount provided an individual with a medicaid and food stamp application as well as information concerning treatment options in the Toledo area. Mr. Mount later transported the individual to treatment.
Income Support/Benefits				
Food/Clothing/Basket Basics			1	1 female was receiving ongoing peer services and was provided transportation to find employment and housing.
Transportation		2	2	1 female was transported to appointments and court from Becky's House
Legal				
Employment		1	1	
Other (SS, Birth Cert, Etc.)		1		
				Total Helped: 8 people
Total		9	5	

*There are multiple clients currently receiving extended services who are not reported since the services are not completed. These individuals currently have a case plan in place to assist them in their needs such as treatment, recovery housing, and transportation however we are just waiting on them to be released.

*There may be duplication in areas as a client may be in need of multiple services. We would like to track how many services are needed as well as the individuals. The "description of service" provided will break down how many clients needed each service.