



# **HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES (MHAS)**

**12 Benedict Ave  
Norwalk, Ohio 44857**

## **June 18, 2019 BOARD MEETING AGENDA**

<b>Time</b>		<b>Who</b>
6:02 PM	<b>Call to Order</b>	Board Chair
	<b>Board Chair Report</b> <ul style="list-style-type: none"> <li>Board position policies</li> </ul>	Board Chair
	<b>Guest Introductions/Announcements</b>	Public
	<b>Presentations</b> <ul style="list-style-type: none"> <li>Nord Center</li> </ul>	
	<b>Approval of May 21, 2019 Board Minutes</b>	
	<b>Executive Director's Report</b>	Ex. Director
	<b>Committee Reports</b> <ul style="list-style-type: none"> <li>Planning and Monitoring Committee               <ul style="list-style-type: none"> <li>SFY 2020 Contracts which occur annually with no bid</li> <li>SFY 2020 Board Contracts</li> <li>SFY 2020 Allocations</li> <li>June 3, 2019 Planning and Monitoring Meeting Minutes</li> </ul> </li> <li>Implementation Committee               <ul style="list-style-type: none"> <li>Approval of May 2019 List of Bills</li> <li>Approval of SFY19 Financial Report</li> </ul> </li> </ul>	Mr. Barnes       Mr. Light
	<b>Old Business</b> <ul style="list-style-type: none"> <li>SSW Fiscal Consultant</li> <li>First Responder Feedback Report</li> <li>Clear Minds Proposal</li> </ul>	
	<b>Meeting Discussion/New Business</b>	
7:13	<b>Adjournment</b>	Board Chair

# HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES

June 18, 2019

## I. CALL TO ORDER

Meeting called to order at \_6:02\_ PM.

Board Members in attendance:

X	Steve Barnes	X	Katie Chieda	X	Rob Duncan
X	Lisa Hivnor	X	Julie Landoll	X	David Light
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
X	Laura Wheeler	X	Mike White	X	DeEtte Zimmerman
X	Steven Fawcett	X	Ben Chaffee, Jr.		

Board Staff:

X	Kristen Cardone, Executive Director	X	Ashley Morrow, Administrative Assistant
X	Randal Strickler- Assistant Prosecutor		

Guests:

Erin Bohne, Bethany Chime (Clear Minds C&C), John Chime (Clear Minds C&C), Drew Riley (Peer Supporter), Chris Hofacker (Sandusky Chaplain), Jacki Salter (Firelands), Jessica Dickman (Family Life Counseling), Terry Boose (Huron County Commissioner), Michael Pack (Huron County Recovery Coalition), Dr. Steven Burggraf (Family Life Counseling), John Cochran (Family Life Counseling), Jamie Gfell (Nord Center)

## II. BOARD CHAIR REPORT

Ms. Wheeler shared with the Board that it is important to update their policies and procedures on Board terms and consider implementing a nominating committee. The Board members were given a description of the new policy which can be found in Attachment IV.

- Ms. Wheeler asked the Board members if they were comfortable making a motion to adopt this revision of the policy and the Board stated they did.
  - Ms. Hivnor moved to adopt a motion.

<b>MOTION:</b> <b>1</b>	To amend Article VII: Officers				
<b>Motion Made By:</b>	<b>Ben Chaffee, Jr.</b>	<b>Seconded:</b>	<b>DeEtte Zimmerman</b>		

5	Steve Barnes	8	Katie Chieda	14	Rob Duncan
1	Lisa Hivnor	9	Julie Landoll	12	David Light
2	Kenneth Murray	7	Dorothy Ruffer	13	Tom Sharpnack
4	Laura Wheeler	10	Mike White	11	DeEtte Zimmerman
3	Steven Fawcett	6	Ben Chaffee, Jr.		

No Opposition

- Ms. Wheeler asked if there was a Board member who would be willing to volunteer to oversee a nominating committee.
  - Ms. Hivnor agreed to oversee the nominating committee.

### **III. GUEST INTRODUCTIONS AND ANNOUNCEMENTS**

- Mr. Riley asked to address the Board.
  - Mr. Riley shared an update on the successes of ALERT since its expansion in April. He shared a success story of a lady who was transported from the Huron County Sheriff's Office to Becky's House for treatment. The young lady called Mr. Riley to share with him that she is still clean and sober living at Becky's House and she recently had her driver's license and nursing license reinstated. She is doing well and wanted to thank him and the ALERT team for their help.

### **IV. PRESENTATIONS**

- Nord Center
  - Jamie Gfell shared with the Board that the Nord Center is bringing their services to Huron County and they will be located on Rte. 250 in Norwalk, beside Subway.
  - Some of the services the center will provide:
    - Rape crisis services
    - On call hotline
    - Exam rooms (client privacy and 1-on-1 meetings with advocates)
    - CAC, a child friendly environment where children can be interviewed.
  - Mr. Gfell said they are still working through the specifics of all the services they will be providing but they will specialize in advocacy for victims of sexual abuse.
  - Ms. Wheeler asked when they would be in their new building.
    - Mr. Gfell responded that they hope to begin seeing clients in the facility within the next month.
    - Mr. Gfell shared that although they currently are not in their building now, they currently are working with Huron County courts, law enforcement, and Huron County CPS. They have 10 advocates that are actively performing services throughout the county.
  - Mr. Gfell stated that their advocates are not therapists, but they do offer psychotherapy. He said many individuals they see are adults who experienced sexual abuse at a young age and are now seeking help.
  - Mr. Gfell shared that at this time the Norwalk location will not offer counseling but can refer to other agencies for those services.

### **V. APPROVAL OF THE MAY 21, 2019 BOARD MEETING MINUTES**

<b>MOTION:</b> <b>1</b>	To approve the May 21, 2019 meeting minutes of the Huron County Board of Mental Health and Addiction Services as sent on May 28, 2019.		
<b>Motion Made By:</b>	<b>Rob Duncan</b>	<b>Seconded:</b>	<b>Tom Sharpnack</b>

No Opposition

### **VI. EXECUTIVE DIRECTOR REPORT**

- Ms. Cardone stated she has attended meetings with multiple first responders' organizations within the county and stated that the outcome of those meetings would be reviewed later in the meeting.

- Ms. Cardone shared that she did a presentation for the Rotary Club on June 17<sup>th</sup> and it went very well. Commissioner Wilde mentioned at the meeting how happy he is with the Board and with what the Board is doing.
- Ms. Cardone shared that she attended a transportation meeting on June 12<sup>th</sup> at the request of Commissioner Wilde. She stated other nearby counties were in attendance and the topic of discussion centered around ODOT's plans to create regional transportation plans.
- Ms. Cardone shared that the Suicide Prevention Coalition met on June 12<sup>th</sup>. The group has been working on creating a list of prevention programs that currently exist and are reviewing lists of current programs to identify gaps. Ms. Cardone said that Denny Doughty is working on contacting all superintendents about the importance of QPR in the schools. The group also discussed the need for the same message to be communicated by all in the community. Ms. Cardone said the next steps include developing that language.
- Ms. Cardone shared that the Board's new fiscal person, Tanya, had started and will be working closely with Keelsra to ensure a smooth transition. Ms. Cardone said that Tanya and Mircea, the Executive Director of the Sandusky, Seneca, Wyandot County Mental Health and Addiction Services Board were both in attendance at the Implementation meeting on June 4<sup>th</sup> so Katie, Dave, and DeEtte were able to meet them.
- Ms. Cardone shared that she had attended the Opiate conference on June 10<sup>th</sup> and 11<sup>th</sup> with Julie Landoll. She said the conference was well attended and they had many excellent speakers. Ms. Cardone shared that the 2 best breakout sessions she attended, in her opinion, were on social marketing and data. Ms. Cardone shared that Montgomery County ran the data breakout session and discussed an app they have developed which serves as a resource guide for the county. Ms. Cardone stated she plans to reach out to the company that created the app to find out what the cost of it would be for Huron County.
  - Ms. Landoll added that she agreed it was a great conference with good information. She shared that her favorite session was the "hospital and opiate control". She said the speakers were great and it is great to see that Ohio has a lot of stuff going on.
- Ms. Cardone shared that the guidelines for the 2019 Community plan have been released and the plan is due 8/1. Ms. Cardone was able to get extension until after the August board meeting when the Board will then approve the plan. Ms. Cardone said that the Community plan will be her primary focus in the month of July.
- Ms. Cardone shared an update on ALERT and directed Board members to the handout that was given to all of them (Attachment V) She shared that ALERT reported 10 individuals being helped during the month of May. She added that they are currently working on warm handoff process with Fisher Titus and have a meeting soon with Willard to discuss expansion. Ms. Cardone shared that they are updating the policies and procedures which will be reviewed in a meeting next week with peer supporters. Ms. Cardone informed the Board that a new female peer supporter has joined the ALERT team, possibly a new male, as well as another peer from Willard who will be going through training soon.
- Ms. Cardone shared encouraged Board members to review the monthly report from FI Community Housing (Attachment VI).
- Ms. Cardone informed Board members that she will be working on completing Board member's mileage soon. Once mileage sheets are complete, she said she would email all Board members copies for approval before submitting to the Auditor for payment.
  - Ms. Cardone will be emailing Board members requesting the addresses they would like used for mileage calculations, including what address they are coming from and what address they return to after the meeting.

- Ms. Cardone shared with the Board an update on the State Budget:
  - Ms. Cardone shared that much of budget passed through the Senate Finance Committee unchanged, however, there were a few significant changes which include:
    - The \$18M for K-12 Prevention was cut.
    - The \$18M (\$13M in SFY 20 and \$5M in SFY 21) for multi-media prevention and stigma campaigns was cut.
    - The MAT Drug Reimbursement program for county jails is increased from \$1M/year to \$2M in SFY 2020 and \$2.5M in SFY 2021
    - The Student Wellness and Success funds within the ODE budget were returned to the Executive amount of \$550 million. We're still recommending a required connection to the Boards be added to this provision of the budget.
- Ms. Cardone informed Board members of the importance of meeting attendance and Board participation. She shared that Board policies and procedures state that Board members will be removed from the Board by the appointing authority if within one year they miss either four Board meetings or two Board meetings without prior notice. Ms. Cardone added that attendance at Committee meetings is a critical part of being on the Board as this is where the majority of the work is done. She shared that when people do not attend Committee meetings, they are not well informed at the Board meeting when decisions are made. Ms. Cardone said that the Board does not currently have a policy around attendance at Committee meetings, however, one will be put in place during the next fiscal year. Ms. Cardone informed the Board members that this policy has not been strictly enforced but the Board will start enforcing this policy beginning in fiscal year 2020. Ms. Cardone distributed a copy of the SFY 2020 Board meetings to all Board members and this document may be found in Attachment VII.

## **VII. COMMITTEE REPORTS**

### **PLANNING/MONITORING COMMITTEE REPORT**

Mr. Barnes reported on the Planning and Monitoring Committee meeting which met on June 3<sup>rd</sup>, 2019.

Mr. Barnes shared that Board members reviewed and discussed reporting and outcomes changes for fiscal year 20 and reviewed annual contracts.

<b>MOTION:</b> <b>2</b>	<b>That the Huron County Board of Mental Health and Addiction Services (MHAS) authorize its Executive Director to enter into SFY 2020 Contracts/Agreements with the following entities:</b> <ul style="list-style-type: none"><li>• With Bellevue Municipal, Norwalk Municipal and Huron County Juvenile Courts and with FCRS for the purpose of implementing Amended Substitute Senate Bill 131, which created in these courts IDAT Accounts, to be administered by ADAMHS/ADAS/MHAS Boards. Funds from these Accounts are used to purchase AoD treatment services from Board-designated providers for persons court-identified to be indigent and meet the other criteria for use of these funds. Contracts may be continuing, or “evergreen,” if Parties so agree.</li><li>• With Brown Consulting, Ltd., for completion of the Independent Peer Review of a valid and reliable sample of the Board contracted treatment agencies non-Medicaid funded AoD treatment cases and for the completion of a Field Audit of a valid and reliable sample of non-Medicaid funded MH cases for an amount of funds not to exceed <u>\$13,500</u>.</li><li>• With Attorney Carla Davis for legal representation of the Board when county residents are considered for judicial commitments to state hospitals/other legal matters for an amount of funds not to exceed <u>\$1,250</u>.</li><li>• With the Huron County Family and Children First Council (FCFC) for funds not to exceed <u>\$2,000</u> to participate in the subsidy of the FCFC’s operations.</li><li>• With the MH Recovery Board of Erie-Ottawa Counties for Huron County Opportunities for Ohioans with Disabilities vocational services contract and to provide the required match not to exceed <u>\$20,000</u>.</li><li>• With the Clark, Greene, Madison Board to provide GOSH claims processing services for two treatment agencies electronic billings not to exceed <u>\$8,225</u>.</li><li>• With Geisler IT to purchase an annual license to support GOSH at the Clark, Green, Madison Board not to exceed <u>\$2,500</u>.</li><li>• With OhioMHAS to administer the Central Pharmacy Outpatient Program and to designate a provider authorized to utilize the allocation of Pharmaceutical Credit made available so that state-purchased psychoactive medications/MAT may be obtained for qualifying individuals (\$29,000).</li></ul>		
<b>Motion Made By:</b>	<b>Lisa Hivnor</b>	<b>Seconded:</b>	<b>Julie Landoll</b>

9	Steve Barnes	1	Katie Chieda	11	Rob Duncan
8	Lisa Hivnor	14	Julie Landoll	6	David Light
10	Kenneth Murray	3	Dorothy Ruffer	5	Tom Sharpnack
12	Laura Wheeler	8	Mike White	4	DeEtte Zimmerman
13	Steven Fawcett	7	Ben Chaffee, Jr.		

No Opposition

Mr. Barnes shared that during the Special Board meeting on May 21, 2019, Board members discussed and approved funding amounts for fiscal year 20 proposals.

<b>MOTION:</b> <b>3</b>	<b>That the Huron County Board of Mental Health and Addiction Services (MHAS) authorize its Executive Director to enter into SFY 2020 Contracts/Agreements with the following entities:</b> <ul style="list-style-type: none"><li>• With Firelands Counseling &amp; Recovery Services in the amount of \$1,046,561.00.</li><li>• With Family Life Counseling &amp; Psychiatric Services in the amount of \$167,923.00</li><li>• With Oriana House in the amount of \$178,698.00</li><li>• With the Huron County Family and Children First Council in the amount of \$55,000.00.</li><li>• With Norwalk Economic Development for Drug Free Clubs of America in the amount of \$101,750.00.</li><li>• With Catholic Charities-Miriam House in the amount of \$45,000.00.</li><li>• With Reach Our Youth in the amount of \$40,000.00.</li><li>• With the Huron County Juvenile Court – Family Dependency Court in the amount of \$30,000.00.</li><li>• With Catholic Charities – Adult Advocacy Services in the amount of \$25,000.00.</li><li>• With Services for the Aging – Age Exchange program in the amount of \$20,516.00.</li><li>• With Bayshore Counseling in the amount of \$16,000.00.</li><li>• With the Norwalk Police Department in the amount of \$3,000.00.</li></ul>		
<b>Motion Made By:</b>	<b>DeEtte Zimmerman</b>	<b>Seconded:</b>	<b>Lisa Hivnor</b>

4	Steve Barnes	A	Katie Chieda-Abstain	A	Rob Duncan-Abstain
3	Lisa Hivnor	5	Julie Landoll	9	David Light
A	Kenneth Murray-Abstain	7	Dorothy Ruffer	11	Tom Sharpnack
2	Laura Wheeler	6	Mike White	10	DeEtte Zimmerman
1	Steven Fawcett	8	Ben Chaffee, Jr.		

No Opposition

\*NOTE: Ken Murray, Katie Chieda, and Rob Duncan all abstained due to conflict of interest with certain contracts.

Ms. Cardone shared with the Board that in the past the following allocations were not voted on but after discussion with Mr. Strickler he suggested adding them as a motion.

<b>MOTION:</b>  <b>4</b>	<b>That the Huron County Board of Mental Health and Addiction Services (MHAS) authorize the following allocations for SFY 2020:</b> <ul style="list-style-type: none"> <li>• Board Operated Services in an amount not to exceed \$20,000.00</li> <li>• Board Administration in an amount not to exceed \$195,000.00</li> <li>• QRT services in an amount not to exceed \$14,000.00</li> <li>• ALERT program services in an amount not to exceed \$25,000.00</li> </ul>
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<b>Motion Made By:</b>	Ben Chaffee, Jr.	<b>Seconded:</b>	Ken Murray
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A	Steve Barnes-Abstain	8	Katie Chieda	4	Rob Duncan
10	Lisa Hivnor	9	Julie Landoll	2	David Light
11	Kenneth Murray	6	Dorothy Ruffer	3	Tom Sharpnack
12	Laura Wheeler	7	Mike White	1	DeEtte Zimmerman
13	Steven Fawcett	5	Ben Chaffee, Jr.		

No Opposition

\*NOTE : Mr. Barnes abstained due to being a volunteer for the ALERT program

<b>MOTION:</b> <b>5</b>	To approve the June 3, 2019 Planning and Monitoring meeting minutes as sent on June 6, 2019.		
<b>Motion Made By:</b>	Rob Duncan	<b>Seconded:</b>	Lisa Hivnor

No Opposition

## IMPLEMENTATION COMMITTEE REPORT

Mr. Light shared that the Implementation Committee met on Tuesday, June 4, 2019 however, they did not have a quorum, so it was not an official meeting.

Mr. Light stated that in Attachment I, the List of Bills for May 2019 can be found.

<b>MOTION:</b> <b>6</b>	To approve the May 2019 List of Bills as included in Attachment I.		
<b>Motion Made By:</b>	Ben Chaffee, Jr.	<b>Seconded:</b>	Julie Landoll

10	Steve Barnes	8	Katie Chieda	2	Rob Duncan
11	Lisa Hivnor	7	Julie Landoll	9	David Light
12	Kenneth Murray	6	Dorothy Ruffer	1	Tom Sharpnack
13	Laura Wheeler	5	Mike White	3	DeEtte Zimmerman
14	Steven Fawcett	4	Ben Chaffee, Jr.		

No Opposition

Mr. Light shared that the SFY19 Revenue Budget received through May 31, 2019 include local levy funds and State and Federal funds distribution of \$1,912,011.96. The SFY19 Budget to Actual Expenditures through May 31, 2019, shows approximately 68% of the total budgeted expenses have been paid.

- Ms. Wheeler asked if 68% was a normal number
  - Ms. Cardone replied that it was because agencies have up to 90 days after the end of SFY19 to submit billing for services provided during SFY19.

<b>MOTION:</b> <b>7</b>	To approve the SFY19 Financial Report through May 31, 2019 as included in Attachment II.		
<b>Motion Made By:</b>	Julie Landoll	<b>Seconded:</b>	Lisa Hivnor



3	Steve Barnes	8	Katie Chieda	11	Rob Duncan
4	Lisa Hivnor	9	Julie Landoll	12	David Light
5	Kenneth Murray	10	Dorothy Ruffer	13	Tom Sharpnack
2	Laura Wheeler	7	Mike White	14	DeEtte Zimmerman
1	Steven Fawcett	6	Ben Chaffee, Jr.		

No Opposition

## VIII. OLD BUSINESS

- SSW Fiscal Consultant
  - It was recommended in the May 21<sup>st</sup> Special Board meeting that a motion be added to this agenda to allow the SSW fiscal consultant access to the MHAS Board's financial documents.

<b>MOTION:</b> <b>8</b>	To allow the Mental Health and Recovery Board of Seneca, Sandusky, and Wyandot County fiscal consultant access to the Huron County MHAS Board's financial documents as needed to effectively provide fiscal support to the MHAS Board.				
<b>Motion Made By:</b>	Rob Duncan		<b>Seconded:</b>	Tom Sharpnack	

No Opposition

- First Responder Feedback Report (Attachment III)
  - Ms. Cardone shared with the Board the feedback that has been received from First Responders concerning their needs and wants for mental health and addiction services.
  - Ms. Cardone stated that she was very grateful that this proposal was submitted and for the opportunity to meet with our first responders throughout the county. She believes many great things have come from this, the first being gaining a true understanding of what exactly first responders need and want, as well as provided her with the opportunity to continue building relationships between first responders and the Board. Ms. Cardone said that this process has been, in her opinion, has been a very positive representation of the changes the board is making in that the board is now seeking input from those that they serve and then using that information to drive decisions which she believe shows a dedication to serving the community and a high level of fiscal responsibility.
  - Ms. Cardone shared that when meeting with first responders at times she was met with some resistance. She said she shared with them that the Board would like to know what they identify as the mental health needs of first responders and what services they believe would help meet those needs to ensure the Board is funding what they want and need, not just what the Board believes is the best. Ms. Cardone reported that they were very appreciative of this, and the majority asked her to pass along their gratitude to the Board for reaching out to them and asking them what they want. Ms. Cardone said there were many great discussions. Ms. Cardone also created a feedback summary report which can be found in attachment III.
  - Ms. Cardone shared that barriers were discussed, and 3 agencies shared their concerns around being diagnosed. Ms. Cardone reached out to Mr. Bernzweig, the Director of Health, Safety, and EMS through the Fire Fighters Union and he shared that "I don't think that fear of job loss is a primary reason, I am not aware of any employer who would terminate an employee because of a mental health diagnosis alone. The more likely culprit for why fire service professionals do not seek help is

stigma. The other challenge that our members face is that when they do attempt to get help, professional services are not a (well) covered benefit.” Ms. Cardone said that first responders need education to reduce the stigma and perception that a diagnosis will end a career as this is not true.

- Ms. Cardone shared that other primary barriers include lack of access to counseling (which is addressed in the proposed services found in attachment III) and lack of trust with providers which is why first responders requested peer support being provided by individuals in their own departments and/or individuals who are retired from county organizations that have a good reputation.
- Clear Minds Coaching & Counseling Proposal
  - Ms. Cardone said, as reviewed in the First Responder report, none of the first responder organizations were in support of the proposal as submitted. Additionally, there were a few misrepresentations in the proposal. Ms. Cardone stated she does not know if it was intentional or negligent but felt it was necessary to bring to the Board’s attention. Ms. Cardone said it was stated in the contract abstract for the proposal that Clear Minds Coaching & Counseling is a 501c3 non-profit corporation. Documents were submitted showing proof of non-profit status and the 501c3 application for the IRS. It was represented to the Board that they had already received the 501c3 status as of April 30th, 2019 when proposals were due, however, the application for the IRS is dated May 17th, 2019 (Attachment VIII). Ms. Cardone shared that in addition, the proposal lists 4 full time employees, however, during a conversation with Chief Soisson and Jamie Starcher, Mr. Starcher shared that he was not aware he was listed in the proposal as an employee of this organization.
  - Ms. Hivnor asked for a reminder of the total amount requested for the Clear Minds proposal.
    - Ms. Cardone reminded everyone that the amount of funding requested from Clear Minds was \$309,147.00.
  - Mr. Duncan shared that he had to leave to make an important proclamation however he wanted to suggest a funding amount for the proposal.
  - Mr. Duncan said that he felt what threw everyone off was the amount that was requested, however the Board funded FI Community Housing last year for \$167,000 and that didn’t go well. He suggested giving Clear Minds Coaching & Counseling \$30,000 and see if they do well. He suggested having them also do regular reporting. He stated he feels that is a good starting place.
  - Mr. White asked if Board staff had identified what services are not available because from his knowledge almost any service is available to first responders.
    - Ms. Cardone replied that Board staff is currently working on putting together the resource binders for all first responders that contain counseling services, trainings available throughout the state, and webinars.
      - Mr. White asked if we can have all of that information together and given out to ensure we are not duplicating services.
        - Ms. Cardone replied that as for duplication of services, the list of programs proposed are almost all currently available. Ms. Cardone added that the list provided is just what was found and there are more services currently available.
  - Mr. White added that he wanted to clarify the statement he made at the last Board meeting. He stated the individual who represents the Clear Minds agency put the comment on Facebook and clearly took Mr. White’s statement out of context and that clearly shows the character of that person.

- Ms. Hivnor asked for a breakdown of what Mr. Duncan was asking for and where that number comes from.
  - Ms. Cardone explained that Mr. Duncan is asking for \$20,115 for training and \$10,000 for peer support.
    - Mr. White stated he felt that was ridiculous and he does not support that suggestion.
- Ms. Wheeler asked about the facility that was just purchased by Clear Minds. She stated the job of the Board is to fund programs not buildings.
  - It was clarified that Board money is not to be used towards purchase of buildings and that funding for a building was not requested in the proposal.
- Mr. White said that it didn't make sense to fund the services for first responders when they said they didn't want the services. He also asked Mr. Duncan (who had left at 7:01pm) how funding FI Community Housing was relevant. He stated "so we funded a failure before and now we have to fund another one? It seems like a consolation prize and we don't have to do that".
- Ms. Hivnor asked if she was correct in understanding that all motions must be made in a positive manner.
  - Ms. Cardone replied that they did.

<b>MOTION: 9</b>	To approve the Clear Minds Coaching & Counseling SFY 2020 funding in the amount of \$309,147.00.		
<b>Motion Made By:</b>	Lisa Hivnor	<b>Seconded:</b>	Steve Barnes

Upon a roll call vote, the vote resulted as follows:

9	Steve Barnes (Voted No)	4	Katie Chieda (Voted No)		Rob Duncan-Absent
10	Lisa Hivnor (Voted No)	5	Julie Landoll (Voted No)	3	David Light (Voted No)
11	Kenneth Murray (Voted No)	6	Dorothy Ruffer (Voted No)	2	Tom Sharpnack (Voted No)
12	Laura Wheeler (Voted No)	7	Mike White (Voted No)	1	DeEtte Zimmerman (Voted No)
13	Steven Fawcett (Voted No)	8	Ben Chaffee, Jr. (Voted No)		

Motion 9 failed with 13 voting no, and 0 voting yes.

#### **IX. MEETING DISCUSSION/NEW BUSINESS**

- There was no new business to discuss.

#### **X. ADJOURNMENT**

- Ms. Wheeler asked for a motion to adjourn.

<b>MOTION: 10</b>	To adjourn the June 18 <sup>th</sup> , 2019 meeting of the Huron County Board of Mental Health and Addiction Services.		
<b>Motion Made By:</b>	Steve Barnes	<b>Seconded:</b>	Ken Murray

The June 18, 2019 meeting of the Board adjourned at \_7:13\_ p.m.

## Attachment I: May 2019 List of Bills

### Huron County Board of Mental Health and Addiction Services

#### CHECK DETAIL

May 2019

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
1000 Huron County Treasurer						
05/01/2019	Check	387598	Kevin Mount		R	-627.95
				04.16.19 QRT		11.50
				04.16.19 ALERT		9.26
				ALERT		213.44
				ALERT		393.75
05/01/2019	Check	387599	Diaz Law	Grant consulting	R	-262.50
						262.50
05/01/2019	Check	387596	Drew Riley		R	-17.25
				ALERT		17.25
05/01/2019	Check	387597			R	-51.74
				ALERT		50.00
				ALERT		1.74
05/01/2019	Check	387595	Family Life Counseling & Psychiatric Serv		R	-1,724.78
				FY19		1,508.12
				FY 19		216.66
05/08/2019	Check	387769	Keelsra Business Services	May Services	R	-1,985.00
						1,985.00
05/08/2019	Check	387768	Morrow, Ashley	May	R	-19.72
						19.72
05/08/2019	Check	387774	Kristen Cardone		R	-327.65
				May 2019		236.19
				May 2019		64.38
				May 2019		27.08
05/08/2019	Check	387767	Kevin Mount	ALERT	R	-50.00
						50.00
05/08/2019	Check	387776	Onnyx	MIP	R	-287.10
						287.10
05/08/2019	Check	387771	Michael Pack	ALERT	R	-75.00
						75.00
05/08/2019	Check	387777	Roesch Associates, Inc.		R	-12.95

Tuesday, June 11, 2019 02:27 PM GMT-7

1/4

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Nameplate		12.95
05/08/2019	Check	387772	Firelands Counseling & Recovery Services		R	-1,707.94
				IDAT - Feb.		1,056.33
				IDAT - Jan.		651.61
05/08/2019	Check	387773	Ohio Assn. of Co. Behavioral Health Auth.		R	-9,403.00
				FY19		7,903.00
				Ohio Recovery Conference sponsorship		1,500.00
05/08/2019	Check	387775	Family Life Counseling & Psychiatric Serv		R	-11,665.79
				05.08.19		5,463.02
				05.08.19		5,004.64
				05.08.19		1,198.13
05/08/2019	Check	388246	Morrow, Ashley		R	-132.55
				May		132.55
05/08/2019	Check	387765	Drew Riley		R	-50.00
				ALERT		50.00
05/08/2019	Check	387770	Kathy Pickens		R	-25.00
				ALERT		25.00
05/22/2019	Check	388241	Firelands Counseling & Recovery Services		R	-241.75
				March		241.75
05/22/2019	Check	388248	Kristen Cardone		R	-269.01
				May 2019		147.39
				May 2019		121.62
05/22/2019	Check	388238	Firelands Counseling & Recovery Services		R	-800.00
				April LAMAR		800.00
05/22/2019	Check	388237	Firelands Regional Medical Ctr Corp Healt		R	-3,244.00
				January		3,244.00
05/22/2019	Check	388245	Bayshore Counseling Services 2		R	-3,222.02
				Apr. 2019 Whole Child		1,194.27
				Mar. 2019 Whole Child		2,027.75
05/22/2019	Check	388247	Roesch Associates, Inc.		R	-47.90
				Copy paper		47.90

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
05/22/2019	Check		Firelands Counseling & Recovery Services		R	-7,425.95
				FY19		599.33
				FY19		1,258.65
				FY19		1,090.89
				FY19		3,939.60
				FY19		-3,722.40
				FY19		501.28
				FY19		3,758.60
05/22/2019	Check		Firelands Counseling & Recovery Services		R	-24,342.08
				03.12.19		575.84
				03.12.19		7,838.52
				03.12.19		2,722.33
				03.12.19		13.20
				03.12.19		1,592.51
				03.12.19		116.26
				03.12.19		3,400.36
				03.12.19		455.70
				03.12.19		2,120.00
				03.12.19		754.36
				03.12.19		3,087.00
				03.12.19		1,666.00
05/22/2019	Check		Starting Point Outreach Center		R	-3,514.76
				May 2019		3,514.76
05/22/2019	Check	192068	FI Community Housing		R	-10,052.00
				April		10,052.00
05/22/2019	Check	388243	Family Life Counseling & Psychiatric Serv		R	-2,328.90
				FY19		787.36
				FY 19		467.34
				05.07.19		14.48
				05.07.19		141.60
				05.07.19		918.12
05/22/2019	Check	388234	Catholic Charities Diocese of Toledo, Inc		R	-1,320.00
				Adult advocacy		1,320.00
05/22/2019	Check	388235	Firelands Counseling & Recovery Services		R	-803.21
				April Clinical exception		803.21
05/22/2019	Check	388236	Michael Pack		R	-25.00
				ALERT		25.00

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
05/22/2019	Check	388242	Drew Riley		R	-112.50
				ALERT		87.50
				QRT		25.00
05/22/2019	Check	192073	ES Consulting		R	-28.50
				Secure Guardian		4.00
				Office 365		24.50
05/22/2019	Check	388231	Firelands Counseling & Recovery Services		R	-1,077.48
				IDAT - Apr.		1,077.48
05/22/2019	Check	388240	Brown Consulting, Ltd		R	-4,200.00
				Program audit		4,200.00
05/22/2019	Check	388239	NEDC		R	-680.00
				June 2019		680.00
05/22/2019	Check	388244	Kathy Pickens		R	-250.00
				ALERT		25.00
				ALERT		225.00
05/22/2019	Check	388229	US Bank		R	-135.44
				Copier lease		135.44
05/22/2019	Check	388232	Firelands Counseling & Recovery Services		R	-370.67
				April linkage		370.67
05/22/2019	Check	388233			R	-1,950.00
				ATP expenses		1,950.00
05/31/2019	Check	387766	Huron Co. Juvenile Court		R	-24,467.00
				Multi System Youth funds		24,467.00

## Attachment II: SFY 2019 Financial Report

Huron County Board of Mental Health and Addiction Services					
SFY 2019 Revenue Budget Through 05/31/2019					
	SFY 2018 Actual Revenues	SFY 2019 Original Budget	SFY 2019 Revised Budget	FY19 change from FY18	Revenue Received thru 05/31/2019
<b>Mental Health</b>					
4224Q Forensic Monitoring	5,539.00	5,539.00	5,539.00	0.00	5,539.00
4221C Continuum of Care	640,427.00	640,427.00	640,427.00	0.00	640,427.00
Community Investments 4221	78,635.00	77,003.00	77,003.00	-1,632.00	77,000.00
4221C Block Grant	42,304.00	42,304.00	42,304.00	0.00	31,728.00
Title XX (Fund 503)	17,198.00	40,285.00	40,285.00	23,087.00	30,665.00
Whole Child Reimbursement	0.00	7,000.00	16,000.00	16,000.00	14,998.50
Community Innovations - Jail Medications	9,185.00	10,000.00	10,000.00	815.00	60.00
<b>Total Mental Health</b>	<b>793,288.00</b>	<b>822,558.00</b>	<b>831,558.00</b>	<b>38,270.00</b>	<b>800,417.50</b>
<b>Chemical Dependency</b>					
<i>Prevention</i>					
Federal BG Prevention (SAPT)	44,004.00	44,004.00	44,004.00	0.00	33,003.00
State 4253C Per Capita Prevention	4,461.00	4,461.00	4,461.00	0.00	4,461.00
4254C Gambling Prevention	9,728.00	9,728.00	9,728.00	0.00	14,592.00
Community Impact Grant Federal	20,000.00	20,000.00	20,000.00	0.00	10,000.00
GRF 336406 Prevention	24,800.00	24,800.00	24,800.00	0.00	24,800.00
<b>Total CD Prevention</b>	<b>102,993.00</b>	<b>102,993.00</b>	<b>102,993.00</b>	<b>0.00</b>	<b>86,856.00</b>
<i>Treatment</i>					
Federal (SAPT)	145,688.00	145,688.00	145,688.00	0.00	142,682.00
State 4221C Per Capita Treatment	27,459.00	27,459.00	27,459.00	0.00	27,459.00
4221 G Gambling Treatment	9,728.00	9,728.00	9,728.00	0.00	12,552.00
GRF-Community Investment 336421-4221T	75,000.00	75,000.00	0.00	-75,000.00	76,635.00
GRF-Recovery Housing	48,000.00	48,000.00	48,000.00	0.00	48,000.00
GRF-Criminal Justice Services	75,000.00	0.00	0.00	-75,000.00	0.00
GRF-Addiction Services/prisoners	11,637.00	0.00	0.00	-11,637.00	0.00
GRF-Specialized Docket Support NEW	0.00	15,000.00	15,000.00	15,000.00	15,000.00
21st Century Cures Funding Federal	0.00	120,802.00	120,802.00	120,802.00	111,853.00
Indigent Drivers Fund (IDAT)	10,541.31	10,000.00	11,000.00	458.69	19,044.01
<b>Total CD Treatment</b>	<b>403,053.31</b>	<b>451,677.00</b>	<b>377,677.00</b>	<b>-25,376.31</b>	<b>453,225.01</b>
<b>Total Chemical Dependency</b>	<b>506,046.31</b>	<b>554,670.00</b>	<b>480,670.00</b>	<b>-25,376.31</b>	<b>540,081.01</b>
<b>MH &amp; Chemical Dependency Total</b>	<b>1,299,334.31</b>	<b>1,377,228.00</b>	<b>1,312,228.00</b>	<b>12,893.69</b>	<b>1,340,498.51</b>
<b>Local Levy Revenue</b>	535,811.97	520,000.00	540,000.00	4,188.03	534,534.43
<b>Other - Special Projects</b>	6,073.00	0.00	0.00	-6,073.00	8,487.21
<b>Other - Misc.</b>	28,341.77	1,000.00	10,000.00	-18,341.77	28,491.81
<b>TOTAL REVENUE</b>	<b>1,869,561.05</b>	<b>1,898,228.00</b>	<b>1,862,228.00</b>	<b>-7,333.05</b>	<b>1,912,011.96</b>
		ENCUMBRANCE	RESERVE		
<b>Board Unexpended Balance as of 02/28/2019:</b>	<b>3,494,000.61</b>	<b>450,392.50</b>	<b>3,043,608.11</b>		



Huron County Board of Mental Health and Addiction Services							
SFY 2019 Budget to Actual Expenditures							
7-1-2018 to 6-30-2019 (68.25% of SFY 2019)							
	FY2018 Actual Budget	FY2019 Approved Budget	FY2019 Revision Apr-19	FY2019 Revised Budget	FY2019 % Change	Paid Through 5/31/2019	FY2019 % Used
<b>FIRELANDS HOSPITAL - MENTAL HEALTH</b>							
NON-MEDICAID SERVICES:							
OUTPATIENT	287,881	197,585	26,000	218,491	-24.10%	276,476	126.54%
CRISIS INTERVENTION (Outpatient Crisis)	42,493	65,000	-25,000	40,000	-5.87%	3,794	5.84%
RESCUE MENTAL HEALTH/INPATIENT	190,000	135,000	-45,500	89,500	-52.89%	51,763	38.34%
RESIDENTIAL WRAP SERVICES	115,000	120,000	5,000	125,000	8.70%	9,317	7.76%
HOTLINE	49,104	49,104	-4,700	44,404	-9.57%	7,247	14.76%
PEER SUPPORT	750	3,000		3,000	300.00%	242	8.06%
INPATIENT @ 1-SOUTH	25,000	25,000	17,000	42,000	68.00%	12,473	49.89%
LINKAGES-JAIL SERVICES	25,000	25,000	-15,000	10,000	-60.00%	8,349	33.40%
CLINICAL EXCEPTIONS	10,000	7,500	-950	6,550	-34.50%	2,123	28.30%
TRAININGS (CIT, MHFA)	4,000	6,366	-1,000	5,366	34.15%	0	0.00%
COMMUNITY INVESTMENTS - Health Home/wellness	30,000	5,000	-1,850	3,150	-89.50%	0	0.00%
VOCATIONAL SERVICES-jail/Miriam House	10,000	48,000	-20,000	28,000	180.00%	6,496	13.53%
After-Hours Crisis Subsidy Collaborative	59,631	56,104	66,000	127,198	113.31%	72,540	57.03%
<b>FIRELANDS MENTAL HEALTH - SUBTOTALS</b>	<b>848,859</b>	<b>742,659</b>	<b>0</b>	<b>742,659</b>	<b>-12.51%</b>	<b>450,820</b>	<b>60.70%</b>
<b>FIRELANDS HOSPITAL - CHEMICAL DEPENDENCY</b>							
NON-MEDICAID SERVICES:							
TREATMENT	153,570	142,338	-18,500	123,838	-19.36%	118,823	83.48%
PREVENTION	48,465	46,519	8,500	55,019	13.52%	9,838	21.15%
HOTLINE/CRISIS	2,000	17,112	1,500	18,612	830.60%	198	1.16%
GAMBLING SERVICES - Prevention (Paper billed)	11,674	11,674	-1,750	9,924	-14.99%	0	0.00%
CLINICAL EXCEPTIONS	3,000	2,500		2,500	-16.67%	150	6.01%
MAT	25,000	28,000	-12,000	16,000	-36.00%	0	0.00%
The BRIDGE-DETOX	25,000	7,200	15,000	27,200	8.80%	17,234	63.36%
Peer Support	10,000	7,000	-4,500	2,500	-75.00%	1,177	16.82%
Outreach/Engagement	10,000	5,000	7,250	12,250	22.50%	1,002	20.05%
Opiate Services (MCD and Non-MCD)							
<b>FIRELANDS CHEMICAL DEPENDENCY - SUBTOTALS</b>	<b>288,709</b>	<b>267,343</b>	<b>-4,500</b>	<b>267,843</b>	<b>-7.23%</b>	<b>148,423</b>	<b>55.52%</b>
<b>FIRELANDS TOTALS</b>	<b>1,137,568</b>	<b>1,010,002</b>	<b>-4,500</b>	<b>1,010,502</b>	<b>-11.17%</b>	<b>599,243</b>	<b>59.33%</b>
NON-MEDICAID SERVICES (IDAT) - Pass Through	32,000	30,000		10,000	-6.25%	16,915	56.38%
<b>FIRELANDS TOTALS WITH IDAT PASS THROUGH</b>	<b>1,169,568</b>	<b>1,040,002</b>	<b>-4,500</b>	<b>1,020,502</b>	<b>-11.08%</b>	<b>616,157</b>	<b>59.25%</b>
CRISIS SERVICES FROM OUT OF COUNTY PROVIDERS	2,000	0		0	-100.00%	0	0.00%
<b>OTHER CONTRACTS</b>							
BAYSHORE COUNSELING - WHOLE CHILD MATTERS ECMH	8,000	16,000		16,000	100.00%	12,776	79.85%
BROWN CONSULTING, LTD (Half AoD - IPR, Half MH - Audit)	4,000	7,000		7,000	75.00%	0	0.00%
CARLA DAVIS	1,430	1,100		1,100	-23.08%	330	30.00%
CATHOLIC CHARITIES/GUARDIANSHIP SERVICES	0	25,000		25,000	100.00%	4,558	18.23%
CLARK, GREEN, MADISON BOARD (GOSH SERVICES)	8,000	8,225		8,225	2.81%	8,375	101.82%
ERIE OTTAWA BOARD MATCH FUNDS FOR OOD VRP3	20,000	20,000		20,000	0.00%	16,173	80.87%
FAMILY LIFE COUNSELING - CBSG PREVENTION	18,105	77,087		77,087	325.78%	21,366	27.72%
FAMILY LIFE COUNSELING - DRUG FREE CLUBS OF AMERICA	0	65,420		65,420	100.00%	34,070	52.08%
FAMILY LIFE COUNSELING - MH TREATMENT SERVICES/CRISIS	0	73,607		95,267	100.00%	15,618	21.22%
FAMILY LIFE COUNSELING - AoD TREATMENT SERVICES	0	100,000		127,761	100.00%	0	0.00%
FI COMMUNITY HOUSING - PEER RECOVERY CENTER	30,000	167,816		167,816	459.39%	147,259	87.75%
GEISLER I.T. LICENSE FOR GOSH	3,400	2,500		2,500	-26.47%	2,847	113.86%
HOPE HOUSE - STARTING POINT OUTREACH MENS HOME	68,000	50,000		50,000	-26.47%	33,687	67.37%
HURON COUNTY DD/JFS	7,536	0		0	-100.00%	24,467	0.00%
HURON COUNTY FAMILY & CHILDREN FIRST/WRAP/FEES	2,000	12,000		12,000	500.00%	4,222	35.18%
HURON COUNTY HEALTH DEPARTMENT/PLAN FOR EMPLOYERS	0	25,000		25,000	100.00%	876	3.50%
HURON COUNTY JUVENILE COURT - FDTIC/ATC	30,000	46,700		46,700	55.67%	46,700	100.00%
HURON COUNTY QRT (FLC, FCH and Peer Supporter)	5,000	7,000		7,000	40.00%	2,445	34.93%
KEELSRA- Financial Management	0	0		17,865	100.00%	15,880	88.89%
MIRIAM HOUSE-RECOVERY HOME WOMEN	52,455	45,000		45,000	-14.21%	23,036	51.19%
OHIO MHAS CENTRAL PHARMACY/SHERIFF MEDICATION	38,185	29,000		29,000	-24.05%	19,355	66.74%
SENIOR ENRICHMENT SERVICES (AGE EXCHANGE) (AoD Expense)	20,516	20,516		20,516	0.00%	20,516	100.00%
WILLARD SCHOOLS THE LEADER IN ME	3,500	0		0	-100.00%	0	0.00%
ODMH - COC (State Hospital Days)							
<b>OTHER CONTRACTS - SUBTOTALS</b>	<b>320,127</b>	<b>798,971</b>	<b>0</b>	<b>866,257</b>	<b>170.60%</b>	<b>454,556</b>	<b>56.89%</b>
<b>BOARD ADMINISTRATION</b>							
BOARD ADMINISTRATION (Salaries,Supplies,Benefits,Travel,Other)	276,330	169,150		181,310	-34.39%	193,773	114.56%
<b>BOARD ADMINISTRATION - SUBTOTALS</b>	<b>276,330</b>	<b>169,150</b>	<b>0</b>	<b>181,310</b>	<b>-34.39%</b>	<b>193,773</b>	<b>114.56%</b>
<b>BOARD OPERATED SERVICES</b>							
CONSULTATION AS NEEDED	2,500	4,000		4,000	60.00%	0	0.00%
TRAINING/EDUCATION/PREVENTION/CTL	23,512	12,000		12,000	-48.96%	6,448	53.74%
RESIDENTIAL (HAP)	4,000	4,000		4,000	0.00%	0	0.00%
<b>BOARD OPERATED SERVICES - SUBTOTALS</b>	<b>30,012</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>	<b>-33.36%</b>	<b>6,448</b>	<b>32.24%</b>
<b>TOTAL EXPENSES</b>	<b>1,798,037</b>	<b>2,028,123</b>	<b>-4,500</b>	<b>2,088,069</b>	<b>16.13%</b>	<b>1,270,935</b>	<b>62.67%</b>
Amount from(-) or added (+) to Equity Capital	81,543	-165,895		-225,841			
<b>TOTALS</b>	<b>1,879,580</b>	<b>1,862,228</b>	<b>-4,500</b>	<b>1,862,228</b>	<b>-0.92%</b>	<b>1,270,935</b>	<b>68.25%</b>

### Attachment III: First Responder Feedback Report

## FIRST RESPONDER FEEDBACK REPORT

25	25	15
County First Responder Organizations	Organizations Contacted	Meetings Scheduled & Held

Organization	Attendees	Date
Norwalk Police Department	Chief Mike Conney, Ellen Heinz	5/23/2019
Huron County Sheriff's Office	Sheriff Todd Corbin	5/28/2019
City of Willard (City Manager, Police, Fire)	Jim Ludban, Chief Shannon Chaffins, Chief Joe Reiderman	5/30/2019
Norwalk Fire Department	Chief John Soisson, Jamie Starcher	5/28/2019
North Central EMS	Ashley Ballah	6/3/2019
Huron County EMA	Art Mead	5/30/2019
Fisher Titus	Katie Chieda	5/28/2019
Huron County Job and Family Services	Lenora Minor	5/28/2019
Firelands Counseling and Recovery	Jacki Salter	5/28/2019
New London Police Department	Chief Michael Marko	5/29/2019
Plymouth Fire Department	Chief Richard Metzger	6/6/2019
New London Fire Department	Chief John Chapin	6/7/2019
Plymouth Police Department	Chief Thomas Hintz, Captain Montel Gordon	6/13/2019
Mercy Willard Hospital	Heather Sloan	6/18/2019

### Meetings Outstanding

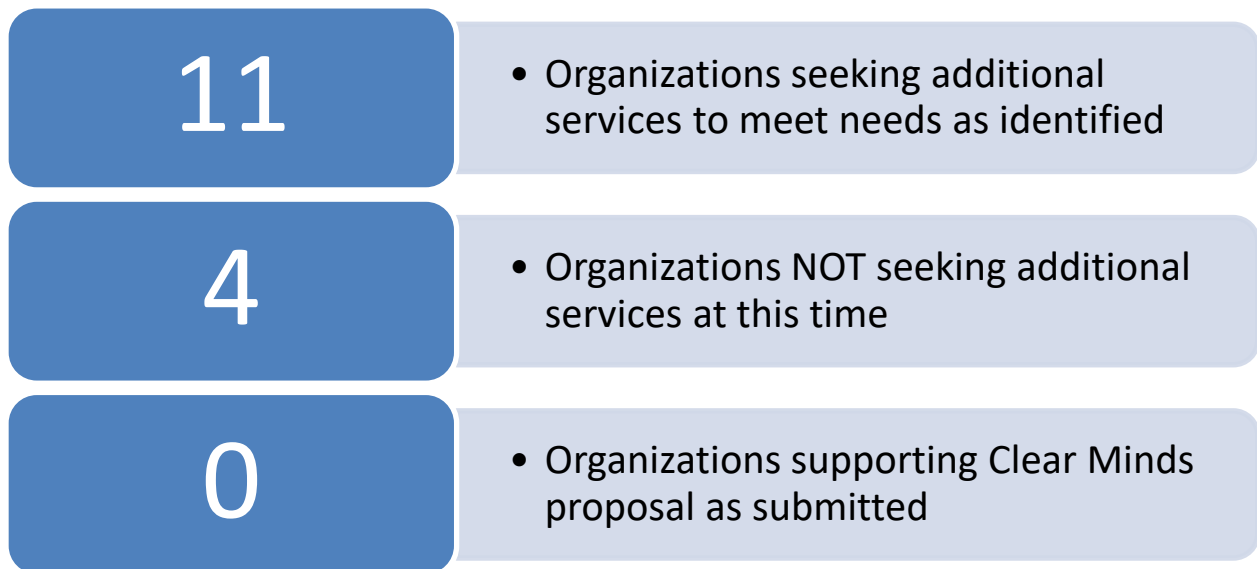
(all have been contacted but have not responded)

- Huron River Joint Fire District
- Monroeville Police Department
- Wakeman Police & Fire Departments
- Townsend Fire Department
- Greenwich Police & Fire Departments
- Bellevue Police & Fire Departments
- North Fairfield Fire Department

## Needs identified by First Responders

1. Peer Support
  - a. Staff within their own departments trained as peer supporters
  - b. Individuals from the community who are no longer with departments but have experience and good reputation would also be beneficial
  - c. Fire fighters would prefer peers who are current or former fire fighters, law enforcement would prefer peers who are current or former law enforcement
2. Resource guide of available services
  - a. Counseling: list of qualified and vetted clinicians they may see if needed
    - i. Would prefer options – some within county and some out of county
    - ii. Clinicians who specialize in working with first responders and/or trauma
  - b. Trainings
3. Employee Assistance Program (EAP) or access to free counseling services if needed
  - a. Cost of counseling is a barrier to many
  - b. EAP would need to specialize in working with first responders
  - c. Board could develop own version of an EAP with identified providers
4. Trainings
  - a. Crisis intervention training
  - b. Coping skills
  - c. Stress management
  - d. Both in person and webinars

## FEEDBACK SUMMARY from 14 Responses



## Proposed Alternative services to meet identified needs

1. Interdepartmental Peer Support
  - a. Training for fire fighter peers
    - i. Jamie Starcher offered to provide this training

- b. Training for law enforcement peers
  - c. Estimated cost of \$9,000 to train 30 peers through Crisis Support Solutions, may be able to get reduced cost through FOP
- 2. Resource guide of available services
  - a. Binders are being created which list counseling resources, training opportunities, wellness services, etc.
- 3. EAP or access to free counseling services if needed
  - a. Quote has been requested from multiple EAP organizations that specialize in working with first responders
    - i. Average cost of EAP per person is between \$20 and \$30 annually, for an estimated total of less than \$12,000 to cover all county first responders who are not otherwise covered
  - b. The Board could also create its own version of an EAP, offering to cover 3 sessions per individual, with a maximum cost annually of \$135,000
- 4. Training options
  - a. Crisis intervention training – Firelands will be providing 2 CIT trainings in FY20
  - b. Coping skills training
  - c. Stress management – Chief Conney agreed to provide Critical Incident Stress Awareness trainings for the county at no cost
  - d. Mental Health First Aid – Firelands will be providing MHFA trainings in FY20
  - e. Behavioral Health Trainings
    - i. Law Enforcement: Shield of Resilience (webinar)
      - 1. Free one-hour training through SAMHSA which provides law enforcement officers with a foundational skill set to better understand and address the behavioral health stressors that are unique to law enforcement.
    - ii. Fire fighters:
      - 1. IAFF Online Behavioral Awareness Course: free overview of common behavioral health problems and available treatment options
      - 2. SAMHSA Service to Self: free online course that addresses occupational stressors; mental health and substance use issues including depression, posttraumatic stress disorder, suicidality, and alcohol use; individual and organizational resilience; and healthy coping mechanisms including demonstrations of stress management techniques.
  - f. Counseling on Access to Lethal Means (CALM)
    - i. Free online 2-hour training on how to reduce access to the methods people use to kill themselves.
  - g. QPR or other Suicide Prevention training

- i. Question, Persuade, Refer: suicide training to identify and interrupt the crisis and direct the person to proper care
    - ii. Able to be provided by Firelands as needed, for up to 35 people per training
      - 1. Cost is \$98/hour per trainer, for a maximum of 2 hours
  - h. Post Critical Incident Seminars through Ohio ASSIST
    - i. Free 3-day event for first responders and their families
    - i. Support services and/or trainings for families of first responders
- 5. Rebuild/rejuvenate CISM team in Huron County

## **Attachment IV**

### **106 Article VII: Officers**

The officers of the Board shall be the:

- SECTION 1: Board Chair,  
SECTION 2: First Vice-Chair, and  
SECTION 3: Second Vice-Chair.

#### **106.1 SECTION 1:**

##### **BOARD CHAIR**

The Board Chair, in general, shall perform all duties incidental to the office of the Chair and such other duties as assigned by the Board. The Board Chair shall preside at all meetings of the full Board and shall be an ex-officio member of all committees.

The Board Chair shall designate, subject to concurrence of the Board, the staffing and Chairpersonship of all Committees.

The Board Chair and the Executive Directors are the principal leaders responsible for ensuring that the work of the Board and staff occur.

The Board Chair will serve in this position for two years.

#### **106.2 SECTION 2:**

##### **FIRST VICE-CHAIR**

In the absence of, or the inability of the Board Chair to perform as Board Chair, the First Vice-Chair shall perform all duties of, and have all of the authority of, the Board Chair.

The First Vice-Chair will assume the position of Board Chair with the understanding that he or she will follow in succession at the end of two years.

#### **106.3 SECTION 3:**

##### **SECOND VICE-CHAIR**

In the absence of, or the inability of the Board Chair and the First Vice-Chair of the Board, the Second Vice-Chair shall perform all duties of, and have all the authority of, the Board Chair.

The Second Vice-Chair will assume the position of First Vice-Chair with the understanding that he or she will follow in succession at the end of two years.

## Attachment V

### **ALERT Tracking & Reporting April – June 2019**

In recent months, the ALERT program has evolved to help fill the gaps in peer services that were needed in both the jail and the community.

As discussed in previous meetings, the ALERT team has extended their services to the jail as well as responding to requests from community members and agencies.

In the recent months ALERT has helped individuals in the jail, individuals referred to from probation, and also individuals who have called MHAS requesting help.

#### **Jail Groups April 21<sup>st</sup>-June 16<sup>th</sup>**

We began our ALERT groups in the jail April 21<sup>st</sup>. Below is a list of the number of attendees for ALERT jail groups each month. We have seen a total of 87 males and 95 females in the last 3 months. Please note that these numbers are not all new individuals and some of these individuals may be duplicated due to the fact that multiple inmates are serving an average 11-30 days in jail. We do have each inmate sign in however so we can track those who attend multiple times vs. one-time attendees.

<b>ALERT JAIL GROUPS</b>				
<b>Date</b>	<b>Men</b>	<b>Women</b>		
April	19	0		No female ALERT groups in month of April
May	26	51		
June	42	44		
Total	87	95		

## Extended services April-June 2019

The below are the extended services that have been provided by the ALERT peer supporters in the months of April-June.

### April

ALERT Services Tracker			
SERVICES	Male	Female	Description of Services
Detox	1		One client was served and taken to detox on 4/11/19 at Widsor Laurelwood and transported to Surest Path for treatment on 4/16/19
Treatment	1		
Recovery Housing			
Substance Abuse Tx			
Health Care Benefits			
Incomce Support/Benefits			
Food/Clothing			
Transportation			
Legal			
Other			
Total	2		

### May

ALERT Services Tracker			
SERVICES	Male	Female	Description of Services
Detox	1	2	We had a total of 2 females placed into detox. Both were taken to Erie County Detox.
Treatment	1	3	We had 1 male taken to Erie County Detox.
Recovery Housing			We had 3 females taken to treatment. 1 female was taken to New Day and 2 females were transported to Becky's House.
Substance Abuse Tx			We had 1 male fill out and submit a medicaid application.
Health Care Benefits	1		We had one male released and in need of toileties, clothes and shoes. Ms. Morrow provided the needed items.
Incomce Support/Benefits			We had one male in need of transportation after being released from HCSO. Mr. Riley transported the individual to Vermillion where he resides.
Food/Clothing	1		We had one male transported to Primary Purpose for treatment after release from HCSO.
Transportation	1		
Legal			
Other			
	5	5	



## June

ALERT Services Tracker				
				Description of Services
SERVICES		Male	Female	
Detox		1	1	1 female was taken to Erie detox
Treatment				1 male was taken to Suresth Path
Recovery Housing				
Substance Abuse Tx				
Health Care Benefits		1		1 medicaid application was submitted to be processed by DJFS
Incomce Support/Benefits				
Food/Clothing		1		1 male client was in need of clothes which Ms. Morrow picked up at the Norwalk Clothing Bank
Transportation			2	1 female who was placed in Becky's house by ALERT required transportation to 2 court hearings
Legal				
Other				
		3	3	

\*There are multiple clients currently receiving extended services who are not reported since the services are not completed. These individuals currently have a case plan in place to assist them in their needs such as treatment, recovery housing, and transportation however we are just waiting on them to be released.

\*There may be duplication in areas as a client may be in need of multiple services. We would like to track how many services are needed as well as the individuals. The “description of service” provided will break down how many clients needed each service.

**Attachment VI**

**Huron County Peer Recovery Community Center**

5/1/2019 to 5/31/2019

1. How many individuals were referred to treatment? **3**

Where were they referred? **Erie County Detox, Surest Path**

1. How many individuals were linked to detox or residential? **2**

Where were they linked? **Surest Path, Becky's House**

3. How many individuals are still attending (across quarters)? **4**

4. How many hours of staff training happened for the past month? **0**

5. How many individuals were discharged/dropped out/completed/stopped receiving services in the past month? **3**

6. Where were they transported to? **0**

7. How many individuals requested service during reporting month? **6**

8. How many individuals began service during reporting month? **3**

9. How many individuals total received service during reporting month? **8**

10. Is Peer Support occurring at the Huron County Jail? **Yes**

If yes, approximately how many participants? **27 Total**

## Attachment VII

### State Fiscal Year 2020 Huron County Board of Mental Health and Addiction Services (MHAS)

#### CALENDAR OF BOARD AND COMMITTEE MEETINGS

(Meetings convened in the MHAS Board Room unless otherwise arranged.)

- **JULY 2019 (*Independence Day – 4th*)**
  - Monday, July 1 - 5:00 P.M. - Planning/Monitoring Committee
  - Tuesday, July 2 - 12:30 P.M. - Implementation Committee
  - Tuesday, July 9 - 6:00 P.M. - Board Meeting
- **AUGUST 2019**
  - Monday, August 5 - 5:00 P.M. - Planning/Monitoring Committee
  - Tuesday, August 6 - 12:30 P.M. - Implementation Committee
  - Tuesday, August 13 - 6:00 P.M. - Board Meeting
- **SEPTEMBER 2019 (*Labor Day – 2nd*)**
  - Monday, September 9 - 5:00 P.M. - Planning/Monitoring Committee
  - Tuesday, September 10 - 12:30 P.M. - Implementation Committee
  - Tuesday, September 17 - 6:00 P.M. - Board Meeting
- **OCTOBER 2019 (*Columbus Day – 14th*)**
  - Monday, October 7 - 5:00 P.M. - Planning/Monitoring Committee
  - Tuesday, October 8 - 12:30 P.M. - Implementation Committee
  - Tuesday, October 15 - 6:00 P.M. - Board Meeting
- **NOVEMBER 2019 (*Veterans Day – 11th; Thanksgiving – 28nd*)**
  - Monday, November 4 - 5:00 P.M. - Planning/Monitoring Committee
  - Tuesday, November 5 - 12:30 P.M. - Implementation Committee
  - Tuesday, November 12 - 6:00 P.M. - Board Meeting
- **DECEMBER 2019 (*Christmas – 25th*)**
  - Monday, December 2 - 5:00 P.M. - Planning/Monitoring Committee
  - Tuesday, December 3 - 12:30 P.M. - Implementation Committee
  - Tuesday, December 10 - 6:00 P.M. - Board Meeting
- **JANUARY 2020 (*New Year's Day – 1st; MLK, Jr. Birthday – 20st*)**
  - Monday, January 6 - 5:00 P.M. - Planning/Monitoring Committee
  - Tuesday, January 7 - 12:30 P.M. - Implementation Committee
  - Tuesday, January 14 - 6:00 P.M. - Board Meeting
- **FEBRUARY 2020 (*President's Day – 17th*)**
  - Monday, February 3 - 5:00 P.M. - Planning/Monitoring Committee
  - Tuesday, February 4 - 12:30 P.M. - Implementation Committee
  - Tuesday, February 11 - 6:00 P.M. - Board Meeting

- **MARCH 2020**
  - Monday, March 2 - 5:00 P.M. - Planning/Monitoring Committee
  - Tuesday, March 3 - 12:30 P.M. - Implementation Committee
  - Tuesday, March 10 - 6:00 P.M. - Board Meeting
- **APRIL 2020 (*Easter – 12st*)**
  - Monday, April 6 - 5:00 P.M. - Planning/Monitoring Committee
  - Tuesday, April 7 - 12:30 P.M. - Implementation Committee
  - Tuesday, April 14 - 6:00 P.M. - Board Meeting
- **MAY 2020 (*Memorial Day – 25th*)**
  - Monday, May 4 - 5:00 P.M. - Planning/Monitoring Committee
  - Tuesday, May 5 - 12:30 P.M. - Implementation Committee
  - Tuesday, May 12 - 6:00 P.M. - Board Meeting
- **JUNE 2020**
  - Monday, June 1 - 5:00 P.M. - Planning/Monitoring Committee
  - Tuesday, June 2 - 12:30 P.M. - Implementation Committee
  - Tuesday, June 9 - 6:00 P.M. - Board Meeting

## Attachment VIII

Form 1023 (Rev. 12-2017) Name: \_\_\_\_\_ EIN: \_\_\_\_\_ Page 11

**Part IX Public Charity Status (Continued)**

e 509(a)(4) – an organization organized and operated exclusively for testing for public safety. ☐

f 509(a)(1) and 170(b)(1)(A)(iv) – an organization operated for the benefit of a college or university that is owned or operated by a governmental unit. ☐

g 509(a)(1) and 170(b)(1)(A)(ix) – an agricultural research organization directly engaged in the continuous active conduct of agricultural research in conjunction with a college or university. ☐

h 509(a)(1) and 170(b)(1)(A)(vi) – an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public. ☐

i 509(a)(2) – an organization that normally receives not more than one-third of its financial support from gross investment income and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions). ☒

j A publicly supported organization, but unsure if it is described in 5h or 5i. You would like the IRS to decide the correct status. ☐

6 If you checked box h, i, or j in question 5 above, and you have been in existence more than 5 years, you must confirm your public support status. Answer line 6a if you checked box h in line 5 above. Answer line 6b if you checked box i in line 5 above. If you checked box j in line 5 above, answer both lines 6a and 6b.

a (i) Enter 2% of line 8, column (e) on Part IX-A Statement of Revenues and Expenses \_\_\_\_\_

(ii) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," state this. \_\_\_\_\_

b (i) For each year amounts are included on lines 1, 2, and 9 of Part IX-A Statement of Revenues and Expenses, attach a list showing the name and amount received from each disqualified person. If the answer is "None," state this. \_\_\_\_\_

(ii) For each year amounts were included on line 9 of Part IX-A Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of Line 10, Part IX-A Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," state this. \_\_\_\_\_

7 Did you receive any unusual grants during any of the years shown on Part IX-A Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual. ☐ Yes ☒ No

**Part X User Fee Information and Signature**

You must include the correct user fee payment with this application. If you do not submit the correct user fee, we will not process the application and we will return it to you. Your check or money order must be made payable to the United States Treasury. User fees are subject to change. Check our website at [www.irs.gov](http://www.irs.gov) and type "Exempt Organizations User Fee" in the search box, or call Customer Account Services at 1-877-829-5500 for current information.

Enter the amount of the user fee paid: \_\_\_\_\_

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

Please Sign Here

Bethany R. Chime  
(Signature of Officer, Director, Trustee, or other authorized official)

Bethany R. Chime  
(Type or print name of signer)

CEO  
(Type or print title or authority of signer)

5/17/19  
(Date)

Form 1023 (Rev. 12-2017)