

HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES
April 9, 2019

I. CALL TO ORDER

Meeting called to order at 6:04 PM.

Board Members in attendance:

X	Steve Barnes		Katie Chieda (excused)	X	Rob Duncan
X	Lisa Hivnor	X	Julie Landoll	X	David Light
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
X	Laura Wheeler	X	Mike White	X	DeEtte Zimmerman
	Steven Fawcett	X	Ben Chaffee, Jr.		

Board Staff in attendance:

X	Kristen Cardone, Executive Director	X	Ashley Morrow, Administrative Assistant
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II. BOARD CHAIR REPORT

Ms. Wheeler addressed the public and asked if they have not done so already, to please sign in on the sign in sheet located on the podium. Ms. Wheeler also asked for guests to please notate if they would like to address the Board.

Ms. Wheeler informed the Board and public that Mr. Ben Chaffee, Jr. has been appointed to the MHAS Board by the Huron County Commissioners to a term beginning immediately and ending June 30, 2022

Ms. Wheeler asked Mr. Light to perform the swearing in of Mr. Chaffee, Jr.

Ms. Wheeler asked all Board members to welcome Mr. Chaffee, Jr. to the Huron County Board of Mental Health and Addiction Services. Mr. Chaffee, Jr. will be assigned to the Planning and Monitoring Committee which meets on the Monday before the Board meetings at 5:00 PM.

III. GUEST INTRODUCTIONS AND ANNOUNCEMENTS

Guests in attendance: Jacki Salter (Firelands Counseling & Recovery Services), Erin Bohne (New London School), Tim Hollinger(HCPH), John Chime, John Chochran (Family Life Counseling & Psychiatric Services), Steve Burggraf (Family Life Counseling & Psychiatric Services), Crystal Michel (Family & Children First Council), Drew Riley (Peer Supporter), Angela Ratliff (Huron County Peer Community Center), Denny Wilson (Huron County PRCC, FI Community Housing), Mike Pack.

- John Chime requested to address the Board.
 - Mr. Chime confirmed that he is no longer the Operations Director at Family Life Counseling but will be staying on staff to counsel about 3 days a week. He thanked

the Board for their support and asked if there were any promises that he had made that he had not yet fulfilled.

- The Board did not have any tasks that they could think of for Mr. Chime to complete.
- Dr. Steven Burggraf requested to address the Board.
 - Dr. Burggraf thanked John Chime for his work at Family Life Counseling and the FLC team in Huron County. Dr. Burggraf shared with the Board that although Mr. Chime is no longer the Director they will continue with their services and projects as promised. Dr. Burggraf handed out a document to Board Members that outlined what Family Life Counseling currently offers and what they are working on. Dr. Burggraf stated they intend to move forward with the Level III recovery house. Currently they are in the process of getting an estimate for the renovation of the property and will update the Board on the process. Once they receive the estimate for the renovations, Dr. Burggraf stated they would be submitting a proposal for funding.
- Michael Pack requested to address the Board.
 - Mr. Pack shared a grant that is available to the county called the Community Action Plan. A copy of the grant was handed out to all Board Members for review. Mr. Pack shared his vision of the grant being used for a community center in Willard Ohio. Mr. Pack shared that a meeting is scheduled for 4/10/19 with community members and leaders in the City of Willard to discuss the plans for the community center.
- Tim Hollinger was present to answer questions and inform the Board of the status of the contract Huron County Public Health currently has with the Board.
 - Mr. Hollinger explained that the contract with the Board was for \$25,000 but currently HCPH has only spent \$818. He stated that the reason they have not been able to use more of the money was because they originally thought that opiates in the workplace was the problem, however, shortly after they received the funding, they began meeting with employers and found that their greatest concern was alcohol and marijuana use. After identifying these issues, they had to “change their game plan”. A large issue they face with alcohol and marijuana use is many employers are reluctant to pursue a policy on alcohol and marijuana use due to the issues with testing. Mr. Hollinger shared that especially with marijuana use, it is difficult to determine through urine or blood testing if someone had recently used marijuana or not because marijuana stays in a person’s system for a significant amount of time. There is an issue between a person testing positive and a person being impaired. Mr. Hollinger did state that saliva testing is the most accurate way to determine if a person recently used and is under the influence. Mr. Hollinger shared that through his interactions with employers they found that most large factories deny there is a problem, most trade fields recognize there is a substance abuse problem, and they found that fast food operations have the largest drug problem, but they are not as concerned about it.
 - Mr. White asked Mr. Hollinger what is exceptional about the policy HCPH is writing, what the Board is getting out of the policy, and why we are paying HCPH to write the policy.
 - Mr. Hollinger stated that HCPH has a limited budget and that is the reason for needing the funds. Mr. Hollinger also shared that their goal is not just

creating a workplace policy but rather a program for employers to implement in the workplace. HCPH would work with local businesses to help create drug free workplace policies as well as programs. The goal was to create a policy that would be passed at the legislative level.

- Ms. Wheeler intervened for a moment to thank Mr. Hollinger for his explanation of the use of funds and current progress. She stated she felt positive dialog has been created with local business which is always beneficial.
- Mr. Barnes asked Mr. Hollinger if there is an above average or higher rate of incidences in local businesses where HCPH sees a need for a program to be implemented.
 - Mr. Hollinger stated that those numbers depend on the industry.
- Mr. Barnes asked Mr. Hollinger why HCPH asked the Board for funds for this particular project.
 - Mr. Hollinger replied that he has had many conversations with individuals throughout the community that have shared their concerns and discussions have been had concerning what possible solutions there could be for the drugs in the workplace issue. Mr. Hollinger shared that as we all know, the county has a drug problem. He stated that multiple employers had reached out to HCPH and expressed some concerns. There is a risk businesses may leave the county due to the high drug activity, so HCPH is trying to find a solution to help employers, help employees, and overall help the economy. Mr. Hollinger stated HCPH's approach is not to be reactive but proactive. Mr. Hollinger shared they have been looking into a program called DRE which trains an individual to recognize impairment in individuals who may be under the influence of a substance.
- Mr. Light asked if businesses were interested in the DRE program and inquired about the training of DRE in the workplace.
 - Mr. Hollinger responded that businesses were very open to the DRE concept. Mr. Hollinger stated he believes DRE training would be done at the state level. Currently DRE is only recognized for Law Enforcement, but they intend to speak with Rep. Dick Stein and Senator Manning concerning expanding this program as they continue to work with employers.

IV. PRESENTATIONS

- Family and Children First Council
 - Chrystal Michel with Family and Children First Council introduced herself as the new Executive Director of the Family and Children First Council. She shared that the council's responsibility is to fill the gaps for families who receive multiple services throughout the county. Currently they serve about 10 families. They have families that call daily who need services. Ms. Michel shared that services coordination and wraparound services are needed and they intend to hire a Wraparound Coordinator in the future.
 - Ms. Wheeler asked Ms. Michel if Family and Children First Council plans on coordinating with the schools.
 - Ms. Michel stated yes, they do plan on coordinating with the schools and that she is currently working on establishing and re-establishing relationships throughout the county.

V. APPROVAL OF THE MARCH 12, 2019 BOARD MEETING MINUTES

MOTION: 1	To approve the March 12, 2019 meeting minutes of the Huron County Board of Mental Health and Addiction Services as sent on March 15, 2019.		
Motion Made By:	Rob Duncan	Seconded:	Julie Landoll

No Opposition

VI. EXECUTIVE DIRECTOR REPORT

- Mental Health Awareness Month
 - Ms. Cardone shared that she has confirmed the Suicide Prevention training/program on the evening of May 17 and that it will be held in the Auditorium at Main Street School. Since the speaker will already be in Willard earlier in the day, all that is asked of the Board is to cover the speaker's expenses such as hotel, for the evening.
 - Ms. Cardone shared that Board staff will also be attending the Strawberry Festival over Memorial Day weekend. Ms. Morrow has created a signup sheet which will be sent out to all Board members. Ms. Cardone asked if any Board member would like to sign up for a shift at the Strawberry Festival to please fill out the signup sheet. Ms. Cardone shared that after Board Members had a chance to sign up, Board staff will then send the sheet to our ALERT volunteers and peer supporters. Ms. Cardone shared that Board staff will be doing this for all community events moving forward. Ms. Cardone shared that Board staff are also planning a third mental health awareness event for the evening of May 29th, which is the event that was previously planned for May 4th but moved because of the NPD birthday.
- Expansion of ALERT into the jail.
 - Ms. Cardone and Ms. Morrow met with Sheriff Corbin on March 27th to discuss services currently being provided in the jail and what he believes are the main needs at this time. Sheriff Corbin shared the need for peer support and mental health services in the jail. During the P&M Committee meeting, Committee members discussed and approved having ALERT peer supporters go in to the jail every weekend to meet with individuals residing in the jail. Ms. Cardone is currently working on scheduling a meeting with Sheriff Corbin and the peer supporters so they can be approved for this.
- Marketing
 - Ms. Morrow has been working on increasing the Board's social media presence and has created a Google business account for the Board to increase visibility. Ms. Cardone and Ms. Morrow are working on increasing attendance at community events to increase community awareness and knowledge of the Board.
- Basket Basics
 - Ms. Cardone was contacted by the United Fund regarding their Basket Basics program. They asked Ms. Cardone to share the information with the Board. Ms. Cardone provided a handout with the program information to the Board members.
- RFI's
 - Ms. Cardone shared that RFI's are due April 30th. Ms. Cardone will schedule presentations with agencies in early May. Ms. Cardone will send an invite to all Board members once scheduled in case anyone would like to attend.
- Newsletter
 - Ms. Cardone shared that the Spring Newsletter will be sent at the end of this week. Board staff is waiting on survey information so they could include the survey for the Grandparent's group that is starting in Huron County.

- OACBHA
 - Ms. Cardone shared that Fonda from OACBHA will be here on April 19th for Culture of Quality.
- Appreciation Week Thank You Cards
 - Ms. Cardone passed around thank you cards for all Board members to sign for our first responders. The cards will be passed out during Appreciation Week at the end of this month.
- PAX Training
 - Ms. Cardone shared that during last month's committee meeting, Ms. Wheeler had suggested doing another PAX training. Sue Wilson with Family Life Counseling emailed Ms. Cardone, stating she recently attended the training and is now able to provide these trainings to families in Huron County. Currently there is one scheduled for New London Schools and Ms. Wilson is willing and interested holding more trainings throughout the county.
- Needs and trends
 - Ms. Cardone is working with law enforcement to identify needs and received feedback from Chief Conney requesting crisis intervention trainings and mental health first aid trainings for first responders. Overdose rates have increased since the beginning of the year and are holding steady at multiple per week for QRT. Ms. Cardone also shared that there is an increase in suicide and self-harm in the county and throughout the nation.
 - Ms. Cardone shared some data with the Board concerning current suicide ideation and attempts. The CDC study shows the number of teens who visited the ER for suicidal thoughts and suicide attempts doubled from 2007 to 2015. The study also shows that police more likely to die by their own hand than in the line of duty, male veterinarians are 2.1 times more likely than general public, and women veterinarians are 3.1 times more likely. Dr Harwood shared that we have 6 suicides on average each year in Huron County and we already have had 3 this year that we are aware of, 2 of which were youth.
 - Ms. Cardone shared that she thinks suicide prevention and addressing the risk factors for suicide which are risk factors for many other issues as well, needs to be one of the priorities of the Board at this time especially as the Board is looking at funding services for next year. Ms. Cardone believes the focus needs to be on prevention services for both youth and adults.
- Suicide prevention coalition
 - Ms. Cardone shared that the Suicide Prevention Coalition met for the first time on March 28th. Coalition members were given homework to complete prior to the next meeting, identifying services currently being provided to address suicide risk factors, identified needs, and ranking risk factors in order of priority. During the next meeting the first priority to address will be selected. Ms. Cardone will be sending out a Doodle to schedule the next meeting.
- United Fund
 - Ms. Cardone shared that she was asked to attend and speak at the United Fund April 5th, 2019. Ms. Cardone shared that it was a good meeting with multiple leaders in the community who shared the same concerns of mental health in the county. Ms. Cardone also shared that Commissioner Boose was in attendance and had very positive remarks about what the Board is currently doing.

VII. COMMITTEE REPORTS

PLANNING/MONITORING COMMITTEE REPORT

Mr. Barnes reported the Planning and Monitoring Committee met on April 1st, 2019 at 5:00pm in the conference room at 12 Benedict Ave. He shared the following report from the meeting:

Ms. Cardone shared with the Committee that the Board received 2 free tickets for Board staff and/or Board members to attend both days at the Opiate Conference through OACBHA. It was decided by the Committee that Ms. Cardone will attend, and Board members are to contact Ms. Cardone by the end of April if they are interested in attending as well.

Ms. Cardone informed the Committee that the last day of the conference conflicts with the June 11th Board meeting. It was recommended the June Board meeting be moved to June 18th to accommodate attendance at the Opiate Conference.

MOTION: 2	To reschedule the June 2019 Board meeting from June 11, 2019 to June 18, 2019.		
Motion Made By:	DeEtte Zimmerman	Seconded:	Steve Barnes

No Opposition

Ms. Cardone presented the potential SFY20 Board Meeting Schedule to the Committee for review and approval. Committee members discussed the possibility of cancelling the July Board meeting as it is summer vacation and some individuals have vacations scheduled at this time. This topic was be discussed in the Implementation meeting and they recommended we move forward with the July meeting if we can have a quorum. Board members discussed and determined that the SFY20 July Board meeting will remain on the schedule at this time.

MOTION: 3	To approve and adopt the SFY20 Board Meeting Schedule, as listed in Attachment II.		
Motion Made By:	Lisa Hivnor	Seconded:	Mike White

No Opposition

Minutes from this meeting were sent to all Board members on April 4th and are available on the Board's website.

MOTION: 4	To approve the April 1, 2019 Planning and Monitoring meeting minutes as sent on April 4, 2019.		
Motion Made By:	Rob Duncan	Seconded:	Steve Barnes

No Opposition

IMPLEMENTATION COMMITTEE REPORT

Mr. Light reported the Implementation Committee met on April 2nd, 2019 at 12:30pm in the conference room at 12 Benedict Ave. He shared the following report from the meeting:

Ms. Cardone informed the Committee that the health insurance stipend available in the county in the amount of \$1,300 is available to Huron County employees who decline the benefits. The employer portion for the single PPO plan is \$640.61 monthly, costing the employer a total of \$7,687.32 annually. The stipend amount would come out of the salary line item in the budget. Committee members agreed with adopting the health insurance stipend policy.

MOTION: 5	To approve and adopt Board Policy and Procedures, Section 205.2 Section 2 Benefits, included in Attachment I, to include stipend for employees who decline health insurance benefits.		
Motion Made By:	Julie Landoll	Seconded:	Mike White

No Opposition

Ms. Cardone shared that the Board has received a total of \$1,350.00 from OACBHA to use for Appreciation Week activities, \$350.00 of which can be used for food. The plan is to purchase promotional items along with food to be delivered to first responders during Appreciation Week. Committee members agreed with this plan.

MOTION: 6	To approve budget for 2019 Week of Appreciation activities, in an amount not to exceed \$1,350.00.		
Motion Made By:	Ken Murray	Seconded:	Tom Sharpnack

No Opposition

Board staff have been working on planning multiple events throughout the month of May for mental health awareness month and would like to identify a budget for these events. The Planning & Monitoring recommended a budget of \$1,000.

MOTION: 7	To approve budget for FY19 Mental Health Awareness month activities, in an amount not to exceed \$1,000.		
Motion Made By:	DeEtte Zimmerman	Seconded:	Rob Duncan

No Opposition

The application for a booth at the Huron County Fair is due at the end of April. Members of the Planning & Monitoring Committee recommended getting a larger booth if possible as the Board typically shares booth space with NAMI. The fair committee stated that to get a larger booth we will need to purchase 2 booths, as they only come as a 10x10 space. The cost for 2 booths is \$500.

MOTION: 8	Authorize Executive Director to submit payment for the 2019 Huron County Fair, in an amount not to exceed \$500.		
Motion Made By:	Julie Landoll	Seconded:	Ben Chafee, Jr.

No Opposition

Ms. Cardone requested the Board participate in the 2019 Strawberry Festival.

MOTION: 9	Authorize Executive Director to submit payment for Norwalk Jaycees Strawberry Festival 2019, in an amount not to exceed \$100.		
Motion Made By:	Ben Chafee, Jr.	Seconded:	Lisa Hivnor

No Opposition

Board staff signed up to attend a Wellness Fair 4/7/19 at Perkins Family Gym. The entry fee was \$20, and Ms. Cardone is requesting expense reimbursement for this amount.

MOTION: 10	Authorize Executive Director to submit expense reimbursement in the amount not to exceed \$20 for payment made to Haven Hypnosis and Wellness, LLC for Wellness Fair at Perkins Gym on April 7, 2019.		
Motion Made By:	Ken Murray	Seconded:	Julie Landoll

No Opposition

The Committee reviewed the March List of Bills, which can be found in Attachment III.

MOTION: 11	To approve the March 2019 List of Bills as included in Attachment III.		
Motion Made By:	Lisa Hivnor	Seconded:	Julie Landoll

No Opposition

The SFY19 Revenue Budget received through March 31, 2019 include local levy funds and State and Federal funds distribution of \$1,699,551.71. The Unexpended Fund Balance as of February 28, 2019 is \$3,494,000.61 and the amount encumbered is \$450,392.50. This leaves an ending balance of \$3,043,608.11, which is available for contracting. Both balances fulfill the Board's fiscal requirement under Board Policies and Procedures: Board Administrative and Fiscal Operations Section 400.7: When possible, the Board Levy Reserve Balance Account shall be equivalent to operating costs of at least a quarter of a State Fiscal Year. The SFY19 Budget to Actual Expenditures through February 28, 2019, shows approximately 54% of the total budgeted expenses have been paid.

MOTION: 12	To approve the SFY19 Financial Report through March 31, 2019 as included in Attachment IV.		
Motion Made By:	Rob Duncan	Seconded:	Ben Chafee, Jr.

No Opposition

Minutes from the Implementation Committee meeting were sent to all Board members on April 4, 2019 and are available on the Board's website.

MOTION: 13	To approve the April 2, 2019 Implementation meeting minutes as sent on April 4, 2019.		
Motion Made By:	Dave Light	Seconded:	Steve Barnes

No Opposition

VIII. OLD BUSINESS

- No old business was discussed.

IX. MEETING DISCUSSION/NEW BUSINESS

- Ms. DeEtte Zimmerman shared that as a Board we must increase mental health and prevention services, especially to children and the schools
- Mr. Duncan shared that he has been receiving very positive feedback from individuals and the community is very happy with the Board
- Mr. Barnes asked if there was an update on the Miriam House concerning the rumors of loss of funding.
 - Ms. Cardone confirmed that they did lose funding and shared that the Miriam House is filling out an RFI for funding this year.
- Ms. Hivnor asked Dr. Burggraf when Family Life Counseling will have an update on the Level III recovery facility.

- Dr. Burggraf said they will have an update once Ken Russ gives them an estimate.
- Ms. Hivnor asked if they had a target date in mind.
- Dr. Burggraf stated the target date to begin renovation is 6 months but can be shortened. They currently have done their research on the level of care needed and the policies and procedures are being done. The last component is the construction of the facility and once they have an estimate, they will be seeking funding for costs associated with the rehab.

X. ADJOURNMENT

Ms. Wheeler asked for a motion to adjourn.

MOTION: 14	To adjourn the April 9th, 2019 meeting of the Huron County Board of Mental Health and Addiction Services.		
Motion Made By:	Steve Barnes	Seconded:	Ken Murray

No Opposition

The April 9th, 2019 meeting of the Board adjourned at 7:22p.m. **The next Board meeting will be held on May 14th, 2019 at 6:00 p.m.**

Attachment I: Policies and Procedures, Benefits

Policies & Procedure's modified: Benefits

Adopted: June 1, 1993

Revised: February 21, 2017

Revised: October 16, 2018

Revised: TBD 2019

Section 205.2 Section 2: (New)

Employees who are eligible for health insurance coverage (by working thirty (30) or more hours per week) however decline due to having alternative health insurance coverage are then eligible for a health insurance stipend in the amount not to exceed \$1,300. This amount is dispersed annually as approved by Human Resources and Executive Director.

Attachment II: SFY20 Board Meeting Schedule

State Fiscal Year 2020 Huron County Board of Mental Health and Addiction Services (MHAS)

CALENDAR OF BOARD AND COMMITTEE MEETINGS

(Meetings convened in the MHAS Board Room unless otherwise arranged.)

- **JULY 2019 (*Independence Day – 4th*)**
 - Monday, July 1 - 5:00 P.M. - Planning/Monitoring Committee
 - Tuesday, July 2 - 12:30 P.M. - Implementation Committee
 - Tuesday, July 9 - 6:00 P.M. - Board Meeting
- **AUGUST 2019**
 - Monday, August 5 - 5:00 P.M. - Planning/Monitoring Committee
 - Tuesday, August 6 - 12:30 P.M. - Implementation Committee
 - Tuesday, August 13 - 6:00 P.M. - Board Meeting
- **SEPTEMBER 2019 (*Labor Day – 2nd*)**
 - Monday, September 9 - 5:00 P.M. - Planning/Monitoring Committee
 - Tuesday, September 10 - 12:30 P.M. - Implementation Committee
 - Tuesday, September 17 - 6:00 P.M. - Board Meeting
- **OCTOBER 2019 (*Columbus Day – 14th*)**
 - Monday, October 7 - 5:00 P.M. - Planning/Monitoring Committee
 - Tuesday, October 8 - 12:30 P.M. - Implementation Committee
 - Tuesday, October 15 - 6:00 P.M. - Board Meeting
- **NOVEMBER 2019 (*Veterans Day – 11th; Thanksgiving – 28nd*)**
 - Monday, November 4 - 5:00 P.M. - Planning/Monitoring Committee
 - Tuesday, November 5 - 12:30 P.M. - Implementation Committee
 - Tuesday, November 12 - 6:00 P.M. - Board Meeting
- **DECEMBER 2019 (*Christmas – 25th*)**
 - Monday, December 2 - 5:00 P.M. - Planning/Monitoring Committee
 - Tuesday, December 3 - 12:30 P.M. - Implementation Committee
 - Tuesday, December 10 - 6:00 P.M. - Board Meeting
- **JANUARY 2020 (*New Year's Day – 1st; MLK, Jr. Birthday – 20st*)**
 - Monday, January 6 - 5:00 P.M. - Planning/Monitoring Committee
 - Tuesday, January 7 - 12:30 P.M. - Implementation Committee
 - Tuesday, January 14 - 6:00 P.M. - Board Meeting
- **FEBRUARY 2020 (*President's Day – 17th*)**
 - Monday, February 3 - 5:00 P.M. - Planning/Monitoring Committee
 - Tuesday, February 4 - 12:30 P.M. - Implementation Committee
 - Tuesday, February 11 - 6:00 P.M. - Board Meeting
- **MARCH 2020**

Monday, March 2 -	5:00 P.M. - Planning/Monitoring Committee
Tuesday, March 3 -	12:30 P.M. - Implementation Committee
Tuesday, March 10 -	6:00 P.M. - Board Meeting

- **APRIL 2020 (*Easter – 12st*)**

Monday, April 6 -	5:00 P.M. - Planning/Monitoring Committee
Tuesday, April 7 -	12:30 P.M. - Implementation Committee
Tuesday, April 14 -	6:00 P.M. - Board Meeting

- **MAY 2020 (*Memorial Day – 25th*)**

Monday, May 4 -	5:00 P.M. - Planning/Monitoring Committee
Tuesday, May 5 -	12:30 P.M. - Implementation Committee
Tuesday, May 12 -	6:00 P.M. - Board Meeting

- **JUNE 2020**

Monday, June 1 -	5:00 P.M. - Planning/Monitoring Committee
Tuesday, June 2 -	12:30 P.M. - Implementation Committee
Tuesday, June 9 -	6:00 P.M. - Board Meeting

Attachment III: March List of Bills

Huron County Board of Mental Health and Addiction Services

CHECK DETAIL

March 2019

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
1000 Huron County Treasurer						
03/06/2019	Check	386238	Family Life Counseling & Psychiatric Serv		R	-4,480.75
				03.06.19		338.88
				03.06.19		4,114.36
				03.06.19		27.51
03/06/2019	Check	386236	North Point Educational Service Center		R	-60.00
				Fingerprinting services		60.00
03/06/2019	Check	386237	Mark Coriell, LPA		R	-475.00
				FY19		475.00
03/06/2019	Check	191383	Onnyx		R	-264.14
				February 2019		264.14
03/20/2019	Check	386595	Firelands Counseling & Recovery Services		R	-69.00
				FY19		69.00
03/20/2019	Check	386600	Kristen Cardone		R	-46.86
				February 2019		46.86
03/20/2019	Check	386600	Kristen Cardone		R	-51.69
				February 2019		51.69
03/20/2019	Check	386601	Kristen Cardone		R	-93.61
				February 2019		93.61
03/20/2019	Check	386593	MHR Board of Erie and Ottawa Counties	46612	R	-8,772.82
				FY19 1st 1/2 pmt		8,772.82
03/20/2019	Check	386592	Catholic Charities Diocese of Toledo, Inc		R	-261.25
				Adult advocacy		261.25
03/20/2019	Check	386598	Keelsra Business Services		R	-1,985.00
				March Services		1,985.00
03/20/2019	Check	191538	ES Consulting		R	-20.50
				Secure Guardian		4.00
				Office 365		16.50

Monday, April 1, 2019 02:40 PM GMT-7

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
03/20/2019	Check	386599	Firelands Regional Medical Ctr Corp Healt		R	-610.00
				FY19		610.00
03/20/2019	Check	386597	Firelands Regional Medical Ctr Corp Healt		R	-5,950.00
				FY19		5,950.00
03/20/2019	Check	386596	Firelands Counseling & Recovery Services		R	-1,358.00
				February		1,358.00
03/20/2019	Check	191545	Services for Aging, Inc		R	-3,347.76
				February 2019		3,347.76
03/20/2019	Check	386591	Drew Riley		R	-23.00
				02.26.19 QRT		23.00
03/20/2019	Check	386594	Family Life Counseling & Psychiatric Serv		R	-608.24
				03.06.19		111.11
				03.06.19		484.10
				03.06.19		13.03
03/27/2019	Check	386770	Kristen Cardone		R	-102.27
				March 2019		102.27
03/27/2019	Check	386770	Kristen Cardone		R	-217.20
				March 2019		217.20
03/27/2019	Check	386774	Firelands Regional Medical Ctr Corp Healt		R	-555.55
				FY19		555.55
03/27/2019	Check	386775	Kevin Mount		R	-27.00
				03.18.19 QRT		27.00
03/27/2019	Check	275441	Firelands Counseling & Recovery Services		R	-9.65
				FY19		9.65
03/27/2019	Check	386775	Family Life Counseling & Psychiatric Serv		R	-34,069.61
				Drug Free Club Program		34,069.61
03/27/2019	Check	386775	Family Life Counseling & Psychiatric Serv		R	-2,727.00
				03.27.19		2,727.00

Monday, April 1, 2019 02:40 PM GMT-7

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
03/27/2019	Check	386775	Family Life Counseling & Psychiatric Serv		R	-6,973.15
				03.27.19		6,973.15
03/27/2019	Check	386771	Bayshore Counseling Services 2		R	-1,194.27
				Feb. 2019 Whole Child		1,194.27
03/29/2019	Check		Starting Point Outreach Center		R	-3,578.55
				March 2019		3,578.55
03/29/2019	Check	386882	Catholic Charities Diocese of Toledo, Inc		R	-3,710.50
				March 2018		3,710.50
03/29/2019	Check	386882	Catholic Charities Diocese of Toledo, Inc		R	-3,102.88
				February 2018		3,102.88
03/29/2019	Check	386880	FI Community Housing		R	-13,248.81
				February		13,248.81

Attachment IV: SFY19 Financial Report

Huron County Board of Mental Health and Addiction Services					
SFY 2019 Revenue Budget Through 03/31/2019					
	SFY 2018 Actual Revenues	SFY 2019 Original Budget	SFY 2019 Revised Budget	FY19 change from FY18	Revenue Received thru 03/31/2019
Mental Health					
4224Q Forensic Monitoring	5,539.00	5,539.00	5,539.00	0.00	4,154.25
4221C Continuum of Care	640,427.00	640,427.00	640,427.00	0.00	480,320.25
Community Investments 4221	78,635.00	77,003.00	77,003.00	-1,632.00	57,750.00
4221C Block Grant	42,304.00	42,304.00	42,304.00	0.00	31,728.00
Title XX (Fund 503)	17,198.00	40,285.00	40,285.00	23,087.00	30,665.00
Whole Child Reimbursement	0.00	7,000.00	16,000.00	16,000.00	14,998.50
Community Innovations - Jail Medications	9,185.00	10,000.00	10,000.00	815.00	60.00
Total Mental Health	793,288.00	822,558.00	831,558.00	38,270.00	619,676.00
Chemical Dependency					
<i>Prevention</i>					
Federal BG Prevention (SAPT)	44,004.00	44,004.00	44,004.00	0.00	33,003.00
State 4253C Per Capita Prevention	4,461.00	4,461.00	4,461.00	0.00	3,345.75
4254C Gambling Prevention	9,728.00	9,728.00	9,728.00	0.00	14,592.00
Community Impact Grant Federal	20,000.00	20,000.00	20,000.00	0.00	10,000.00
GRF 336406 Prevention	24,800.00	24,800.00	24,800.00	0.00	24,800.00
Total CD Prevention	102,993.00	102,993.00	102,993.00	0.00	85,740.75
<i>Treatment</i>					
Federal (SAPT)	145,688.00	145,688.00	145,688.00	0.00	133,733.00
State 4221C Per Capita Treatment	27,459.00	27,459.00	27,459.00	0.00	20,594.25
4221 G Gambling Treatment	9,728.00	9,728.00	9,728.00	0.00	7,688.00
GRF-Community Investment 336421-4221T	75,000.00	75,000.00	0.00	-75,000.00	76,635.00
GRF-Recovery Housing	48,000.00	48,000.00	48,000.00	0.00	48,000.00
GRF-Criminal Justice Services	75,000.00	0.00	0.00	-75,000.00	0.00
GRF-Addiction Services/prisoners	11,637.00	0.00	0.00	-11,637.00	0.00
GRF-Specialized Docket Support NEW	0.00	15,000.00	15,000.00	15,000.00	15,000.00
21st Century Cures Funding Federal	0.00	120,802.00	120,802.00	120,802.00	111,853.00
Indigent Drivers Fund (IDAT)	10,541.31	10,000.00	11,000.00	458.69	18,770.01
Total CD Treatment	403,053.31	451,677.00	377,677.00	-25,376.31	432,273.26
Total Chemical Dependency	506,046.31	554,670.00	480,670.00	-25,376.31	518,014.01
MH & Chemical Dependency Total	1,299,334.31	1,377,228.00	1,312,228.00	12,893.69	1,137,690.01
Local Levy Revenue	535,811.97	520,000.00	540,000.00	4,188.03	526,248.68
Other - Special Projects	6,073.00	0.00	0.00	-6,073.00	8,487.21
Other - Misc.	28,341.77	1,000.00	10,000.00	-18,341.77	27,125.81
TOTAL REVENUE	1,869,561.05	1,898,228.00	1,862,228.00	-7,333.05	1,699,551.71
		ENCUMBRANCE	RESERVE		
Board Unexpended Balance as of 02/28/2019:	3,494,000.61	450,392.50	3,043,608.11		

Huron County Board of Mental Health and Addiction Services							
SFY 2019 Budget to Actual Expenditures							
7-1-2018 to 6-30-2019 (31% of SFY 2019)							
	FY2018 Actual Budget	FY2019 Approved Budget	FY2019 Revision Sep-18	FY2019 Revised Budget	FY2019 % Change	Paid Through 3/31/2019	FY2019 % Used
FIRELANDS HOSPITAL - MENTAL HEALTH							
NON-MEDICAID SERVICES:							
OUTPATIENT	287,881	197,585	-5,094	192,491	-33.14%	197,940	102.83%
CRISIS INTERVENTION (Outpatient Crisis)	42,493	65,000		65,000	52.97%	3,794	5.84%
RESCUE MENTAL HEALTH/INPATIENT	190,000	135,000		135,000	-28.95%	51,763	38.34%
RESIDENTIAL WRAP SERVICES	115,000	120,000		120,000	4.35%	9,317	7.76%
HOTLINE	49,104	49,104		49,104	0.00%	7,247	14.76%
PEER SUPPORT	750	3,000		3,000	300.00%	0	0.00%
INPATIENT @ 1-SOUTH	25,000	25,000		25,000	0.00%	6,275	25.10%
LINKAGES-JAIL SERVICES	25,000	25,000		25,000	0.00%	7,559	30.24%
CLINICAL EXCEPTIONS	10,000	7,500		7,500	-25.00%	1,173	15.63%
TRAININGS (CIT, MHFA)	4,000	6,366		6,366	59.15%	0	0.00%
COMMUNITY INVESTMENTS - Health Home/wellness	30,000	5,000		5,000	-83.33%	0	0.00%
VOCATIONAL SERVICES-jail/Miriam House	10,000	48,000		48,000	380.00%	6,496	13.53%
After-Hours Crisis Subsidy Collaborative	59,631	56,104	5,094	61,198	2.63%	72,540	118.53%
FIRELANDS MENTAL HEALTH - SUBTOTALS	848,859	742,659	0	742,659	-12.51%	364,104	49.03%
FIRELANDS HOSPITAL - CHEMICAL DEPENDENCY							
NON-MEDICAID SERVICES:							
TREATMENT	153,570	142,338		142,338	-7.31%	99,600	69.97%
PREVENTION	48,465	46,519		46,519	-4.02%	9,002	19.35%
HOTLINE/CRISIS	2,000	17,112		17,112	755.60%	198	1.16%
GAMBLING SERVICES - Prevention (Paper billed)	11,674	11,674		11,674	0.00%	0	0.00%
CLINICAL EXCEPTIONS	3,000	2,500		2,500	-16.67%	150	6.01%
MAT	25,000	28,000		28,000	12.00%	0	0.00%
The BRIDGE-DETOX	25,000	7,200	5,000	12,200	-51.20%	13,990	114.67%
Peer Support	10,000	7,000		7,000	-30.00%	1,177	16.82%
Outreach/Engagement	10,000	5,000		5,000	-50.00%	202	4.05%
Opiate Services (MCD and Non-MCD)							
FIRELANDS CHEMICAL DEPENDENCY - SUBTOTALS	288,709	267,343	5,000	272,343	-5.67%	124,320	46.50%
FIRELANDS TOTALS	1,137,568	1,010,002	5,000	1,015,002	-10.77%	488,424	48.36%
NON-MEDICAID SERVICES (IDAT) - Pass Through	32,000	30,000		30,000	-6.25%	13,239	44.13%
FIRELANDS TOTALS WITH IDAT PASS THROUGH	1,169,568	1,040,002	5,000	1,045,002	-11.08%	501,663	48.24%
CRISIS SERVICES FROM OUT OF COUNTY PROVIDERS	2,000	0		0	-100.00%	0	0.00%
OTHER CONTRACTS							
BAYSHORE COUNSELING - WHOLE CHILD MATTERS ECMH	8,000	16,000		16,000	100.00%	9,554	59.71%
BROWN CONSULTING, LTD (Half AoD - IPR, Half MH - Audit)	4,000	7,000		7,000	75.00%	0	0.00%
CARLA DAVIS	1,430	1,100		1,100	-23.08%	330	30.00%
CATHOLIC CHARITIES/GUARDIANSHIP SERVICES	0	25,000		25,000	100.00%	18,097	72.39%
CLARK, GREEN, MADISON BOARD (GOSH SERVICES)	8,000	8,225		8,225	2.81%	6,319	76.82%
ERIE OTTAWA BOARD MATCH FUNDS FOR OOD VRP3	20,000	20,000		20,000	0.00%	16,173	80.87%
FAMILY LIFE COUNSELING - CBSG PREVENTION	18,105	77,087		77,087	325.78%	10,258	13.31%
FAMILY LIFE COUNSELING - DRUG FREE CLUBS OF AMERICA	0	65,420		65,420	100.00%	34,070	52.08%
FAMILY LIFE COUNSELING - MH TREATMENT SERVICES/CRISIS	0	73,607		73,607	100.00%	6,296	8.55%
FAMILY LIFE COUNSELING - AoD TREATMENT SERVICES	0	100,000		100,000	100.00%	0	0.00%
FI COMMUNITY HOUSING - PEER RECOVERY CENTER	30,000	167,816		167,816	459.39%	125,111	74.55%
GEISLER LT. LICENSE FOR GOSH	3,400	2,500		2,500	-26.47%	2,500	100.00%
HOPE HOUSE - STARTING POINT OUTREACH MENS HOME	68,000	50,000		50,000	-26.47%	26,410	52.82%
HURON COUNTY DD-SHARED FUNDING thru 11/18	7,536	0		0	-100.00%	0	0.00%
HURON COUNTY FAMILY & CHILDREN FIRST/WRAP/FEES	2,000	12,000		12,000	500.00%	4,222	35.18%
HURON COUNTY HEALTH DEPARTMENT/PLAN FOR EMPLOYERS	0	25,000		25,000	100.00%	6,386	25.54%
HURON COUNTY JUVENILE COURT - FDTC/ATC	30,000	46,700		46,700	55.67%	46,700	100.00%
HURON COUNTY QRT (FLC, FCH and Peer Supporter)	5,000	7,000		7,000	40.00%	2,289	32.70%
KEELSRA- Financial Management	0	0	17,865	17,865	100.00%	11,910	66.67%
MIRIAM HOUSE-RECOVERY HOME WOMEN	52,455	45,000		45,000	-14.21%	7,118	15.82%
OHIO MHAS CENTRAL PHARMACY/SHERIFF MEDICATION	38,185	29,000		29,000	-24.05%	15,914	54.88%
SENIOR ENRICHMENT SERVICES (AGE EXCHANGE) (AoD Expense)	20,516	20,516		20,516	0.00%	18,072	88.09%
WILLARD SCHOOLS THE LEADER IN ME	3,500	0		0	-100.00%	0	0.00%
ODMH - COC (State Hospital Days)							
OTHER CONTRACTS - SUBTOTALS	320,127	798,971	17,865	816,836	155.16%	367,729	46.03%
BOARD ADMINISTRATION							
BOARD ADMINISTRATION (Salaries,Supplies,Benefits,Travel,Other)	276,330	169,150	12,160	181,310	-34.39%	127,321	75.27%
BOARD ADMINISTRATION - SUBTOTALS	276,330	169,150	12,160	181,310	-34.39%	127,321	75.27%
BOARD OPERATED SERVICES							
CONSULTATION AS NEEDED	2,500	4,000		4,000	60.00%	0	0.00%
TRAINING/EDUCATION/PREVENTION/CTL	23,512	12,000		12,000	-48.96%	6,448	53.74%
RESIDENTIAL (HAP)	4,000	4,000		4,000	0.00%	0	0.00%
BOARD OPERATED SERVICES - SUBTOTALS	30,012	20,000	0	20,000	-33.36%	6,448	32.24%
TOTAL EXPENSES	1,798,037	2,028,123	35,025	2,063,148	14.74%	1,003,162	49.46%
Amount from(-) or added (+) to Equity Capital	81,543	-165,895		-200,920			
TOTALS	1,879,580	1,862,228	35,025	1,862,228	-0.92%	1,003,162	53.87%