



HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES

12 Benedict Ave
Norwalk, Ohio 44857

November 12, 2019 BOARD MEETING AGENDA

Time		Who
6:00 PM	Call to Order	Board Chair
	Guest Introductions	
	Presentations <ul style="list-style-type: none"> Amanda Rowlett, Sojourn 	
	Approval of Board Minutes	
	Board Chair Report	Board Chair
	Executive Director's Report	Ex. Director
	Committee Meeting Reports <ul style="list-style-type: none"> Planning and Monitoring Committee <ul style="list-style-type: none"> Approval of Financial Report Approval of the October List of Bills Peer Support RFP Monroeville schools STEM program Ability Works 	Steve Barnes
	Old Business	
	Meeting Discussion/New Business	
	Guest Introductions/Announcements	
	Executive Session	
8:17	Adjournment	Board Chair



November 12, 2019

I. CALL TO ORDER

Meeting called to order at ___6:00___ PM.

Board Members in attendance:

X	Steve Barnes		Ben Chaffee, Jr. - Excused	X	Rob Duncan
X	Lisa Hivnor		Julie Landoll-Absent		David Light -Excused
X	Kenneth Murray	X	Dorothy Ruffer	X	Tom Sharpnack
	Steven Fawcett -Excused	X	Mike White	X	DeEtte Zimmerman
X	Laura Wheeler	X	Katie Chieda		

X	Kristen Cardone, Executive Director	X	Ashley Morrow, Administrative Assistant
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II. GUEST INTRODUCTIONS

Jacki Salter (Firelands Counseling & Recovery Services), Drew Riley (Peer Supporter), Amanda Rowlett (Sojourn at Seneca Senior Behavioral Health Hospital), Kevin Carr (House of Hope Manager), Terry Boose (Huron County Commissioner)

III. PRESENTATIONS

- Amanda Rowlett, Sojourn at Seneca Senior Behavioral Health Hospital presented.
- Ms. Rowlett shared that Sojourn is a Senior Behavioral Health facility in Tiffin, Ohio. They have 24 beds, all located in private rooms. Their focus is on seniors, 55 years of age and older but they have accepted younger patients on a case by case basis which is determined by their medical director. Sojourn is owned by the Veterans of America (VOA) but it is operated by Diamond Healthcare. Their focus is on crisis stabilization; specifically, suicidal, homicidal, and dementia associated behaviors. The services they offer are group based to encourage activity and engagement. They also highly encourage involvement from family members. Most referrals come from emergency departments and counseling agencies. Sojourn also helps with housing placement for patients discharged if patients are unable to return to their previous residence. Ms. Rowlett added that “there are a lot of services available but there is a need for the adult population and we want them to know that there is hope.”
- Dr. Ken Murray asked if they provide long or short-term care.
 - Ms. Rowlett stated they provide short term care and the average stay is 10-

- 14 days depending on the patient.
- Ms. Chieda asked how long Sojourn has been in existence.
 - Ms. Rowlett stated 3-4 years.
- Ms. Cardone asked for what reasons a person would be denied admittance into the facility.
 - Ms. Rowlett stated that they are a crisis stabilization department and are geared toward the older adults which take priority so younger adults may be denied if they do not meet the criteria.
- Ms. Chieda asked if the facility had available beds or was at capacity.
 - Ms. Rowlett stated it fluctuates but she sends out a notice when beds are available.
- Ms. Cardone asked if their facility accepted referrals and admitted patients 24/7.
 - Ms. Rowlett responded that since they are a hospital setting, they are open 24/7 and they also have trained clinicians who can do assessments over the phone.
- Ms. Cardone asked if they are able to address substance use in addition to suicidal ideation, homicidal ideation, and dementia associated behaviors.
 - Ms. Rowlett stated that they do address substance use as well. She said they have a separate program, ASPIRE, that can be added as needed.

IV. APPROVAL OF BOARD MEETING MINUTES

MOTION: 1	To approve the October 15, 2019 meeting minutes of the Huron County Board of Mental Health and Addiction Services as sent on October 30, 2019.		
Motion Made By:	Rob Duncan	Seconded:	Laura Wheeler

No Opposition

MOTION: 2	To approve the October 17, 2019 meeting minutes of the Huron County Board of Mental Health and Addiction Services as sent on October 30, 2019.		
Motion Made By:	Lisa Hivnor	Seconded:	Steve Barnes

No Opposition

MOTION: 3	To approve the October 22, 2019 meeting minutes of the Huron County Board of Mental Health and Addiction Services as sent on October 30, 2019.		
Motion Made By:	Steve Barnes	Seconded:	Tom Sharpnack

No Opposition

V. BOARD CHAIR REPORT

- Ms. Chieda stated that the only report she had to share was concerning office space and that topic will be discussed during Executive Session.

VI. EXECUTIVE DIRECTOR REPORT

- Ms. Cardone shared that the MHAS Board staff, in partnership with Jamie Starcher, completed its first round of First Responder Peer Support training last week. The training was held at the Willard Fire Station and during the 3-day training 15 first responders were trained to serve as peer supporters throughout the county. She said there was good representation from the entire county with many

different towns and departments participating. Ms. Cardone added that the group plans to offer quarterly trainings to keep everyone engaged and will be meeting to discuss next steps later this week.

- Ms. Cardone shared that she attended the Crisis academy at the end of October along with a representative from Mercy and representatives from Firelands. The discussion centered around identifying specific crisis needs in each county as well as throughout the state as a whole. At the end, attendees worked as a county to identify the primary needs that are believed to exist and crisis stabilization units were identified as being the primary need. According to the state, there will be 5 more crisis academy meetings to continue developing the appropriate approach to meeting the needs of the community in this area.
- Ms. Cardone shared an update on Family and Children First Council (FCFC) wraparound services with schools. Ms. Cardone met with Crystal Michel (FCFC), Jacki Salter (Board Chair FCFC), and the county superintendents to discuss the possibility of the schools helping to fund a wraparound coordinator position with FCFC. Ms. Cardone said the superintendents are still finalizing how they would like to proceed and FCFC will be meeting soon to discuss next steps for hiring.
- Ms. Cardone shared that her and Ms. Morrow are continuing to work on Culture of Quality with the primary focus at this time being on updating policies. The next policy committee meeting is scheduled for Monday November 18th.
- Ms. Cardone shared that the SOR grant money has been approved for a second year and Firelands Counseling & Recovery Services will be the agency to use these funds to continue Recovery Navigator services in the county. She informed Board members that the funds will be used to hire a full time staff member who will oversee the Recovery Navigator and provide services, outreach, and education for all agencies in the county.

VII. COMMITTEE MEETING REPORTS

• PLANNING AND MONITORING COMMITTEE REPORT

- Financial Report
 - Mr. Barnes shared that the Board met on Tuesday, November 4th at the Board offices for our Committee meeting.
 - Mr. Barnes directed Board members to Attachment I to review and approve the Board's financial report through October 31, 2019.

MOTION: 4	To approve the Financial Report through October 31, 2019 as included in Attachment I.		
Motion Made By:	Lisa Hivnor	Seconded:	Rob Duncan

1	Steve Barnes		Ben Chaffee, Jr.- Excused	8	Rob Duncan
2	Lisa Hivnor		Julie Landoll-Absent		David Light-Excused
3	Kenneth Murray	5	Dorothy Ruffer	9	Tom Sharpnack
	Steven Fawcett -Excused	6	Mike White	10	DeEtte Zimmerman
4	Laura Wheeler	7	Katie Chieda		

No Opposition

- October 2019 List of Bills
 - Mr. Barnes directed Board members to Attachment II to review and approve the October 2019 list of bills.

MOTION: 5	To approve the October 2019 List of Bills as included in Attachment II.		
Motion Made By:	DeEtte Zimmerman	Seconded:	Ken Murray

10	Steve Barnes		Ben Chaffee, Jr.- Excused	3	Rob Duncan
9	Lisa Hivnor		Julie Landoll -Absent		David Light-Excused
8	Kenneth Murray	6	Dorothy Ruffer	2	Tom Sharpnack
	Steven Fawcett -Excused	5	Mike White	1	DeEtte Zimmerman
7	Laura Wheeler	4	Katie Chieda		

No Opposition

- Peer Support RFP (Request For Proposal) (Attachment III)
 - Mr. Barnes shared that during the committee meeting, Board members discussed and reviewed the peer support RFP which can be found in Attachment III.
 - Ms. Cardone shared that as discussed in committee meetings, ALERT, the county's current peer support program, needs to be transferred to another organization. She stated the Board can no longer hold the program due to its limited capacity to oversee it and help it expand. Ms. Cardone shared she suggests the Board send out the attached RFP to see if there are any other agencies or organizations willing to take on the program.
 - Ms. Hivnor asked how the RFP would be distributed.
 - Ms. Cardone said she plans on sending it to various agencies in the county, other agencies outside of the county that currently provide peer support services and posting it on the Board's Facebook site and website.
 - Ms. Hivnor asked if there has been any interest from anyone yet in taking on the program.
 - Ms. Cardone shared that currently there are at least 3 agencies interested in submitting a proposal for the program.
 - Board members recommended posting the RFP without a set funding amount and instead determining the amount of funding to be awarded later in the RFP process.

MOTION: 6	To approve the SFY 2020 Peer Support RFP, as shown in Attachment III, and to authorize the Executive Director to send RFP out to community agencies and other interested collaborators.		
Motion Made By:	Laura Wheeler	Seconded:	Lisa Hivnor

No Opposition

- Monroeville Schools STEM Program proposal (Attachment IV)

- Dr. Mike White asked if there was going to be further discussion on this proposal. He said he feels this program does not fall under the Board's umbrella but neither do other programs that are currently funded.
- Ms. Wheeler stated that it appears the proposal is for a curriculum driven program and as an educator, she means no disrespect, but it does not seem to align with the Board's mission and vision. She added that they are requesting the funding due to the decrease in numbers of kids participating as they transition from elementary to high school. Ms. Wheeler stated many kids in high school are involved in athletics which may be the reason for the decrease in numbers. She said she feels it is a lot of money to put toward a curriculum-based program.

MOTION: 7	To approve the Monroeville City Schools STEM Program proposal in the amount of \$37,218.11.		
Motion Made By:	Lisa Hivnor	Seconded:	Mike White

9	Steve Barnes		Ben Chaffee, Jr. - Excused	1	Rob Duncan
8	Lisa Hivnor		Julie Landoll -Absent		David Light – Excused
	Kenneth Murray-Abstain	6	Dorothy Ruffer	2	Tom Sharpnack
	Steven Fawcett - Excused	5	Mike White	3	DeEtte Zimmerman
7	Laura Wheeler	4	Katie Chieda		

9 No's; 1 abstain: Motion did not pass

- Ability Works Proposal (Attachment V)
 - Ms. Cardone shared an overview of the proposal from Ability Works. She shared that Ability Works is a transportation company out of Erie County but they would like to do a pilot program in Huron County to help expand the transportation availability and reduce that barrier for individuals in need. She added that the Board of Developmental Disabilities clients and Veteran Services will take priority when it comes to the seats available. If there are any additional seats, they will then be opened to the public.
 - Ms. Hivnor asked how long the contract would be for.
 - Ms. Cardone stated this is a trial program to identify how great the need is, but she believes it is a year. If the pilot works and the program is needed, it will expand as necessary to meet the additional needs of the community.
 - Dr. Murray asked if it is known how many individuals the Board of DD will have use this service.
 - Ms. Cardone said after speaking with the Board of DD, they anticipate using many of the seats available.
 - Dr. White asked if Erie County funds this service.
 - Ms. Cardone stated that they do pay a portion.
 - Ms. Hivnor asked why the organization was asking the Board for funding.
 - Ms. Cardone shared that she was invited to attend a meeting to discuss the transportation needs in the community and a request for funding was sent to everyone who attended that meeting.
 - Mr. Sharpnack stated he feels more information is needed such as how many people will use the service and what the ratio is of money used vs. people utilizing the service.

- Board members asked Mr. Boose to elaborate on the service and request.
- Mr. Boose stated that Ability Works is offering to provide a service that is needed in Huron County. Multiple organizations in the county have been approached to expand transportation however they are unable. Huron County has transportation however it is only available during regular business hours during the week. He added that one of the major requests from residents and from area organizations is transportation after hours. As far as identifying the number of residents that will use this service, Mr. Boose says that is still unknown, adding it would be like determining the number of people who will use a peer center. He stated it has been identified as a need, the service is being requested and this pilot program is an opportunity for the county to meet the needs of residents. He said that the Commissioners are asking that all agencies who have individuals in need of transportation see this service as a need and chip in on the project. This is a 5-year plan that will provide transportation between counties. The hours of operation are estimated to be 4pm-9pm Thursday through Saturday. Mr. Boose added that the commissioners are willing to financially support this pilot in any way they have to. They plan on making quarterly payments as well as require reporting that will be reviewed quarterly.
- Ms. Hivnor asked when the program anticipates starting.
 - Mr. Boose said he believes they wanted to begin by mid-November.
- Ms. Hivnor asked if this is the best use of Board funds.
- Ms. Wheeler suggested tabling the motion until more information is gathered.
- Mr. Sharpnack agreed stating he wants numbers of the people who will use the service.
- Ms. Chieda suggested funding the program for the first quarter or matching the amount the Board of DD is contributing. She feels it's a small amount of money for a pilot program that could end up working and being a great benefit to the community.
- Mr. Duncan agreed with Ms. Chieda in matching the Board of DD's funding amount of \$1,000 and reviewing the program quarterly.

MOTION: 8	To approve the Ability Works proposal in the amount of \$1,000.00		
Motion Made By:	Rob Duncan	Seconded:	Dorothy Ruffer

7	Steve Barnes		Ben Chaffee, Jr.- Excused	6	Rob Duncan
8	Lisa Hivnor		Julie Landoll -Absent		David Light-Excused
9	Kenneth Murray	3	Dorothy Ruffer	5	Tom Sharpnack
	Steven Fawcett -Excused	2	Mike White	4	DeEtte Zimmerman
10	Laura Wheeler	1	Katie Chieda		

No Opposition

MOTION: 9	To approve the November 4, 2019 Planning and Monitoring meeting minutes as sent on November 7, 2019.		
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Motion Made By:	Lisa Hivnor	Seconded:	Laura Wheeler
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No Opposition

VIII. OLD BUSINESS

There was no old business to discuss

IX. MEETING DISCUSSION/NEW BUSINESS

There was no new business to discuss

X. GUEST ANNOUNCEMENTS

- Mr. Kevin Carr with the House of Hope asked to address the Board.
 - Mr. Carr passed out a House of Hope brochure along with pictures of the current recovery house as well as the new recovery house they just recently acquired and renovated. He shared that will the houses combined; House of Hope will have a total of 13 beds available for men. He shared that he wanted to make clear that the House of Hope was not a homeless shelter but a recovery house for men. He shared that to him, a homeless shelter is not a place where people go to recover and at the House of Hope, they are committed to recovery. He shared that the men in the house are drug tested 3 times a week. If an individual fails a drug screen, he is asked to leave the house or go to treatment.
- Mr. Sharpnack asked how many men are in the house currently.
 - Mr. Carr stated there are 4 men but they have multiple applications to review. He added that the second house does not have anyone in it yet because the electric and gas were just turned on and the appliances were just installed.
- Mr. Carr told Board members he is incredibly grateful for their support of the recovery houses.
- Mr. Boose requested to address the Board.
 - Mr. Boose shared with the Board that he and Commissioner Wilde attended a meeting in Erie County called the Circle of Hope. He shared that the group is intended to be a collaboration between counties to ensure information is being shared and to know what each county is doing and what each county needs so that we can better work together and better help our communities. He added that the subject of recovery has come up and Erie County is willing to help and assist Huron County in any way concerning recovery housing. He added that he would like to start having meetings again to discuss recovery housing and how to implement that in the county.
 - Ms. Cardone stated that she was unaware of the meeting but would greatly appreciate any information Mr. Boose could provide on the next meeting. She also added that recovery housing was identified as a need and is listed on the Board's strategic plan. Ms. Cardone shared that she recently just submitted two capital grant proposals, one for recovery housing and the other for a community center. She was grateful for the update and information Mr. Boose provided and looks forward to being involved in further discussions.

XI. EXECUTIVE SESSION

Meetings of the Board, as a public agency, shall be open to the public as required, unless the subject matter under consideration permits an executive session, as provided in section 121.22 (G), of the ORC. Members of a public body may hold an executive session at a regular or special meeting only after a majority of a quorum of the public body determines, by a roll call vote, to hold an executive session for the sole purpose of the consideration of the following matter: **To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. And to consider the purchase of property (both real and personal, tangible or intangible or to consider the sale of property (either real or personal) by competitive bid if disclosure of the information would give a competitive advantage to the other side by division (G)(2) of section 121.22 of the Revised Code.**

MOTION: 10	To enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee by division (G)(2) of section 121.22 of the Revised Code and to consider the purchase of property (both real and personal, tangible or intangible or to consider the sale of property (either real or personal) by competitive bid if disclosure of the information would give a competitive advantage to the other side by division (G)(2) of section 121.22 of the Revised Code.		
Motion Made By:	Lisa Hivnor	Seconded:	Steve Barnes

10	Steve Barnes		Ben Chaffee, Jr.- Excused	3	Rob Duncan
9	Lisa Hivnor		Julie Landoll -Absent		David Light-Excused
8	Kenneth Murray	6	Dorothy Ruffer	2	Tom Sharpnack
	Steven Fawcett -Excused	5	Mike White	1	DeEtte Zimmerman
7	Laura Wheeler	4	Katie Chieda		

No Opposition

The Board members entered Executive Session at 7:14 pm.

MOTION: 11	To come out of Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee by division (G)(2) of section 121.22 of the Revised Code and to consider the purchase of property (both real and personal, tangible or intangible or to consider the sale of property (either real or personal) by competitive bid if disclosure of the information would give a competitive advantage to the other side by division (G)(2) of section 121.22 of the Revised Code.		
Motion Made By:	Steve Barnes	Seconded:	Laura Wheeler

2	Steve Barnes		Ben Chaffee, Jr.- Excused		Rob Duncan-left 7:15
1	Lisa Hivnor		Julie Landoll -Absent		David Light-Excused
3	Kenneth Murray	5	Dorothy Ruffer	8	Tom Sharpnack
	Steven Fawcett -Excused	7	Mike White	9	DeEtte Zimmerman
4	Laura Wheeler	6	Katie Chieda		

No Opposition

The Board members ended Executive Session at 8:15pm.

MOTION: 12	To approve the increase of the annual salary for the Executive Director of the Huron County Board of Mental Health and Addiction Services to \$82,000.00 effective November 24 th , 2019.		
Motion Made By:	Lisa Hivnor	Seconded:	Steve Barnes

6	Steve Barnes		Ben Chaffee, Jr.- Excused		Rob Duncan-left 7:15
7	Lisa Hivnor		Julie Landoll -Absent		David Light-Excused
8	Kenneth Murray	3	Dorothy Ruffer	1	Tom Sharpnack
	Steven Fawcett -Excused	4	Mike White	2	DeEtte Zimmerman
9	Laura Wheeler	5	Katie Chieda		

No Opposition

XII. ADJOURNMENT

MOTION: 13	To adjourn the November 12 th , 2019 Huron County Board of Mental Health and Addiction Services Special meeting.		
Motion Made By:	Ken Murray	Seconded:	Lisa Hivnor

No Opposition

The November 12, 2019 meeting of the Board adjourned at __8:17__p.m.

Attachment I: Financial Report

Oct 2019							
	Account Number	Description	Accumulated From Previous Report	Current Month's Report	Accumulated Year-to-Date	% of Anticipated Revenue	Anticipated CY Revenue
FEDERAL FUNDS							
Title 19	100.100.10165		0.00	0.00	0.00	#DIV/0!	0.00
Title XX	100.100.10165	Fed MH	29,787.00	0.00	29,787.00	73.6%	40,467.00
MH Block Grant	100.100.10126	Fed MH	56,195.00	0.00	56,195.00	88.1%	63,793.00
ADTR Block Grant	100.100.10122	Fed AOD	214,989.67	0.00	214,989.67	113.8%	189,000.00
ODADAS Medicaid	100.100.10128	Fed AOD Medicaid	0.00	0.00	0.00	#DIV/0!	0.00
STATE FUNDS							
MH Subsidy	100.100.10121	State MH	656,803.50	22,500.00	679,303.50	94.1%	722,000.00
AOD Subsidy	100.100.10127	State AOD	92,532.00	0.00	92,532.00	46.3%	200,000.00
LOCAL FUNDS							
Real Estate Tax	100.100.10100	Huron Levy	521,833.30	0.00	521,833.30	100.4%	520,000.00
Tangible Personal Tax	100.100.10101	Huron Levy	0.00	0.00	0.00	0.0%	5,000.00
Taxes- Rollback & Homestead	100.100.10102	Huron Levy	16,818.95	0.00	16,818.95	93.4%	18,000.00
Other Receipts	100.100.10170	Other Receipts	33,762.18	0.00	33,762.18	112.5%	30,000.00
TOTAL RECEIPTS:			\$ 1,622,721.60	\$ 22,500.00	\$ 1,645,221.60	92.0%	1,788,260.00
CASH JOURNAL RECONCILIATION							
Beginning Cash Balance:			\$ 3,738,972.76				
Plus: Receipts			22,500.00				
Equals: Total Balance			\$ 3,761,472.76				
Minus: Expenditures			(112,214.58)				
Equals: Ending Balance			\$ 3,649,258.18				
Minus: Encumbrances			616,346.42				
Equals:			\$ 4,265,604.60				

October, 2019	EXPENDITURES					
LINE ITEM ACCOUNT	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	YEAR-TO-DATE PERCENTAGE	* OUTSTANDING ENCUMBRANCES	BUDGETED APPROPRIATION	UNENCUMBERED BALANCE
SALARIES	8,615.32	84,307.11	52.7%	0.00	160,000.00	75,692.89
100.100.00125						
SUPPLIES	55.00	2,137.92	42.8%	2,862.08	5,000.00	0.00
100.100.00175						
EQUIPMENT	0.00	0.00	#DIV/0!	0.00	0.00	0.00
100.100.00200						
CONTRACT REPAIRS	100,192.95	1,104,550.42	64.6%	605,449.58	1,710,000.00	0.00
100.100.00275						
RESIDENTIAL PROGRAM	0.00	0.00	#DIV/0!	0.00	0.00	0.00
100.100.00280						
TRAVEL	305.57	4,736.49	52.6%	4,263.51	9,000.00	0.00
100.100.00300						
O.P.E.R.S.	1,206.16	11,975.42	51.8%	0.00	23,100.00	11,124.58
100.100.00400						
WORKERS' COMP	0.00	1,590.82	56.8%	0.00	2,800.00	1,209.18
100.100.00425						
UNEMPLOYMENT	0.00	0.00	#DIV/0!	0.00	0.00	0.00
100.100.00450						
MEDICARE	124.38	1,213.06	39.4%	0.00	3,080.00	1,866.94
100.100.00460						
OTHER EXPENSES	1,071.25	26,228.75	87.4%	3,771.25	30,000.00	0.00
100.100.00475						
HOSPITALIZATION	643.95	6,434.49	37.8%	0.00	17,040.00	10,605.51
100.100.00500						
TOTAL:	112,214.58	1,243,174.48	63.4%	616,346.42	1,960,020.00	100,499.10

Attachment II: October 2019 List of Bills

Huron County Audit Trail by Account

Accounts: 100.100.00125 to 100.100.00500
From: 10/1/2019 to 10/31/2019

Account Types: All
Journal Definitions: Multiple

Date	Line Description	Source Document	Debit Amount	Credit Amount
100.100.00125 Salaries				
10/04/2019	Gross: 2019.10.04 Payroll		\$4,307.66	\$0.00
10/18/2019	Gross: 2019.10.18 Payroll		\$4,307.66	\$0.00
100.100.00125 Total:			\$8,615.32	\$0.00
100.100.00175 Supplies				
10/23/2019	Levy stamp reimbursement from 286370 - 2019.	CK0000392201-01 PO2019-00381 Ashley Morrow	\$55.00	\$0.00
100.100.00175 Total:			\$55.00	\$0.00
100.100.00275 Contract Repairs				
10/09/2019	FY20 GRF 421 ALERT Services from 285424 - 20	CK0000391761-01 PO2019-00380 Amber R Pugh	\$200.00	\$0.00
10/09/2019	FY20 GRF 421 ALERT Services from 285424 - 20	CK0000391759-01 PO2019-00380 Kevin Christopher Mount	\$177.00	\$0.00
10/09/2019	Levy Sept 19 Cell Phone Reimbursement from 2	CK0000391765-01 PO2019-00380 Ashley Morrow	\$60.00	\$0.00
10/09/2019	GRF 421 Mentoring Program from 285424 - 2019	CK0000391760-01 PO2019-00380 Reach Our Youth CASA	\$4,467.00	\$0.00
10/09/2019	FY20 GRF 421 ALERT Services from 285424 - 20	CK0000391762-01 PO2019-00380 Sandra Koher	\$170.00	\$0.00
10/09/2019	Levy Sept 19 Cell Phone Reimbursement from 2	CK0000391764-01 PO2019-00380 Kristen Cardone	\$60.00	\$0.00
10/09/2019	FY20 GRF 421 ALERT Services from 285424 - 20	CK0000391763-01 PO2019-00380 Drew Riley	\$413.95	\$0.00
10/09/2019	Levy QRT Services from 285424 - 2019.10.09 N	CK0000391763-01 PO2019-00380 Drew Riley	\$25.00	\$0.00
10/09/2019	FY20 Comm Invest ALERT Reimbursement from 28	CK0000391763-01 PO2019-00380 Drew Riley	\$36.17	\$0.00
10/17/2019	Levy Logo Design Services from 285855 - 2019	CK0000391980-01 PO2019-00380 Insight Type & Graphics	\$150.00	\$0.00
10/17/2019	FY19 Title XX GOSH 100119 Services from 2858	CK0000391985-01 PO2019-00380 Firelands Counseling & Recovery Ser	\$3,368.08	\$0.00
10/17/2019	FY19 GRF 421 MH June 19 Legal Services from	CK0000391982-01 PO2019-00380 Carla B Davis	\$330.00	\$0.00
10/17/2019	Levy Sept 19 Rent from 285855 - 2019.10.17 N	CK0000391974-01 PO2019-00380 Norwalk Economic Development Corpor	\$680.00	\$0.00
10/17/2019	FY19 GRF 421 MH Services from 285855 - 2019.	CK0000391983-01 PO2019-00380 Firelands Counseling & Recovery Ser	\$15,500.37	\$0.00
10/17/2019	FY19 Forensic Monitoring Services from 28585	CK0000391981-01 PO2019-00380 Firelands Counseling & Recovery Ser	\$3,701.85	\$0.00
10/17/2019	FY20 GRF 421 Comm Invest GOSH 100119 Service	CK0000391975-01 PO2019-00380 Firelands Counseling & Recovery Ser	\$1,377.28	\$0.00
10/17/2019	FY19 GRF 421 Comm Invest Services from 28585	CK0000391978-01 PO2019-00380 Firelands Counseling & Recovery Ser	\$204.68	\$0.00
10/17/2019	FY19 Comm Invest AOD GOSH 100119 Services fr	CK0000193220-01 PO2019-00380 Family Life Counseling and Psychiat	\$208.67	\$0.00
10/17/2019	FY19 GRF 421 MH GOSH 092419 Services from 28	CK0000193220-01 PO2019-00380 Family Life Counseling and Psychiat	\$1,208.43	\$0.00
10/17/2019	FY20 GRF 421 MH GOSH 100119 Services from 28	CK0000193220-01 PO2019-00380 Family Life Counseling and Psychiat	\$921.54	\$0.00
10/17/2019	FY20 GRF 421 AOD GOSH 100119 Services from 2	CK0000193220-01 PO2019-00380 Family Life Counseling and Psychiat	\$942.92	\$0.00
10/17/2019	FY19 GRF 421 MH GOSH 100119 Services from 28	CK0000193220-01 PO2019-00380 Family Life Counseling and Psychiat	\$770.40	\$0.00
10/17/2019	FY20 GRF 421 MH GOSH 092419 Services from 28	CK0000193220-01 PO2019-00380 Family Life Counseling and Psychiat	\$258.29	\$0.00
10/17/2019	Levy Aug 19 House of Hope Recovery Home from	CK0000193220-01 PO2019-00380 Family Life Counseling and Psychiat	\$4,543.63	\$0.00
10/17/2019	Levy 092419-102419 Copier Lease and Usage fr	CK0000391984-01 PO2019-00380 US Bank Equipment Finance	\$269.93	\$0.00
10/17/2019	Levy MIP Program from 285855 - 2019.10.17 No	CK0000391979-01 PO2019-00380 ONNYX LLC	\$199.00	\$0.00
10/17/2019	FY19 GRF 421 MH GOSH 100119 Services from 28	CK0000391976-01 PO2019-00380 Firelands Counseling & Recovery Ser	\$28,473.13	\$0.00
10/17/2019	FY20 AOD Gambin TX GOSH 100119 from 285855	CK0000391977-01 PO2019-00380 Firelands Counseling & Recovery Ser	\$9,406.13	\$0.00

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Audit Trail by Account From: 10/1/2019 to 10/31/2019				
Date	Line Description	Source Document	Debit Amount	Credit Amount
10/17/2019	Levy Sept-Dec 19 Office 365 and Antivirus	CK0000193223-01 PO2019-00380 ES Consulting Inc	\$114.00	\$0.00
10/17/2019	FY20 GRF 421 MH Aug 19 Services from 285855	CK0000391986-01 PO2019-00380 Catholic Charities Diocese of Toled	\$1,476.75	\$0.00
10/17/2019	FY20 GRF 424 July 19 Recovery Housing Serv	CK0000391986-01 PO2019-00380 Catholic Charities Diocese of Toled	\$3,444.78	\$0.00
10/23/2019	FY20 ATP Services from 286370 - 2019.10.23 N	CK0000392195-01 PO2019-00380 Huron County Juvenile Court	\$2,026.00	\$0.00
10/23/2019	FY20 Comm Invest ALERT Services from 286370	CK0000392196-01 PO2019-00380 Sandra Koehner	\$40.00	\$0.00
10/23/2019	FY20 Comm Invest ALERT Services from 286370	CK0000392197-01 PO2019-00380 Amber R Pugh	\$15.00	\$0.00
10/23/2019	Levy QRT Services from 286370 - 2019.10.23 N	CK0000392198-01 PO2019-00380 Kevin Christopher Mount	\$28.75	\$0.00
10/23/2019	FY20 Comm Invest ALERT Services from 286370	CK0000392198-01 PO2019-00380 Kevin Christopher Mount	\$15.00	\$0.00
10/23/2019	FY20 Comm Invest ALERT Services from 286370	CK0000392200-01 PO2019-00380 Kay Smith	\$193.80	\$0.00
10/23/2019	FY20 Comm Invest ALERT reimbursement from 28	CK0000392200-01 PO2019-00380 Kay Smith	\$43.80	\$0.00
10/23/2019	GRF 421 Comm Invest Sept 19 Services from 28	CK0000392192-01 PO2019-00380 OhioMHAS Ohio Pharmacy Services	\$2,772.95	\$0.00
10/23/2019	Levy Building Inspection Reimbursement from	CK0000392201-01 PO2019-00380 Ashley Morrow	\$860.00	\$0.00
10/23/2019	FY20 GRF 421 MH GOSH 101519 from 286370 - 20	CK0000193304-01 PO2019-00380 Family Life Counseling and Psychiat	\$714.46	\$0.00
10/23/2019	FY20 GRF 421 AOD GOSH 101519 from 286370 - 2	CK0000193304-01 PO2019-00380 Family Life Counseling and Psychiat	\$740.92	\$0.00
10/23/2019	Levy Sept 19 House of Hope Recovery Home Ser	CK0000193304-01 PO2019-00380 Family Life Counseling and Psychiat	\$5,334.00	\$0.00
10/23/2019	FY20 GRF 421 MH Services from 286370 - 2019.	CK0000392194-01 PO2019-00380 County of Clark Ohio	\$2,056.25	\$0.00
10/23/2019	FY20 Comm Invest ALERT Services from 286370	CK0000392199-01 PO2019-00380 Drew Riley	\$255.59	\$0.00
10/23/2019	FY20 Comm Invest ALERT reimbursement from 28	CK0000392199-01 PO2019-00380 Drew Riley	\$7.45	\$0.00
10/23/2019	Levy Building Inspection from 286370 - 2019.	CK0000392193-01 PO2019-00380 Riverside Home Inspections LLC	\$430.00	\$0.00
10/24/2019	Levy escrow for purchase of 2 Oak Street fro	CK0000392314-01 PO2019-00380 Tucker Abstract & Title	\$1,500.00	\$0.00
100.100.00275 Total:			\$100,192.95	\$0.00
100.100.00300 Travel				
10/09/2019	Levy Sept 19 Mileage Reimbursement from 2854	CK0000391765-01 PO2019-00382 Ashley Morrow	\$20.41	\$0.00
10/09/2019	Levy Sept 19 Mileage Reimbursement from 2854	CK0000391764-01 PO2019-00382 Kristen Cardone	\$195.96	\$0.00
10/23/2019	Levy Oct 19 Mileage Reimbursement from 28637	CK0000392191-01 PO2019-00382 Kristen Cardone	\$89.20	\$0.00
100.100.00300 Total:			\$305.57	\$0.00
100.100.00400 OPERS				
10/16/2019	Matching for OPERS 2129-08 (Matching PERS) f	CK0000019161-54 O.P.E.R.S.	\$603.08	\$0.00
10/16/2019	Matching for OPERS 2129-08 (Matching PERS) f	CK0000019161-48 O.P.E.R.S.	\$603.08	\$0.00
100.100.00400 Total:			\$1,206.16	\$0.00
100.100.00460 Medicare				
10/07/2019	Matching for Medicare (Matching Medicare) f	CK0000019160-57 Civista Bank - Payroll Taxes	\$62.41	\$0.00
10/21/2019	Matching for Medicare (Matching Medicare) f	CK0000019164-65 Civista Bank - Payroll Taxes	\$61.97	\$0.00
100.100.00460 Total:			\$124.38	\$0.00
100.100.00475 Other Expenses				
10/09/2019	10Levy meeting meal expenses0-00475 Other Ex	CK0000391758-01 PO2019-00379 Schilts IGA Inc	\$129.87	\$0.00
10/09/2019	Levy Photo Editor Software Reimbursement fro	CK0000391765-01 PO2019-00379 Ashley Morrow	\$72.00	\$0.00
10/09/2019	Levy meeting expense reimbursement from 2854	CK0000391764-01 PO2019-00379 Kristen Cardone	\$85.19	\$0.00
10/23/2019	Levy First Responder Peer Training promo ite	CK0000392191-01 PO2019-00379 Kristen Cardone	\$579.44	\$0.00
10/23/2019	Levy meeting expense-water from 286370 - 201	CK0000392191-01 PO2019-00379 Kristen Cardone	\$4.75	\$0.00
10/23/2019	Levy Teen Challenge Banquet ticket reimburse	CK0000392190-01 PO2019-00379 Katie Chleda	\$200.00	\$0.00

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Audit Trail by Account From: 10/1/2019 to 10/31/2019				
Date	Line Description	Source Document	Debit Amount	Credit Amount
100.100.00475 Total:			\$1,071.25	\$0.00
100.100.00500 Hospitalization				
10/03/2019	Deduction: Hartford Life Insurance 10,000 AI	CK0000391705-28 The Hartford	\$3.34	\$0.00
10/18/2019	Employer Health Insurance-October from 28585	CK0000392160-01 Huron County Treasurer	\$640.61	\$0.00
100.100.00500 Total:			\$643.95	\$0.00
Grand Total:			\$112,214.58	\$0.00

Attachment III: Peer Support RFP

Huron County Board of Mental Health and Addiction Services (MHAS) *Request for Proposals to Expand Peer Support Services in Huron County* **Released November 13, 2019**

Working closely with the community and all providers, Huron County MHAS and its community partners have identified a need for continued and expanded peer support services in the community. Through this RFP, Huron County MHAS offers financial support for ongoing implementation of services.

1. Project Purpose and Overview

This Request for Proposals (RFP) is published to solicit proposals from Vendors for the provision of mental health and substance use peer support services that include, but are not limited to, operating the Huron County ALERT (Area Law Enforcement Recovery Team) program, participating in the Huron County QRT (Quick Response Team), peer-run wellness and recovery services, and community outreach and education for individuals who are at least eighteen (18) years of age with mental health, substance use, or co-occurring mental health and substance use disorder challenges. The purpose of the sought project will be to expand the continuum of care in Huron County by offering the access to peer support services for county residents to promote recovery, self-determination, self-advocacy, well-being and independence.

2. Scope of RFP

Peer support services program approved for funding must meet the community need for expanded peer support services including operating and expanding existing services and expansion of peer support services.

Specifically, the Vendor is required to provide the following:

- a. Operate and expand existing peer support services in Huron County, including continuation of ALERT program and participation in QRT program. ALERT services currently consist of on-call peer services to Norwalk Police Department, Huron County Sheriff's Office, and Willard Police Department, managing and responding to peer support related calls received from the ALERT hotline, and weekly recovery groups at the Huron County Jail. The goal is to ensure ongoing 24/7 access to peer support for individuals seeking treatment and recovery, utilizing the current hotline number (980-4ALERT4).
- b. Expansion of peer support services in Huron County to include ongoing one-on-one peer support services as needed and requested from community members and agencies, warm handoff services with local hospitals (Fisher Titus Medical Center & Mercy Health in Willard).
- c. Partnerships with all treatment agencies, providing peer support services for existing clients of these agencies
- d. Community outreach and education
- e. Transportation of clients to treatment or other locations as needed

It is preferred the Vendor provide the following:

- a. Develop and implement peer-run community wellness center

3. Project/RFP Timeline

The immediate goal of this RFP is to announce the Huron County MHAS Board's need and intent to proceed in funding and supporting the developing of a community peer support services program. Prospective applicants may submit questions, in writing, until December 13, 2019. Prospective applicants may direct questions to Kristen Cardone, Executive Director at director@huroncountymhas.org. Applicants may be asked to present to the Board prior to a decision being made.

Specific Planning Dates:

RFP announcement	November 13, 2019
Deadline for submission of questions	December 6, 2019
Follow-on written questions	until December 13, 2019
Deadline for actual proposal	December 27, 2019
Decision and announcement of provider	on or before January 14, 2020
Begin Implementation of Plan	February 1, 2020

*These dates may be adjusted based on the quality of applications and the ability to locate an appropriate provider.

4. Information to be included in eventual RFP

Organizational Overview

- Organization Title and Ownership
- Contact Name
- Principals involved
- Profit or Non-Profit Provider (both are eligible)
- Address
- Phone Number
- Email address or web site

Experience

- Organizational history, experience and abilities to provide sought or similar service
- References and examples of prior work
- List of previous collaborations – if any
- Knowledge of issues and ability to draw and maintain competent staff
- Financial status or stability statement; Annual Reports etc.
- List of agency certifications, licenses and staffing competence; supervision plan
- Experience in operating peer support services organization
- Experience in billing and collection for services

Subject Matter Expertise and Experience

- Describe proposed model for taking over ALERT program and expanding peer support services throughout the county; including a timeline for implementation

- Include knowledge of existing treatment system and recovery focused models of care
- Define staffing and qualifications of all staff
- Identify any key individuals to be involved in the project and their biographies
- Clearly define your concept and how it can best meet the community need
- Assure adherence to all state regulations via organizational management, quality assurance and outcome reports.
- Clarify how you will provide integrated care model

Funding and Support

The financial support for this project shall be justified and includes access to \$X for peer support services and administrative costs associated with overseeing services. Administrative costs should not exceed 20% of total awarded amount. The proposal should include anticipated pay rate for peer support services as well as Vendors' ability to bill Medicaid for peer support services. Priority will be given to applicants who are able to bill Medicaid for services. If applicant is unable to bill Medicaid at this time, please provide timeline for anticipated date at which applicant will be able to bill Medicaid, along with detailed plan on how to meet this goal.

Confidentiality Notice

All responses and attachments to this RFP are intended for the specific purpose of this RFP only. As such all information submitted will be restricted to the review associated to this RFP and will be kept confidential to the reviewers representing the Huron County MHAS Board involved in examining the proposals. If applicants submit information proprietary in their application it should be noted as such but applicants must recognize that even with the intent to restrict such information MHAS, as a public entity, is required to follow state law in regard to the open records act. Information submitted should therefore be considered in such light.

Evaluation

The primary evaluation for this award will be the experience and plan of the provider to assure a sound concept and thorough implementation of the planned activity with sustainability and accountability. This plan should meet Huron County's level of need, continuum of care and recovery focused philosophy of care.

MHAS Contact

Kristen Cardone, LPCC-S, LICDC
 Executive Director
 Huron County MHAS Board
 12 Benedict Avenue
 Norwalk, Ohio 44857
 419-668-9858
 director@huroncountymhas.org

Attachment IV: Monroeville City Schools STEM Program



MONROEVILLE LOCAL SCHOOLS

101 West Street
Monroeville, OH 44847

Phone: 419-465-2610
Fax: 419-465-4263
www.monroevilleschools.org

October, 15 2019

Dear Board of Huron County MHAS,

The Monroeville Local School District is requesting a total amount of \$37,218.11 to support our expanding After-School Robotics Program, as well as incorporating STEM (Science, Technology, Engineering, and Math) curriculum at the high school level. STEM curriculum would be a key component in building the After-School Robotics Program at the High School. Unfortunately, our current High School Robotics Program only has two teams while our Elementary has seven. We feel the reason behind this is that we offer STEM classes to K-6 students, which provides robotics exposure to elementary students. We consistently see students fall in love with robotics during their STEM classes. Most of these students may never have gotten involved in the after-school program if they weren't exposed to it during their school day.

Our After-School Robotics Program provides a positive and safe environment for students to work on problem-solving skills, developing work ethics, communication skills, and positive solutions to adversity, as well as several other behaviors that promote the prevention of delinquency. Our goal is that these skills will be applied outside of robotics and will promote positive decision making every day. Our program is in its third year and has been extremely successful in comparison with programs in other districts. It has offered positive experiences to students that normally may not have gotten the opportunity to succeed in athletics or other extracurricular activities.

Several studies have been done that link after-school programs to the prevention of delinquency and other risky behaviors. As a school district, we have witnessed this positive trend when students are involved in some sort of after-school program or extracurricular. As a District, we have taken steps to help promote this trend. The Service Learning Program requires all high school students to complete a required number of community service hours before graduating. We are also working on implementing random drug testing for all after-school programs and extracurricular activities which would include the Robotics Program.

With the funds outlined in the proposed budget, Monroeville Local Schools would have the ability to continue its' current Robotics Program by managing to pay for needed equipment and tournament fees. Unfortunately, these expenses cannot be funded by the district's general fund. The funds would also provide the curriculum for a "feeder program" in the high school which has proven to be an essential part of the elementary program's success.

I respectfully request to stand before your Board and answer any questions you may have. We are extremely passionate about this program and look forward to what the incorporation of STEM curriculum would do for it. We feel our goal for this program also aligns well with your organization's mission. Thank you for your consideration.

Sincerely,

Adam Gerber
Monroeville Local Schools



"Soaring to Success"

MONROEVILLE HIGH SCHOOL ADOPTION OF STEM CURRICULUM						
EXPENSE	EXPENSE DESCRIPTION	UNIT COST	QTY.	TOTAL COST	DISTRICT INVESTMENT	REQUESTED
Salaries	Base Salary for Teacher	\$ 33,025.00	1	\$33,025.00	\$33,025.00	\$0.00
Benefits & Payroll Taxes	Fed. Tax, State Tax, City Tax, Med. Ins., Dental, STRS, Life Ins., Medicare	\$ 20,118.41	1	\$20,118.41	\$20,118.41	\$0.00
Trainings/Conferences	Professional Development Performed by PLTW	\$2,400.00	1	\$2,400.00	\$0.00	\$2,400.00
Travel	\$50 a mile to training facility	\$ 0.50	125	\$62.50	\$62.50	\$0.00
Food	\$35 per day meal allowance	\$ 35.00	3	\$105.00	\$105.00	\$0.00
Technology (hardware, s	20 Windows laptops	\$ 500.00	20	\$10,000.00	\$0.00	\$10,000.00
Equipment Purchase	Laptop Cart	\$ 1,500.00	1	\$1,500.00	\$0.00	\$1,500.00
Supplies	PLTW Classroom Supplies	\$ 3,427.11	1	\$3,427.11	\$0.00	\$3,427.11
Annual Participation fee	PLTW Curriculum Annual Fee	\$ 3,000.00	1	\$3,000.00	\$0.00	\$3,000.00
Capital Improvements	Renovation of existing space to accommodate new program	\$ 8,000.00	1	\$8,000.00	\$8,000.00	\$0.00
Classroom Tables	Classroom Tables	\$ 186.04	15	\$2,790.60	\$2,790.60	\$0.00
Classroom Chairs	Classroom Chairs	\$ 35.46	30	\$1,063.80	\$1,063.80	\$0.00
3D Printers	3D Printers	\$ 1,499.00	4	\$5,996.00	\$0.00	\$5,996.00
				STEM EXPENSES	\$91,488.42	\$63,165.31
						\$26,323.11

MONROEVILLE LOCAL SCHOOLS ROBOTICS						
EXPENSE	EXPENSE DESCRIPTION	UNIT COST	QTY.	TOTAL COST	ADDITIONAL FUNDING	REQUESTED
Salaries	Advisor Stipend	\$ 550.00	2	\$1,100.00	\$1,100.00	\$0.00
Trainings/Conferences	Professional Development Performed by PLTW	\$1,200.00	1	\$1,200.00	\$0.00	\$1,200.00
Food	\$35 per day meal allowance - Staff	\$ 35.00	9	\$315.00	\$315.00	\$0.00
Technology	5 Windows laptops	\$ 500.00	5	\$2,500.00	\$2,500.00	\$0.00
Equipment Purchase	Robot Kits	\$ 1,500.00	3	\$4,500.00	\$4,500.00	\$0.00
Supplies	Assorted Shop Tools	\$ 1,000.00	1	\$1,000.00	\$1,000.00	\$0.00
Tournament Fees	Regular Season Tournament Fees - 9 Teams	\$ 75.00	23	\$1,725.00	\$1,725.00	\$0.00
Tournament Fees	State Tournament Fees	\$ 95.00	5	\$475.00	\$250.00	\$225.00
Tournament Fees	World Tournament Fees (Louisville Kentucky - 2020)	\$ 995.00	3	\$2,985.00	\$1,250.00	\$1,735.00
Tournament Fees	World Tournament Fees (Dallas, Texas - 2021)	\$ 995.00	3	\$2,985.00	\$1,250.00	\$1,735.00
Travel Expenses (2020)	Louisville Kentucky - Transportation/Lodging	\$ 3,000.00	1	\$3,000.00	\$1,500.00	\$1,500.00
Travel Expenses (2021)	Dallas, Texas - Transportation/Lodging	\$ 6,000.00	1	\$6,000.00	\$1,500.00	\$4,500.00
				ROBOTICS EXPENSES	\$27,785.00	\$16,890.00
						\$10,895.00

TOTAL INVESTMENT	\$37,218.11
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Attachment V: Ability Works

Erie/Huron County Main Route only										Net per Trip		Net per Mile						
Indirect Costs Information										Adm Expense	\$ 12.24	\$ 0.24						
Administrative Cost Assumption - Industry Standard used by OOD	20%									Staff expense	\$ 33.63	\$ 0.65						
Staffing Information										Vehicle cost	\$ 27.56	\$ 0.53						
Number of Staff providing transportation	1	Total staff wage	\$ 15.60	Staff cost per min	\$ 0.26					Total Expense	\$ 73.42	\$ 1.41						
Wage of staff per hour	\$ 12.00									10 passengers	\$ 7.34 per trip	ODOT Share	\$69,245.34	per year				
Taxes and Benefits percentage	30%																	
Passenger Information - loading and																		
Number of passengers who are ambulatory	9	# of min for amb entering & exiting (6 min/ind)		# of min for non amb entering & exiting (10 min/ind)		# of min for entering and exiting TOTAL		Staff cost per mile for entering & exiting		# of 6 min units for amb entering & exiting		# of 6 min units for non amb entering & exiting		# of 6 min units for entering & exiting TOTAL		Huron Cty Share	\$17,311.33	per year
Number of passengers who are nonambulatory	1		54.00	6.00	60.00	\$ 0.30		9.00	1.67	10.67								
Vehicle Information																		
Vehicle type	passenger																	
Vehicle expense per mile	0.53									4pm-9pm	4 loops	\$293.70						
Trip Information											# of Days 3	\$881.09						
Mileage of Trip	52	Miles per min		Staff cost per mile for drive time		Miles per 6 min		# of 6 min units for drive time		# days/month = 12	\$10,573.06	1st Qrt	2nd Qrt	3rd Qrt	4th Qrt			
Average Miles per Hour	45	0.75	\$ 0.35	4.50	11.56					Total Cost for 12 months	\$126,876.67	\$31,719.17	\$31,719.17	\$31,719.17	\$31,719.17			
Minutes per Hour	60									# of possible fares for 12 months	\$5,760.00							
										Fare per passenger	\$7.00							
										Total Fare Cost per year	\$40,320.00							
										subsidy ask	\$86,556.67	per year	\$21,639.17	per quarter subsidy ask				